



**BATON ROUGE
METROPOLITAN AIRPORT**
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
THURSDAY, JANUARY 4, 2022
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Matt Butler, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Myles.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Buckley
Mr. Butler
Mr. Callender
Rep. Carpenter
Mr. Dodds
Councilman, Dunn Jr.
Mr. Fife
Mr. Lowery
Ms. Myles
Mr. Profita
Mr. Robinson 4:12pm
3:33pm Mr. Welch 4:12pm

**MEMBERS
ABSENT**

Ms. Payton

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Pierson
Mr. Taffaro
Ms. Wallace
Mr. Caire
Mr. Alford
Ms. Fountain
Ms. Williams
Mr. Caldwell
Ms. Nolan
Mr. Newton
Mr. Jones
Mr. Vidrine
Mrs. Jewell

**OTHERS
ATTENDING**

Mr. Krouse
Mr. Babin

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Election of Officers.**

Chairman
Vice-Chairman

Chairman Matt Butler, opened the floor for nominations for Chairman at this time.

Mr. Bill Profita nominated Johnny Fife. There being no further nominations, Chairman Matt Butler closed the nominations and announced that Mr. Johnny Fife was elected Chairman of the Airport Commission by acclamation.

Chairman Matt Butler, opened the floor for nominations for Vice-Chairman.

Councilman, Cleve Dunn Jr. nominated Mr. Valery Lowery. There being no further nominations, Chairman Matt Butler closed the nominations and announced that Mr. Valery Lowery was elected Vice-Chairman of the Airport Commission by acclamation.

Newly Elected Chairman, Johnny Fife conducted meeting at this time.

5. **Approval of the minutes of the regular meeting of December 7, 2021.**

A motion was made by Mr. Callender, seconded by Mr. Myles, to approve the minutes of the regular meeting of December 7, 2021.

There being no opposition, the motion carried.

6. **Approving Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Lease and Concession Agreement with Motor Coach Travel 365, LLC d/b/a Baton Rouge Charters & Tours to operate a shuttle service at the Baton Rouge Metropolitan Airport for a period of one (1) year, with two (2), one (1) year mutual options to renew at a rental rate of \$75.00 per month. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman Dunn, Jr., seconded by Mr. Robinson, to approve the item.

There being no opposition, the motion carried.

7. Approving Change Order No. 2 Runway 13-31 Safety Area and RPZ Improvements – Phase IV Perimeter Road. By: Director of Aviation.

Project Title:	Runway 13-31 Safety Area and RPZ Improvements-Phase IV Perimeter Road
Project Number:	3-22-006-116-2020
Account Number:	9800000096-58210000XX-0000000000-653100
Original Estimated Cost:	\$1,303,882.28
Purchase Order Number:	800003128
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order No.	One (2)
Change Order Amount:	\$35,151.28 (Contract time increased by 72 days)
Original Contract Amount:	\$1,303,882.28
Net Previous Changes:	\$9,954.81
New Contract Amount:	\$1,348,988.37
Description:	Construct New Perimeter Road.
Why Required:	Additional paving base repairs with T&M work. Dead end installation plus drainage pipe/project time extension request due to hurricane, Ida.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

8. Approving Final Acceptance on Runway 13-31 Safety Area and RPZ Improvements – Phase IV Perimeter Road. By: Director of Aviation.

Contractor:	Boone Services, LLC
Estimated Cost:	\$ 1,400,000.00
Contract Amount:	\$ 1,303,882.28
Total Change Orders (2):	\$ 45,106.09
Final Cost:	\$ 1,348,988.37
Days Allocated:	278
Days Used:	268
Liquidated Damages:	None

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

9. **Status Report**– Report will be given at the March meeting.
10. **Public Relations /Marketing Report**– Report was presented by Jim Caldwell, Marketing Manager.
11. **Financial Report** – Report was presented by Nicholas Vidrine, Airport Business Manager.
12. **Business Development Report** – Report will be given at the February meeting.
13. **Administrative Matters.**
None.
14. **Adjourn.**

A motion was made by Mr. Profita, seconded by Mr. Callender, to adjourn the meeting. The meeting adjourned at 4:21 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw