

If interested in being considered for this position, you must apply on the CrescentCare website using the following link:

<https://crescentcare.org/contact/join-our-team/>

Budgets and Grants Manager

The Budgets and Grants Manager will be able to work independently, motivate and drive the success of the finance team. Much of this position is providing leadership and direction to other members of the accounting team regarding programs funded by grants, donations and generated revenue. The qualified candidate will be able to demonstrate a self-reliant work ethic and oversee that program staff accomplish their program initiatives and meet compliance and reporting timelines and requirements.

Competencies for Success

- Ability to show grant deliverables and timelines are achieved
- Develop and implement leadership and initiatives pertaining to grant paths
- Establish excellent relationships with grant foundations and partners
- Proficient and/or master level with Blackbaud Financial Edge
- Excellent verbal and written communication skills
- Flexible and non-judgmental ability to work with stigmatized populations and the general population
- Culturally open when interacting with populations/clients of different backgrounds and value systems
- Ability to take initiative, problem-solve and follow through on tasks and duties to completion
- Able to multi-task and function in an organization with high grant volume

Requirements

- A minimum of five to seven years of experience in finance or accounting and budget management and analysis
- Senior level proficiency Excel skills
- Demonstrated technical & computer skills appropriate for the position
- Extensive Criminal and Credit Check
- 40 hour work week

Education Requirements

- Bachelor's Degree in accounting or business or related field
- If hired, documented proof of highest level of education completed must be delivered on first day of employment

Preferred Qualifications

- CPA preferred
- Masters preferred
- Experience with health care and nonprofits or public finance and grants preferred
- Demonstrated experience managing 3 or more employees in a finance setting preferred

- Large scale project management experience preferred
- Fluent in Spoken and Written Spanish
- Federally Qualified Health Center experience (FQHC)
- HIV/AIDS knowledge and patient experience
- Experience with the LGBTQ community

Why CrescentCare?

Our mission is to offer comprehensive health and wellness services to the community, to advocate empowerment, to safeguard the rights and dignity of individuals, and to provide for an enlightened public. We offer a broad range of health and wellness services for anyone and everyone who is seeking healthcare services in Greater New Orleans and Southeastern Louisiana.

What We Do for Our Clients

Primary Health Care • Pediatrics • Dentistry • Gender Clinic • Behavioral Health • Addiction Recovery
 Case Management • Nutrition Programs • Medicaid/Insurance Enrollment • Legal Services
 Food and Housing Assistance • Smoking Cessation • Syringe Access Program
 Advocacy, Outreach, Education • HIV/Hep. C/STI Testing and Prevention • COVID-19 Screening

Our Offer to You: An Extensive Benefits Package

- All Employees are W-2 Status
- Employer Paid Benefits: Dental, Employee Wellness, Employee Assistance Program, Life Insurance
- 11 Paid Holidays, in addition to Vacation and Sick Days
- Medical Insurance (Two Plan Options)
- Vision Insurance
- Long-Term Disability
- Short-Term Disability
- 401(k) Plan – 1.5% Employer Contribution; additional Employer match with Employee Contribution
- Discount Programs

*No Relocation Package Available

*No Work Visa Sponsorship Available

We are an Equal Opportunity Employer and do not discriminate against employees or applicants on the basis of race, color, national origin, ethnicity, citizenship status, religion, age, gender identification, pregnancy, marital or familial status, gender or sexual orientation, veteran or military status, physical or mental disability, genetic information, or on the basis of any other status protected by law, and in compliance with applicable federal, state and local laws.