## **ZOOM Appointments**

- Download the Zoom Cloud Meeting app
- ➤ Make a Zoom account, verify the account through your email
- Add Dr Warner as a contact with his email address: (<u>Psychdoc77@yahoo.com</u>)
- ➤ Once Dr Warner is added as a contact it will show request send pending until he accepts the request.
- Someone from the office will call you before the appointment to get you checked in and collect your copay if you have one
- ➤ Please always make sure you have the Zoom app open once you have checked in for your appointment.
- > Dr Warner will call you when he is ready, Do NOT call him
- ➤ You will receive 2 calls, if you do not answer after the 2<sup>nd</sup> call your appointment will be cancelled and it is your responsibility to reschedule.
- ➤ When doing the Zoom appointment please make sure to hit the video and audio button on the screen so he can see and hear you.