

## **POSITION ANNOUNCEMENT OUTPATIENT MEDICAL CENTER, INC.**

### **Outreach and Enrollment Supervisor (Natchitoches)**

Works as part of the patient services team by providing services designed to assist health center patients in establishing eligibility for and gaining access to Federal, State, and local programs that provide or financially support the provision of medical, social, housing, educational, or other related services. Will supervise Outreach and Enrollment (O/E) Workers and work collaboratively with all departments to maintain data related to outreach and enrollment activities.

- Associate Degree (Bachelors preferred)
- Excellent people skills.
- Computer literate.
- Excellent interpersonal skills.
- The ability to relate effectively to providers, patients and representatives of collaborating agencies.

Please send resume to Leisha Clark at [lclark@outpatientmedical.org](mailto:lclark@outpatientmedical.org)

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