

If interested in being considered for this position, you must apply on the CrescentCare website using the following link:

<https://crescentcare.org/contact/join-our-team/>

Prevention Coordinator I - CareVan Driver

This opportunity will manage activities associated with the CareVan, and as needed, other agency vehicles, including driving to community locations, site assessment, implementation of activities at various sites, and all CareVan maintenance. Assist with HIV/STD/Hepatitis C (HCV)/key target population prevention projects. Ensure compliance with Center for Disease Control/Office of Public Health (OPH)/MHSD/funder requirements and attainment of program deliverables. Work with linkage and other programs to ensure clients access all needed services including HIV/Hepatitis C /sexually transmitted disease care and treatment. Oversee vehicle/driving needs, including staff and staffing needs, supplies and all quality assurance (QA) measures. Ensure all reporting and evaluation mechanisms are complied.

Location: St Roch Neighborhood, 1631 Elysian Fields, New Orleans, LA and event locations at various community venues in Orleans, Plaquemines and St Bernard Parish

COMPETENCIES FOR SUCCESS

- Excellent verbal and written communication skills
- Flexible and non-judgmental ability to work with stigmatized populations and the general population
- Culturally open when interacting with populations/clients of different backgrounds and value systems
- Ability to take initiative, problem-solve and follow through on tasks and duties to completion
- Able to multi-task and function in an office with high call volume and face to face patient encounters
- Possess telephone etiquette skills to provide customer service for all patients
- Able to relate to all patients with a positive and caring attitude
- Able to manage time effectively, report to shifts on time, and complete full work shifts
- Ability to return communication in a timely manner including same day as necessary
- Willingness to provide services at community locations
- Ability to complete tasks in a timely manner
- Willingness to pick up testing shifts

Requirements

- One (1) year's experience with key populations such as MSM, PWID, the transgender community, and other populations facing barriers to care
- Two (2) or more years of experience in public health or relevant field (social services, non-profit, research, community engagement)
- Valid driving license and clean driving record
 - a valid driver's license, no license denials, revocations, or more than one suspension in the past three years
 - valid car insurance
 - no more than one at-fault accident in the past three years
 - no more than two moving violations in the past five years
- Demonstrated technical & computer skills appropriate for the position
- Federal criminal background check
- 40 hour work week

Education Requirements

- High School diploma or equivalent

- If hired, documented proof of highest level of education completed must be delivered on first day of employment

Preferred Qualifications

- Bachelor's degree
- Experience in project coordination or staff supervision
- Operational knowledge of motor coach, or equivalent, style vehicles
- Fluent in Spoken and Written Spanish
- Federally Qualified Health Center experience (FQHC)
- HIV/AIDS knowledge and patient experience
- Experience with the LGBTQ community

Why CrescentCare?

Our mission is to offer comprehensive health and wellness services to the community, to advocate empowerment, to safeguard the rights and dignity of individuals, and to provide for an enlightened public. We offer a broad range of health and wellness services for anyone and everyone who is seeking healthcare services in Greater New Orleans and Southeastern Louisiana.

What We Do for Our Clients

Primary Health Care • Pediatrics • Dentistry • Gender Clinic • Behavioral Health • Addiction Recovery
Case Management • Nutrition Programs • Medicaid/Insurance Enrollment • Legal Services
Food and Housing Assistance • Smoking Cessation • Syringe Access Program
Advocacy, Outreach, Education • HIV/Hep. C/STI Testing and Prevention • COVID-19 Screening & Vaccinations

Our Offer to You: An Extensive Benefits Package

- All Employees are W-2 Status
- Employer Paid Benefits: Dental, Employee Wellness, Employee Assistance Program, Life Insurance
- 11 Paid Holidays, in addition to Vacation and Sick Days
- Medical Insurance (Two Plan Options)
- Vision Insurance
- Long-Term Disability
- Short-Term Disability
- 401(k) Plan – 1.5% Employer Contribution; additional Employer match with Employee Contribution
- Discount Programs

*No Relocation Package Available

*No Work Visa Sponsorship Available

We are an Equal Opportunity Employer and do not discriminate against employees or applicants on the basis of race, color, national origin, ethnicity, citizenship status, religion, age, gender identification, pregnancy, marital or familial status, gender or sexual orientation, veteran or military status, physical or mental disability, genetic information, or on the basis of any other status protected by law, and in compliance with applicable federal, state and local laws.