



Level Up Your Security

Use an MFA authenticator app with myTRSL for added protection.

Learn how to defeat hackers by putting an extra lock on your myTRSL account through a third party app

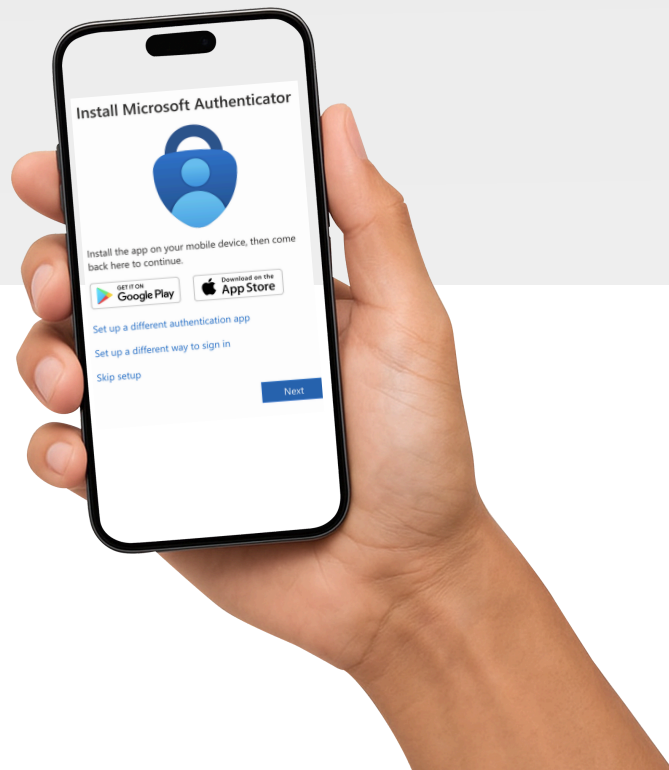
Multi-Factor Authentication - or MFA - apps are another layer of protection against phishing, intercepted emails, and other cybersecurity attacks.

Once you've created your myTRSL account using the code sent to you via email, it's a good idea to switch to an MFA app for future logins. Here's how in a few steps.

How to configure MFA for myTRSL

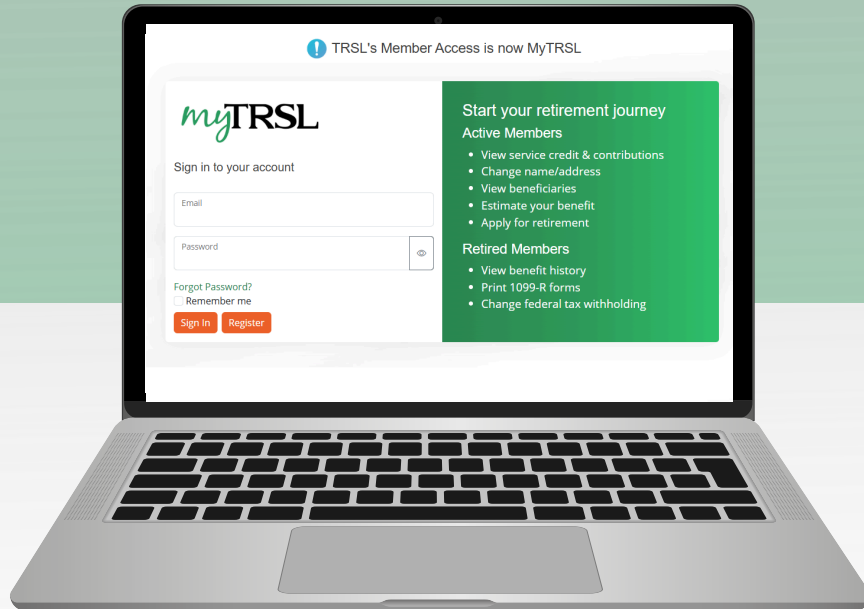
1

Pick and download an authenticator app. You'll find authenticator apps in the Apple App Store or Google Play Store. Choices include **Microsoft Authenticator**, **FreeOTP**, and **Google Authenticator**. These are free apps.



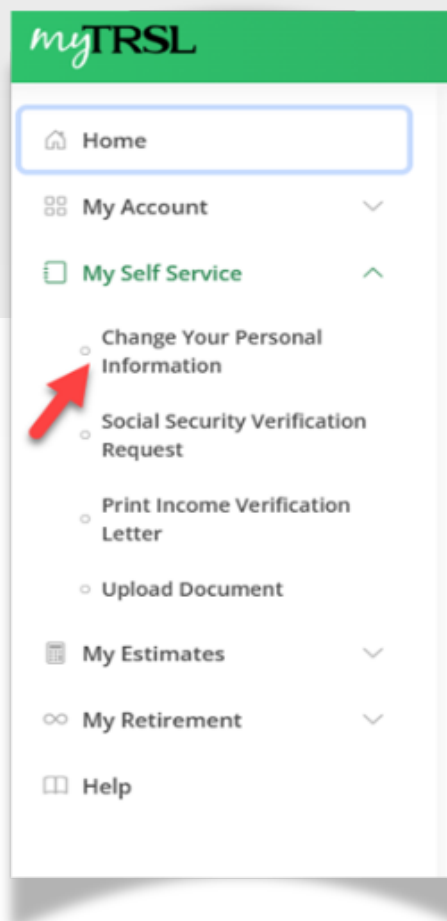
2

Register for and log into myTRSL using the multi-factor code that is sent to your email address. For future logins, you'll use the authenticator app.



3

Log into myTRSL and navigate to **“My Self Service”** in the drop down menu and select **“Change Your Personal Information.”**



4

Click on “Configure MFA.”

The screenshot shows a user profile page with a green header and a white background. It is divided into three main sections: Personal Info, Address Info, and Account Security. The Personal Info section includes fields for Member Name (DOE JANE A), Date of Birth (4/30/1976), and Phone Number (N/A), with links for 'Change Name' and 'Change Phone Number'. The Address Info section includes fields for Address Line 1 (111 ABC LN), City (NAPOLEONVILLE), State (LA), and Zip (703908616), with a link for 'Change Mailing Address'. The Account Security section includes the Email Address (onetwothree@easysabc.edu) and a blue tip box that reads: 'Tips: A non-work/non-school email address is recommended. If you registered with a work email address, please update it by using the link below!'. Below the tip box are links for 'Change Email', 'Change Password', and 'configure MFA', which is circled in red.

5

Follow the instructions. You’ll need to open your authentication app on your phone and scan the barcode that appears on the myTRSL screen with your phone camera.

Note: If you’re trying to do this on a single device instead of using both a phone and a computer, click on “**Unable to scan?**”

The screenshot shows the 'myTRSL Mobile Authenticator Setup' page. It features the myTRSL logo at the top, followed by the title 'Mobile Authenticator Setup'. Below the title are two numbered instructions: 1. Install one of the following applications on your mobile: (with sub-points for Microsoft Authenticator, FreeOTP, and Google Authenticator) and 2. Open the application and scan the barcode: (with a large QR code). At the bottom of the page, there is a link that says 'Unable to scan?'.

6

In myTRSL, enter the code and the device name (the name of your authenticator app). Once you've set up MFA through an authenticator app, you'll simply need to enter the code in the app the next time you log into myTRSL.

myTRSL

Mobile Authenticator Setup

1. Install one of the following applications on your mobile:
 - o Microsoft Authenticator
 - o FreeOTP
 - o Google Authenticator
2. Open the application and scan the barcode:

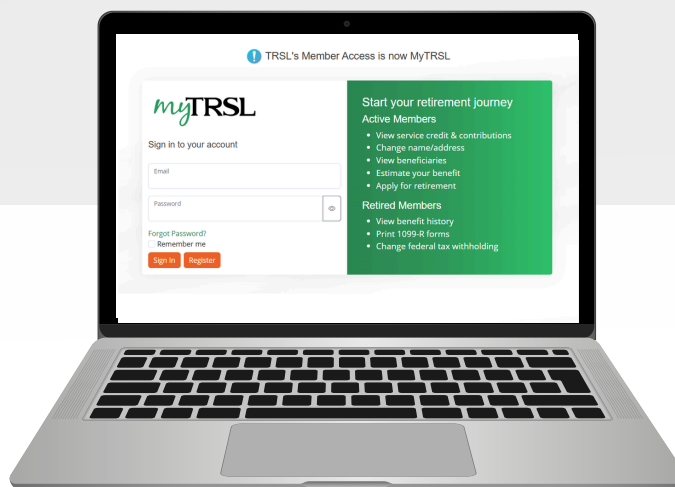
3. Enter the one-time code provided by the application and click Submit to finish the setup.
[Unable to scan?](#)
Provide a Device Name to help you manage your OTP devices.

One-time code *

Device Name

[Sign out from other devices](#)

Submit Cancel



HAVE QUESTIONS?

Contact our **HelpDesk** for additional assistance.

Email: helpdesk@trsl.org

Phone: 225-925-6460