

DBE Program Requirements

Bonnie Garrigan, DBE Consultant
Baton Rouge Metropolitan Airport
Disadvantaged Business Enterprise program

DBE Program Requirements

- Prime firms bidding on federally funded projects **MUST** demonstrate compliance with the DBE Program at the time of bidding by either:
 - Meeting the DBE Contract Goal established for the project; OR
 - Making Good Faith Efforts to meet the goal and providing supporting documentation of such efforts

Bid Requirements

Schedule A

Prime firm commits to DBE participation and states all subcontractors participating in the project including scope and value of work for each firm.

Schedule B

Each participating firm completes the survey and confirms scope and value of work to be performed.

Schedule C

Demonstrates Good Faith Efforts to include DBE participation.

Contract Participation and DBE Commitment (Schedule A)

- Lists all participating firms and the scope and value of work for each firm (including Prime and all tier subconsultants)
- Must equal total bid amount including any alternates
- Demonstrates commitment to DBE firms and total DBE participation in dollars (bid) and/or % (qualifications or proposals)
- Completed and submitted by the two apparent low bidders within 3 days of bid opening

Required Participation Questionnaire (Schedule B)

- Contractor information reported on this form is required by the FAA
- Form confirms scope and value of work to be performed by subcontractors
- The two apparent low bidders must submit a Schedule B for EACH participating firm (including the Prime) within 3 days of the bid opening

Good Faith Efforts (GFE) to Secure DBE participation (Schedule C)

Documents efforts taken to meet DBE contract goal

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graph TD; A[Documents efforts taken to meet DBE contract goal] --> B[Guides bidders through GFE process]; B --> C[Completed and submitted by two apparent low bidders]; C --> D[Documentation of GFE required for bidders who failed to meet the DBE contract goal but recommended of all bidders];
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Guides bidders through GFE process

Completed and submitted by two apparent low bidders

Documentation of GFE required for bidders who failed to meet the DBE contract goal but recommended of all bidders

Questions?

Bonnie
Garrigan

DBE
Consultant
with SJB
Group