SJB DBE SUPPORTIVE SERVICES

PRESENTED BY:
SJB DBE SUPPORTIVE SERVICES REGION A
CONSULTANT FOR LADOTD

SJB GROUP, LLC

SJB GROUP DBE SUPPORTIVE SERVICES

SJB DBE Supportive Services Team

Region A: Baton Rouge, Lake Charles, Alexandria, Lafayette, Shreveport, Monroe

SJB DBE Supportive Services:

Ms. Jackie des Bordes, President | Construction Services Program Manager

Ms. Grace Chatman, Communication Specialist

Mr. Kenyatta Sparks, Program Manager

Mr. Daryl Ivy, Training Manager

Solid Ground Innovations:

Ms. Sevetri Wilson, Webinar Training Oversight Manager

Little Dog Marketing:

Ms. Meghan Montgomery, Digital Marketing Consultant

SJB GROUP, LLC

SJB GROUP DBE SUPPORTIVE SERVICES

SJB GROUP CAN ASSIST DBES IN THE FOLLOWING AREAS:

- **BY PREPARING** COMPANY BUSINESS CARDS, PROFILE SHEETS, AND PROVIDING INFORMATION ON RECOMMENDED TARGET AREAS FOR YOUR MARKETING EFFORTS.
- **BY ACTING** AS A LIAISON BETWEEN THE DBE CONTRACTOR AND PRIME CONTRACTOR FOR PROJECT INFORMATION AND IN PROBLEMS OCCURRING ON THE JOBSITE.
- **BY INFORMING** YOU OF UPCOMING LA DOTD LETTINGS, AND PROJECT INFORMATION FOR OTHER AGENCIES THROUGHOUT THE STATE. SJB CAN ASSIST YOU IN LOCATION BID TABULATION INFORMATION AS WELL.
- **BY PROVIDING** GUIDANCE ON MATERIAL TAKEOFFS, BID PREPARATION AND ESTIMATING, PROJECT SCHEDULING, AND PLANNING FOR PROJECTS THAT DBES ARE BIDDING OR PLAN TO BID IN THE NEAR FUTURE.
- **BY HELPING** WITH OFFICE COMPUTER OPERATIONS TO INCLUDE TROUBLE-SHOOTING PROBLEMS, INTERNET ACCESS AND SOFTWARE INSTALLATION, AND BASIC TO TECHNICAL COMPUTER TRAINING.
- **BY ASSISTING** IN FINANCIAL AREAS SUCH AS LOAN AND BOND PACKAGE PREPARATIONS, COMPANY FINANCIAL STATEMENTS, BUSINESS PLAN PREPARATION AND SBA 8(A) AND HUB-ZONE CERTIFICATION PACKAGES.

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ONE-ON-ONE CONSULTANT VIRTUAL MEETINGS

OUR GOAL IS TO PROVIDE YOU WITH THE TOOLS AND RESOURCES NEEDED TO HELP YOU GROW AND SUSTAIN YOUR BUSINESS. TO ASSIST US IN DETERMINING THE AREAS THAT NEED IMMEDIATE ATTENTION WE OFFER ONE-ON-ONE VIRTUAL MEETINGS/TRAININGS EVERY MONDAY, WEDNESDAY, AND THURSDAY OF EACH WEEK TO CONDUCT A "NEEDS ASSESSMENT". WE WELCOME YOUR ATTENDANCE, SO PLEASE FEEL FREE TO CONTACT US IN ADVANCE TO RSVP.

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CONTACT INFORMATION

SJB DBE Supportive Services

Region A: Baton Rouge, Lake Charles, Alexandria, Lafayette, Shreveport, Monroe

Ms. Grace Chatman, SJB DBE Supportive Services, Communication Specialist

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Email: Grace.Chatman@SJBGroup.com

SJB DBE Supportive Services Website: www.louisianadbe.com

Social Media Platforms: Facebook, LinkedIn, and Twitter

- Social Media Handle (All Three Platforms): **@SJBDBELouisiana**

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