

If interested in being considered for this position, you must apply on the CrescentCare website using the following link:

<https://crescentcare.org/contact/join-our-team/>

Senior Accountant

Location: St. Roch Neighborhood in New Orleans

The Senior Accountant is responsible for performing complex accounting duties in relation to CrescentCare's diversified income of grants, revenue generated from patient visits, 340B, and donations. Reporting to the Director of Finance, this position is responsible for month end close and ensuring that all activity is recorded in the general ledger system correctly. The senior accountant will assist in the guiding of the finance team and daily tasks, reviewing financial data to make decisions and communicating with organization executives and directors as appropriate.

COMPETENCIES FOR SUCCESS

- Strong General Ledger experience
- Expert Proficiency with MS Excel
- Advanced problem solving skills regarding accounting software and large scale accounting systems and programs
- Possess telephone etiquette skills to provide customer service for all clients and outside partners
- Able to relate to all clients and outside partners with a positive and compassionate attitude

Requirements

- Minimum of four (4) + years of finance or accounting experience using an accounting software
- Demonstrated Excel advanced proficiency (pivot tables, VLOOKUP)
- Demonstrated technical & computer skills appropriate for the position
- Federal criminal background check
- 40 hour work week

Education Requirements

- Bachelor's degree in accounting or related field
- If hired, documented proof of highest level of education completed must be delivered on first day of employment

Certification Requirements

- CPA or CIA license OR master's degree in a relevant field

Preferred Qualifications

- Medical and/or non-profit environment
- Fluent in Spoken and Written Spanish

- Federally Qualified Health Center experience (FQHC)
- HIV/AIDS knowledge and patient experience
- Experience with the LGBTQ community

Why CrescentCare?

Our mission is to offer comprehensive health and wellness services to the community, to advocate empowerment, to safeguard the rights and dignity of individuals, and to provide for an enlightened public. We offer a broad range of health and wellness services for anyone and everyone who is seeking healthcare services in Greater New Orleans and Southeastern Louisiana.

What We Do for Our Clients

Primary Health Care • Pediatrics • Dentistry • Gender Clinic • Behavioral Health • Addiction Recovery
Case Management • Nutrition Programs • Medicaid/Insurance Enrollment • Legal Services
Food and Housing Assistance • Smoking Cessation • Syringe Access Program
Advocacy, Outreach, Education • HIV/Hep. C/STI Testing and Prevention • COVID-19 Screening & Vaccinations

Our Offer to You: An Extensive Benefits Package

- All Employees are W-2 Status
- Employer Paid Benefits: Dental, Employee Wellness, Employee Assistance Program, Life Insurance
- 11 Paid Holidays, in addition to Vacation and Sick Days
- Medical Insurance (Two Plan Options)
- Vision Insurance
- Long-Term Disability
- Short-Term Disability
- 401(k) Plan – 1.5% Employer Contribution; additional Employer match with Employee Contribution
- Discount Programs

*No Relocation Package Available

*No Work Visa Sponsorship Available

We are an Equal Opportunity Employer and do not discriminate against employees or applicants on the basis of race, color, national origin, ethnicity, citizenship status, religion, age, gender identification, pregnancy, marital or familial status, gender or sexual orientation, veteran or military status, physical or mental disability, genetic information, or on the basis of any other status protected by law, and in compliance with applicable federal, state and local laws.