

MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, JANUARY 5, 2021
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Matt Butler called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Director Mr. Edwards.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Butler
Mr. Callender
Mr. Dodds
Councilman Dunn, Jr.
Mr. Fife
Mr. Lowery
Mr. Profita
Mr. Welch

**MEMBERS
ABSENT**

Mr. Buckley
Mr. Myles
Ms. Payton
Mr. Robinson
Rep. Carpenter

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Pierson
Mr. Taffaro
Mr. Newton
Ms. Nolan
Ms. Wallace
Mr. Caire
Mr. Alford
Ms. Fountain
Mrs. Williams
Mr. Caldwell

**OTHERS
ATTENDING**

Mr. Krouse
Mr. Groh
Mrs. Brown
Mr. Rispone
Mr. Brad

Public Comment Policy

Public comments on any of the items (other than introductions) may be submitted via email to publiccomment@flybtr.com. Comments may be called in at 225-355-0333 from 1:00 – 3:30 pm on Tuesday, January 5, 2021.

CERTIFICATION IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 42:17.1

In accordance with Louisiana Revised Statute, 42:17.1, this notice shall serve as a certification of the Greater Baton Rouge Airport Board of Commissioner’s potential inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the COVID-19 public health emergency, as declared by Governor John Bel Edwards.

Page 2
Airport Commission Minutes
January 5, 2021

The Greater Baton Rouge Airport Board of Commissioners will provide for attendance at its next meeting via electronic means because it may be unable to obtain a quorum. It is essential that the Baton Rouge Metropolitan Airport Commission continue to operate in order to continue the operations of the Airport and to consider matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship.

Considering the foregoing, and in accordance with Louisiana Revised Statute, 42:17.1 and Governor John Bel Edwards' executive orders, the meeting of the Greater Baton Rouge Airport Board of Commissioners will be held on Tuesday, January 5, 2020, at 3:30 p.m. via electronic means and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on December 28, 2020.

Certified by: Matthew Butler, Chairman of the Airport Commission

Mike Edwards
Director of Aviation

4. Election of Officers.

Chairman
Vice-Chairman

Chairman Matthew Butler called on Vice-Chairman Johnny Fife, to open the floor for nominations of Chairman at this time.

A motion was made by Lawrence Callender to nominate Matthew Butler. There being no other nominations for Chairman, Matthew Butler was elected Chairman of the Airport Commission.

Chairman Matthew Butler opened the floor for nominations for Vice-Chairman.

A motion was made by Jimmy Dodds to nominate Johnny Fife. There being no other nominations for Vice-Chairman, Matthew Butler stated nominations are closed and announced Johnny Fife as Vice-Chairman of the Airport Commission.

There being no opposition the motion carried.

5. Approval of the minutes of the Regular Meeting of December 1, 2020.

A motion was made by Mr. Callender, seconded by Mr. Dodds, to approve the minutes of the regular meeting of December 1, 2020.

There being no opposition, the motion carried.

6. Authorization for the Mayor-President and /or Chairman of the Airport Commission to execute a lease agreement with MMR Constructors, Inc. to lease a hangar and apron located at 9455 Plank Road at a rate of \$192,000.00 per year for a period of ten (10) years with two (2) five (5) year options to renew. By: Director of Aviation

Page 3
Airport Commission Minutes
January 5, 2021

Mr. Edwards explained the item to the Airport Commission. At this time Chairman Butler, asked a few general questions regarding the lease agreement with MMR. After a brief discussion, a motion was made by Mr. Welch, seconded by Mr. Fife, to approve the item.

There being no opposition, the motion carried.

Mr. Johnny Fife abstained.

7. Authorization for the Mayor-President and/or Chairman of the Airport Commission to approve a sublease agreement between MMR Constructors, Inc. and Performance Contractors, Inc. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a lengthy discussion, a motion was made by Mr. Profita, seconded by Mr. Welch, to approve the item.

There being no opposition, the motion carried.

Mr. Johnny Fife abstained.

8. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute an agreement with The Paradies Shops, LLC abating unpaid portions of Minimum Annual Guarantee Payments for the period of April 2020 through December 2020 in an amount not to exceed \$50,000. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Welch, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

9. Authorization for the Director of Aviation to execute consent agreements concerning any and all lease agreements with Ross Baton Rouge, LLC in order to provide for a name change from Ross Baton Rouge, LLC to Signature Flight Support, LLC. By: Director of Aviation. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Welch, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

Councilman Dunn, Jr. abstained.

10. Status Report– Report will be given at the March meeting.

11. Public Relations /Marketing Report– Report was presented by Jim Caldwell, Marketing Manager.

12. Financial Report – Report was presented by Gregory Pierson, Assistant Director.

13. Business Development Report – Report will be given at the February meeting.

14. Administrative Matters.

None.

15. Adjourn.

A motion was made by Mr. Welch, seconded by Mr. Profita, to adjourn the meeting. The meeting adjourned at 4:27pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw