



**BATON ROUGE
METROPOLITAN AIRPORT**
9430 Jackie Cochran Drive
Suite 300, Terminal Building
Baton Rouge, LA 70807
PHONE (225) 355-0333
FAX (225) 355-2334

Agenda
Baton Rouge Metropolitan Airport Commission
Regular Meeting
Thursday, November 4, 2021
3:30 p.m.
Airport Administration Conference Room
Suite 300, 3rd floor Terminal Building

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Approval of the minutes of the regular meeting of October 5, 2021.**
5. **Authorization for the Mayor President and/or Chairman of the Airport Commission to appropriate \$800,000.00 from the Airport's cash account Capital Improvements (5810-0000-00-0000-0000-0000-100009) to be placed in the Terminal Upgrades project (5821-0900-00-0910-0920-0000-000000-654000-A0106 E 9800000106-5821000000-0000000000-654200) to fund improvements and efficiencies to the passenger experience (BS#008660).
By: Director of Aviation.**

6. Approving Change Order No. 2 for the Phase 1 Runway 13/31 Safety Area & RPZ Improvements Project. By: Director of Aviation.

Project Title:	Runway 13/31 Safety Area & RPZ Improvements LA. 67 Plank Rd.
Project Number:	S.P. No. H.013690
Account Number:	5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-582000003-0000000000-653100
Original Estimated Cost:	\$3,772,416.00
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order No.	Two (2)
Change Order Amount:	\$30,462.26 (Contract time increased by 223 days)
Original Contract Amount:	\$2,624,000.00
Net Previous Changes:	\$6,838.36
New Contract Amount:	\$2,661,300.62

Description:	Remove miscellaneous debris (broken concrete, tires, rubber hoses, etc.).
Why Required:	During the clearing process, lots of debris was found at unknown depths. The removal of structures and obstructions was included in the contractor's bid at a value of \$3,170.00. Therefore, Boone Services has agreed to remove the unforeseen debris with an additive cost of removal as reflected in this change order. The increase in contract time is computed as follows: 72 days are attributed to weather, 3 days are attributed to the unforeseen debris removal and the remaining days are attributed to the additional coordination with LaDOTD on the potential impacts to the road alignment of Phase I as a result of the proposed changes to the design of Phase II.

7. Approving Change Order No. 1 for the Multiplex Generator Project. By: Director of Aviation.

Project Title:	Generator Addition for Multiplex Airport
Project Number:	8*3746
Account Number:	E (5405300119-BTR ARPRT-0000000000-652200) BUILDINGS-ENGINEERING
Original Estimated Cost:	\$340,000.00
Purchase Order Number:	800003746
Council Award Date:	April 14, 2021
Contractor:	RayGen Services, LLC
Change Order No.	One (1)
Change Order Amount:	\$6,953.09 (Contract time increased by 17 days)
Original Contract Amount:	\$229,760.00
Net Previous Changes:	0
New Contract Amount:	\$236,713.09
Description:	Extend 15' wide limestone road 50'. Widen generator pad to 12' to include walkways on each side. Repair 15" HDPE pipe found under Generator pad.
Why Required:	The original distance of the limestone road outlined in the bid was based upon an estimated distance. The actual field conditions and measurements warrant extending the road to 50' to allow for adequate access for fuel deliveries. The widening of the generator pad will enable support personnel to walk beside the generator while servicing the generator. The repair of the 15" HDPE pipe was an unforeseen condition as it is located beneath the concrete Generator pad.

8. Receiving a report on the 50th Annual Louisiana Airport Managers and Associates (LAMA) Conference. By: Director of Aviation.

9. Receiving a report on the TakeOff North America 2021 Conference. By: Director of Aviation.

10. Status Report – Report will be given at the December meeting.

11. Public Relations /Marketing Report – Report will be given at the January meeting.

12. Financial Report – Report will be given at November meeting.

13. Business Development Report – Report will be given at November meeting.

14. Administrative Matters.

15. Adjourn.