



BATON ROUGE
METROPOLITAN AIRPORT
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MINUTES

BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
THURSDAY, NOVEMBER 4, 2021
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING

1. CALL TO ORDER.

Chairman, Matt Butler, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Lowery.

3. ROLL CALL.

	<u>MEMBERS ATTENDING</u>	<u>MEMBERS ABSENT</u>	<u>A/P STAFF ATTENDING</u>	<u>OTHERS ATTENDING</u>
4:14pm	Mr. Butler Mr. Callender Councilman Dunn Jr. Mr. Fife Mr. Lowery Ms. Payton Mr. Profita Ms. Douglas	Mr. Buckley Mr. Dodds Mr. Myles Mr. Robinson Mr. Welch	Mr. Edwards Mr. Pierson Mr. Taffaro Ms. Wallace Mr. Caire Mr. Alford Ms. Fountain Ms. Williams Mr. Caldwell Ms. Nolan Mr. Newton Mr. Jones Mr. Vidrine Mrs. Jewell	Mr. Krouse

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the Regular Meeting of October 5, 2021.

A motion was made by Ms. Payton, seconded by Mr. Lowery, to approve the minutes of the regular meeting of October 5, 2021.

There being no opposition, the motion carried.

**5. Authorization for the Mayor President and/or Chairman of the Airport Commission to appropriate \$800,000.00 from the Airport's cash account Capital Improvements (5810-0000-00-0000-0000-0000-000000-100009) to be placed in the Terminal Upgrades project (5821-0900-00-0910-0920-0000-000000-654000-A0106 E 9800000106-5821000000-0000000000-654200) to fund improvements and efficiencies to the passenger experience (BS#008660).
By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Lowery, seconded by Mr. Profita, to appropriate \$800,000.00 for the Terminal Upgrades project to fund improvements and efficiencies to the passenger experience.

There being no opposition, the motion carried.

6. Approving Change Order No. 2 for the Phase 1 Runway 13/31 Safety Area & RPZ Improvements Project. By: Director of Aviation.

Project Title:	Runway 13/31 Safety Area & RPZ Improvements LA. 67 Plank Rd.
Project Number:	S.P. No. H.013690
Account Number:	5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-582000003-0000000000-653100
Original Estimated Cost:	\$3,772,416.00
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order No.	Two (2)
Change Order Amount:	\$30,462.26 (Contract time increased by 223 days)
Original Contract Amount:	\$2,624,000.00
Net Previous Changes:	\$6,838.36
New Contract Amount:	\$2,661,300.62

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Description: Remove miscellaneous debris (broken concrete, tires, rubber hoses, etc.).

Why Required: During the clearing process, lots of debris was found at unknown depths. The removal of structures and obstructions was included in the contractor's bid at a value of \$3,170.00. Therefore, Boone Services has agreed to remove the unforeseen debris with an additive cost of removal as reflected in this change order. The increase in contract time is computed as follows: 72 days are attributed to weather, 3 days are attributed to the unforeseen debris removal and the remaining days are attributed to the additional coordination with LaDOTD on the potential impacts to the road alignment of Phase I as a result of the proposed changes to the design of Phase II.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Fife, seconded by Ms. Payton, to approve the item.

There being no opposition, the motion carried.

7. Approving Change Order No. 1 for the Multiplex Generator Project. By: Director of Aviation.

Project Title: Generator Addition for Multiplex Airport
Project Number: 8*3746
Account Number: E (5405300119-BTR ARPRT-0000000000-652200)
BUILDINGS-ENGINEERING

Original Estimated Cost: \$340,000.00
Purchase Order Number: 800003746
Council Award Date: April 14, 2021
Contractor: RayGen Services, LLC
Change Order No. One (1)
Change Order Amount: \$6,953.09 (Contract time increased by 17 days)
Original Contract Amount: \$229,760.00
Net Previous Changes: 0
New Contract Amount: \$236,713.09

Description: Extend 15' wide limestone road 50'. Widen generator pad to 12' to include walkways on each side. Repair 15" HDPE pipe found under Generator pad.

Why Required: The original distance of the limestone road outlined in the bid was based upon an estimated distance. The actual field conditions and measurements warrant extending the road to 50' to allow for adequate access for fuel deliveries. The widening of the generator pad will enable support personnel to walk beside the generator while servicing the generator. The repair of the 15" HDPE pipe was an unforeseen condition as it is located beneath the concrete Generator pad.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

8. Receiving a report on the 50th Annual Louisiana Airport Managers and Associates (LAMA) Conference. By: Director of Aviation.

Mr. Edwards called on Mr. Pierson, Assistant Director of Aviation to explain the item to the Airport Commission. Mr. Pierson presented a detailed PowerPoint Presentation to the board on the highlights of the 50th Annual (LAMA) Conference.

9. Receiving a report on the TakeOff North America 2021 Conference. By: Director of Aviation.

At this time, Mr. Edwards explained the item to the Airport Commission. Mr. Edwards provided feedback on conversations held with Avelo, American, Spirit, United and Southwest Airlines, during TakeOff North America 2021 Conference.

10. Status Report-- Report will be given at the December meeting.

11. Public Relations /Marketing Report-- Report will be given at the January meeting.

12. Financial Report – Report was presented by Nicholas Vidrine, Airport Business Manager.

13. Business Development Report – Report was presented by Vincent Caire, Airport Development & Administrative Manager.

14. Administrative Matters.

None.

15. Adjourn.

A motion was made by Mr. Lowery, seconded by Mr. Fife, to adjourn the meeting. The meeting adjourned at 4:25 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw