**Dental Assistant**

The Dental Assistant opportunity is a full-time position at the CrescentCare Dental clinic. This position will require dental care delivery to our clients by preparing treatment rooms, patients, instruments, and materials. The qualified candidate will interact with patients, in person and on the phone. Responsibilities include, but are not limited to the following: Expose and develop dental radiographs in accordance Dental Department protocol. Maintains all Dental Department areas in compliance with policies and procedures relative to infection control, exposure control and safety issues. Participates in appropriate health promotion/disease prevention activities, both on-site and off-site as required.

**Requirements**

* Necessary technical skills to use agency’s electronic health record, incident reporting system, email, and other information systems.
* Ability to attend to multiple tasks at the same time and to prioritize assignments and responsibilities to ensure compliance with established deadlines and protocols
* Effective oral and written communication skills
* Demonstrated technical & computer skills appropriate for the position
* Federal criminal background check
* 40 hour work week

**Education Requirements**

* High school diploma or GED certificate
* If hired, documented proof of highest level of education completed must be delivered on first day of employment

**Preferred Qualifications**

* Completion of accredited course in dental assisting preferred
* Fluent in Spoken and Written Spanish
* Federally Qualified Health Center experience (FQHC)
* HIV/AIDS knowledge and patient experience
* Experience with the LGBTQ community

**Why CrescentCare?**

Our mission is to offer comprehensive health and wellness services to the community, to advocate empowerment, to safeguard the rights and dignity of individuals, and to provide for an enlightened public. We offer a broad range of health and wellness services for anyone and everyone who is seeking healthcare services in Greater New Orleans and Southeastern Louisiana.

CrescentCare is a culturally humble health care facility that welcomes all in the community and Black Lives Matter to us.

<https://crescentcarehealth.org/black-lives-matter>

**What We Do for Our Clients**

Primary Health Care • Pediatrics • Dentistry • Gender Clinic • Behavioral Health • Addiction Recovery

Case Management • Nutrition Programs • Medicaid/Insurance Enrollment • Legal Services

Food and Housing Assistance • Smoking Cessation • Syringe Access Program

Advocacy, Outreach, Education • HIV/Hep. C/STI Testing and Prevention • COVID-19 Screening

**Our Offer to You: An Extensive Benefits Package**

* All Employees are W-2 Status
* Employer Paid Benefits: Dental, Employee Wellness, Employee Assistance Program, Life Insurance
* 11 Paid Holidays, in addition to Vacation and Sick Days
* Medical Insurance (Two Plan Options)
* Vision Insurance
* Long-Term Disability
* Short-Term Disability
* 401(k) Plan – 1.5% Employer Contribution; additional Employer match with Employee Contribution
* Discount Programs

\*No Relocation Package Available

\*No Work Visa Sponsorship Available

**If interested in being considered for this position, you must apply on the CrescentCare website using the following link:**

<https://crescentcarehealth.org/contact/join-our-team/>

*We are an Equal Opportunity Employer and do not discriminate against employees or applicants on the basis of race, color, national origin, ethnicity, citizenship status, religion, age, gender identification, pregnancy, marital or familial status, gender or sexual orientation, veteran or military status, physical or mental disability, genetic information, or on the basis of any other status protected by law, and in compliance with applicable federal, state and local laws.*