



## POSITION ANNOUNCEMENT

### FAMILY NURSE PRACTITIONER (COVID RESPONSE)

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Department:	Medical	Supervisor:	Chief Medical Officer
Status:	Full Time	Date:	May 2020

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#### A. SUMMARY:

The Nurse Practitioner's (NP) responsibility is to assess, plan and provide high-quality, cost effective comprehensive patient care and a unique approach to health care. The NP provides comprehensive health assessment, medical diagnosis of acute and chronic illnesses, writes prescriptions, and formulates a treatment plan with an emphasis on health promotion, disease prevention, and disease management. Must be emotionally mature and able to function effectively under stress and the ability to organize and prioritize work. **This position will focus on COVID related efforts and mobile points of care. Must be able to work in a fast-paced diverse workplace in a team environment, as well as independently. Must be available to work extended hours and weekends as needed.**

#### B. PRIMARY RESPONSIBILITIES:

1. Knowledge and understanding of Employee Handbook. Consults with the Chief Medical Officer, Chief Executive Officer or designee before decisions are made on questions of interpretation.
2. Assist in developing, implementing, and evaluating the center's annual health care plan.
3. Provide for organization and maintenance of an effective system of medical care with emphasis on wellness and prevention of illness.
4. Assist in preparation of monthly reports to Chief Medical Officer outlining the Center's medical productivity and performance improvement adherence.
5. Provide an effective communication link between other staff/employees and employees of the medical department.
6. Recommends budget items including patient care equipment and supplies to the Medical Director, Chief Financial Officer and Chief Executive Officer.
  - a. Performs studies/analysis to determine impact for:
  - b. Healthcare outcomes.
  - c. Policy change positives or negatives.
  - d. Departmental efficiencies
  - e. Other areas, as requested by the Chief Medical Officer, Chief Operations Officer and/or Chief Executive Officer to assist in administrative decision-making.
7. Communicate back to management the attitudes, suggestions, and complaints of employees in a constructive business manner.
8. Participate in Quality Improvement, Compliance and Risk Management activities.

9. Lead and motivate employees to do their jobs effectively and efficiently.
10. Assist in the orientation, training, and supervision of the Medical Department support staff. Give feedback to Chief Medical Officer to assist in the evaluation performance.
11. Lead by example holding self to the standards of conduct and performance that they command of other medical staff members.
12. Attend required organizational meetings and participation on internal committees. Conduct in-service training as required or requested.
13. Meet or exceed annual productivity standards.
14. Utilizes technology to create a more efficient and effective way of doing business.
15. Actively participates in outside association activities.
16. Maintain confidentiality of workplace information according to the policies and procedures of organization.
17. Assist in conducting community outreach to business, community, social and religious organizations.
18. Perform other duties as assigned by Chief Medical Officer, Chief Operations Officer and/ or the Chief Executive Officer.

### **C. REQUIREMENTS:**

#### **1. EDUCATION:**

The FNP is required to be a Licensed Nurse Practitioner and Registered Nurse with a Master's Degree in the specialty area of family practice from an approved and accredited college or university.

#### **2. LICENSES, REGISTRATION AND/OR CERTIFICATIONS REQUIRED:**

Board certified or Board eligible. NP must be licensed to Practice Medicine in the State of Louisiana and possess CDS and DEA licenses.

#### **3. JOB KNOWLEDGE:**

The Nurse Practitioner must have the skills and knowledge for patient diagnosis, treatment, and care. Person must have the ability to direct and supervise skilled and semi-skilled employees.

### **D. SUPERVISES:**

None.

### **E. PHYSICAL REQUIREMENTS:**

1. Visual acuity - always
2. Hand – eye coordination - always
3. Lifting approximately 10-15 lbs, Pushing, Pulling - sometimes
4. Stooping, Bending, Sitting, Standing - sometimes
5. Walking- frequent; short distances

**F. WORK ENVIRONMENT:**

1. Indoor, environmentally controlled
2. Exposure to disease or infections
3. No vibrations
4. Exposure to artificial and/or natural light
5. Exposure to outdoor weather elements

**APPLICATION PROCEDURE:**

Please submit a completed employment application found at [www.caresouth.org](http://www.caresouth.org) or the HR office. CareSouth is an EOE.

**CLOSING:** This announcement will remain open until filled.