

If interested in being considered for this position, you must apply on the CrescentCare website using the following link:

<https://crescentcare.org/contact/join-our-team/>

## **Director of Prevention**

**Location:** New Orleans, LA in the St. Roch & Mid City Neighborhoods and various community venues and events, such as, and not limited to, Orleans, Plaquemines, and St. Bernard Parish

The Prevention department is a cornerstone of the CrescentCare organization, providing care to the community and data to funding organizations. The qualified incumbent will oversee the large-scale project/grant management and staff supervision of the prevention department while ensuring coordination, compliance and quality assurance of all department programs and deliverable metrics, while maintain a depth of understanding of grant facilitation and distribution of funds. The director of prevention will oversee a staff of 30 or more CrescentCare employees and intermittently oversees volunteer activities.

This position requires an individual with great vision and understanding of primary prevention, strategic planning, evaluation and program development; intensive participation with the management team for the agency and ensure coordination with other departments, agencies and funders; and review and approve all department materials, including funder/board reports, presentations, grants, RFP responses and publications.

Oversee all prevention activities and programs including management of staff, grant and report writing, data collection/analysis, program start up and implementation, and quality control and improvement. This position is responsible for ensuring timely and high-quality compliance with and completion of deliverables for , all agencies, funders, the Centers for Disease Control (CDC), the Louisiana Office of Public Health and other entities.

### **COMPETENCIES FOR SUCCESS**

- Excellent verbal and written communication skills
- Flexible and non-judgmental ability to work with stigmatized populations and the general population
- Culturally open when interacting with populations/clients of different backgrounds and value systems
- Able to relate to all patients with a positive and caring attitude
- Ability to balance compassionate client interaction while obtaining information and statistics for programs related to grants and community health initiatives

### **Requirements**

- Five (5) plus years managing public health or similar social services/non-profit programs
- Experience with CDC and/or Health Department grants management and oversight
- HIV/AIDS and STD knowledge
- 3-5 years managing departmental budgets
- Ability to drive and operate organization vehicles
- Travel will be required for the purpose of meeting with clients, stakeholders, or off-site personnel/management
- Must have reliable transportation and:
  - a valid driver's license, no license denials, revocations, or more than one suspension in the past three years
  - valid car insurance
  - no more than one at-fault accident in the past three years
  - no more than two moving violations in the past five years
- Ability to work a flexible schedule and non-traditional work hours
- Be able to stand for extended periods of time (3-4 hours) for outreach and community events
- The ability to lift and carry 25-pound boxes of supplies for outreach events
- Ability to climb stairs to do in community venues and social events in urban locations with limited or no ADA compliance

- Demonstrated technical & computer skills appropriate for the position
- Federal criminal background check
- 40 hour work week

### **Education Requirements**

- Master's Degree in public health, behavioral health, social sciences, health sciences, non-profit health administration or comparable degree required
- If hired, documented proof of highest level of education completed must be delivered on first day of employment

### **Preferred Qualifications**

- Proven team building experience and human resource management preferred
- Fluent in Spoken and Written Spanish
- Federally Qualified Health Center experience (FQHC)
- HIV/AIDS knowledge and patient experience
- Experience with the LGBTQ community

### **Why CrescentCare?**

Our mission is to offer comprehensive health and wellness services to the community, to advocate empowerment, to safeguard the rights and dignity of individuals, and to provide for an enlightened public. We offer a broad range of health and wellness services for anyone and everyone who is seeking healthcare services in Greater New Orleans and Southeastern Louisiana.

### **What We Do for Our Clients**

Primary Health Care • Pediatrics • Dentistry • Gender Clinic • Behavioral Health • Addiction Recovery  
 Case Management • Nutrition Programs • Medicaid/Insurance Enrollment • Legal Services  
 Food and Housing Assistance • Smoking Cessation • Syringe Access Program  
 Advocacy, Outreach, Education • HIV/Hep. C/STI Testing and Prevention • COVID-19 Screening & Vaccinations

### **Our Offer to You: An Extensive Benefits Package**

- All Employees are W-2 Status
- Employer Paid Benefits: Dental, Employee Wellness, Employee Assistance Program, Life Insurance
- 11 Paid Holidays, in addition to Vacation and Sick Days
- Medical Insurance (Two Plan Options)
- Vision Insurance
- Long-Term Disability
- Short-Term Disability
- 401(k) Plan – 1.5% Employer Contribution; additional Employer match with Employee Contribution
- Discount Programs

\*No Work Visa Sponsorship Available

*We are an Equal Opportunity Employer and do not discriminate against employees or applicants on the basis of race, color, national origin, ethnicity, citizenship status, religion, age, gender identification, pregnancy, marital or familial*

*status, gender or sexual orientation, veteran or military status, physical or mental disability, genetic information, or on the basis of any other status protected by law, and in compliance with applicable federal, state and local laws.*