



BATON ROUGE
METROPOLITAN AIRPORT
9430 Jackie Cochran Drive
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Baton Rouge, LA 70807
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, FEBRUARY 2, 2021
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Matt Butler called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Director, Mr. Edwards.

3. ROLL CALL.

<u>MEMBERS ATTENDING</u>	<u>MEMBERS ABSENT</u>	<u>A/P STAFF ATTENDING</u>	<u>OTHERS ATTENDING</u>
Mr. Butler	Rep. Carpenter	Mr. Edwards	Mr. Krouse
Mr. Callender	Mr. Robinson	Mr. Pierson	Mr. Brad
Mr. Dodds		Mr. Taffaro	
Councilman Dunn, Jr.		Ms. Wallace	
Mr. Fife		Mr. Caire	
Mr. Lowery		Mr. Alford	
Mr. Myles		Ms. Fountain	
Ms. Payton		Mrs. Williams	
Mr. Profita		Mr. Caldwell	
Mr. Welch			
Mr. Buckley 4:06pm			

Public Comment Policy

Public comments on any of the items (other than introductions) may be submitted via email to publiccomment@flybtr.com. Comments may be called in at 225-355-0333 from 1:00 – 3:30 pm on Tuesday, February 2, 2021.

CERTIFICATION IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 42:17.1

In accordance with Louisiana Revised Statute, 42:17.1, this notice shall serve as a certification of the Greater Baton Rouge Airport Board of Commissioner's potential inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the COVID-19 public health emergency, as declared by Governor John Bel Edwards.

The Greater Baton Rouge Airport Board of Commissioners will provide for attendance at its next meeting via electronic means because it may be unable to obtain a quorum. It is essential that the Baton Rouge Metropolitan Airport Commission continue to operate in order to continue the operations of the Airport and to consider matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship.

Considering the foregoing, and in accordance with Louisiana Revised Statute, 42:17.1 and Governor John Bel Edwards' executive orders, the meeting of the Greater Baton Rouge Airport Board of Commissioners will be held on Tuesday, February 2, 2020, at 3:30 p.m. via electronic means and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on January 25, 2021.

Certified by: Matthew Butler, Chairman of the Airport Commission

Mike Edwards
Director of Aviation

4. Approval of the minutes of the Regular Meeting of January 5, 2021.

A motion was made by Mr. Callender, seconded by Mr. Dodds, to approve the minutes of the regular meeting of January 5, 2021.

There being no opposition, the motion carried.

5. Approving Change Order on Demolition of Multiple Structures for the Runway 13/31 Safety Improvements Project. By: Director of Aviation.

Project Title:	Demolition of Multiple Structures for the Runway 13/31 Safety Improvements Project
Project Number:	3-22-0006-110-2018
Account Number:	5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-582100003-0000000000-653100
Purchase Order Number:	N/A
Council Award Date:	September 23, 2020
Contractor:	Terry Honore Construction Company, Inc.
Change Order No.	One (1)
Change Order Amount:	\$6,575.99
Original Contract Amount:	\$441,073.00
Net Previous Changes:	\$0
New Contract Amount:	\$447,648.99
Description:	Debris removal and clean out of property in Building #3.
Why required:	During the Pre-Bid Conference, all potential bidders were informed that all property belonging to the previous owners would be removed prior to bidding. Therefore, this work was not included in any of the bids.

Mr. Edwards explained the item to the Airport Commission. After a brief discussion, a motion was made by Mr. Lowery, seconded by Mr. Welch, to approve the item.

There being no opposition, the motion carried.

6. **Accepting the bids received for the Baton Rouge Metro Airport Airfield Marking and Water Blasting Service Project; based on a unit total weighed percentage evaluation. By: Director of Aviation.**

Contract Amount Not to Exceed \$100,000.00

<u>Bidders</u>	<u>Unit Total</u>
Hi-Lite Airfield Services, LLC	\$23.94
Hasco, Inc.	\$6,069.30

Mr. Edwards explained the item to the Airport Commission. After a lengthy discussion, a motion was made by Mr. Welch, seconded by Mr. Buckley, to defer the item for 30 days.

There being no opposition, the motion carried.

7. **Accepting the bids received for the Baton Rouge Metropolitan Airport Terminal Floor Care. By: Director of Aviation.**

Estimate: \$115,000.00

<u>Bidders</u>	<u>Base Bid</u>
Axe National Management Services LLC	\$ 97,000.00
Emmon Enterprises, LLC dba Jani King of Baton Rouge	\$ 98,355.89
Kellermeyer Burgensons Services	\$ 98,815.07
Bell's Janitorial, LLC	\$ 111,404.16
Momentum Building Services, LLC	\$ 126,639.98
Goday Enterprises LC dba SGC Services	\$ 1,817,444.10
Omar James	\$ 2,084,940.00
Elite Professional Commercial Cleaning Services, LLC	\$ 5,953,501.50

Mr. Edwards explained the item to the Airport Commission then called on Mr. Alford to continue details on the item. After a lengthy discussion, a motion was made by Mr. Buckley, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

8. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute an utility relocation agreement with AT&T for the relocation of utilities associated with the Runway 13/31 Safety Area/RPZ Improvements Project, being Airport Project No. 3-22-0006-110-2018, in an amount not to exceed \$42,044.19. (Account No. 5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-5821000003-0000000000-653100).
By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Myles, to approve the item.

There being no opposition, the motion carried.

9. **Status Report**– Report will be given at the March meeting.
10. **Public Relations /Marketing Report**– Report will be given at the April meeting.
11. **Financial Report** – Report was presented by Kenya Wallace, Assistant Business Manager.
12. **Business Development Report** – Report was presented by Vincent Caire, Airport Development & Administrative Manager.
13. **Administrative Matters.**
None.
14. **Adjourn.**

A motion was made by Mr. Buckley, seconded by Mr. Dodds, to adjourn the meeting. The meeting adjourned at 4:38pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw