POSITION TITLE: Data Analyst

OVERVIEW

The Louisiana Primary Care Association (LPCA) is conducting a job search for a Data Analyst who will be responsible for overall data collection, analysis, and reporting for the LPCA as a network organization, providing technical support and assistance, and engaging health center staff in continuous quality improvement through the use of relevant data reports and comparisons to strengthen patient care.

Established in 1982 as a non-profit organization, the Louisiana Primary Care Association, Inc. promotes accessible, affordable, quality primary healthcare services for the uninsured and medically underserved populations in Louisiana. It is a membership organization of Federally Qualified Health Centers (FQHCs) and supporters committed to the goal of achieving health care access for all. LPCA represents 34 federally funded Community Health Center organizations across Louisiana. These organizations operate over 215 individual sites, and serve over 340,000 patients a year. LPCA serves as the leading statewide advocacy organization in support of community-based health centers and works to stress the importance of healthcare access as the foundation to building healthier communities.

LPCA is an equal opportunity employer, meaning that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap, national origin, sexual orientation, disabled veteran status, or Veteran of the Vietnam Era.

JOB SUMMARY

Manage and coordinate performance data collection, feedback, and reporting for all quality initiatives; Engage members through relevant data reports and comparisons; Provide direct support to health centers in data collection, monitoring the completeness and accuracy of reported data, and ensuring compliance with process and outcome measure definitions.

PREFERRED QUALIFICATIONS/SKILLS
- A Bachelor's degree or an equivalent combination of education and experience and 1 year of experience from which comparable knowledge and skills can be acquired is necessary.
- An advanced degree (Masters) and 2-3 years of experience from which comparable knowledge and skills can be acquired.
- Familiarity with EMR/EHR systems
- Familiarity with data visualization tools such as Tableau, Power BI etc.
- At least three years of experience in data analytics, informatics, data management, preferably working with health data.
- Familiar with UDS standards and reporting
- Experience with primary care, clinical quality improvement or outcome measurements.
- Experience delivering critical data summaries and reports necessary for planning and improvement of processes.

- Experience in working with multiple entities to collect data and produce reports.
- Experience in collecting, editing, analyzing and charting numerical data.
- Strong data management and organization skills.
- Creativity and vision to organize data in meaningful presentation formats to deliver key messages.
- Ability to organize and manage multiple projects/tasks and meet deadlines.
- Awareness of the needs of FQHCs, medically underserved populations, demonstrates cultural competence, and shows interest in learning about community-based primary health care systems.

DUTIES AND RESPONSIBILITIES:

1. Analyzing and leveraging the collected data
2. Interpreting data
3. Acting as a liaison between clinical and informatics staff teams
4. Developing strategies and best practices to incorporate into future information systems and policies.
5. Manage and coordinate performance data collection, feedback, and reporting for all quality initiatives.
6. Engage members through relevant trend information, data reports and comparisons.
7. Provide direct support to health centers in data collection, monitoring the completeness and accuracy of reported data, and ensuring compliance with process and outcome measure definitions.
8. Develop and manage data collection methodologies for multiple performance measures to meet the deliverables on all grants/contracts.
9. Demonstrate an understanding of reporting requirements for all grants and contracts.
10. Aggregate, analyze, and report health center data collection and reporting processes ensuring timely and accurate delivery of reports.
11. Work collaboratively with all program staff, HIE entities, and solutions staff in communicating needs regarding databases and reporting tools.
12. Develop summary reports and presentations demonstrating performance trends.
13. Maintain knowledge of the Uniform Data Set (UDS) for health centers.
14. Identify and maintain knowledge of state and national benchmark databases including Healthy People 2020, HEDIS, Meaningful Use, PCMH, and HRSA Quality Reporting.
15. Develop and maintain a method to continuously assess a data systems approach for quality of care coordination interventions, which lead to extraction and use of quantitative and qualitative data.
16. Participate in developing reports and/or manuscripts for dissemination and publication. Coordinate database that houses all LPCA data measures that include those from HRSA PCA grant, and other grants.

Please submit resume and letter of interest that includes salary expectations to lpca@lpca.net by February 28, 2019.