



BATON ROUGE
METROPOLITAN AIRPORT
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, NOVEMBER 1, 2022
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Johnny Fife, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Butler.

3. ROLL CALL.

<u>MEMBERS ATTENDING</u>	<u>MEMBERS ABSENT</u>	<u>A/P STAFF ATTENDING</u>	<u>OTHERS ATTENDING</u>
Mr. Butler	Mr. Buckley	Mr. Edwards	Mr. Alan
Mr. Callender	Rep. B Carpenter	Mr. Taffaro	Mr. Knight
Mr. Dodds		Mrs. Jewell	Mr. Cannon
Councilman Dunn, Jr.		Mr. Caire	Harmoni Proctor
Mr. Fife		Mr. Alford	Mr. Summer
Mr. Lowery		Ms. Williams	Mr. Matlock
Mr. Myles		Mr. Newton	Mr. Smith
Ms. Payton		Mr. Milano	Mr. Combs
3:35pm Mr. Profita		Mr. Caldwell	
3:40pm Mr. Robinson		Ms. Nolan	
3:48pm Mr. Welch		Ms. Wallace	
		Mr. Vidrine	

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the regular meeting of September 13, 2022.

A motion was made by Mr. Callender, seconded by Councilman, Dunn Jr., to approve the minutes of the regular meeting of September 13, 2022.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 1 with Forte & Tablada for the North Airpark Development Road Utility Corridor – Phase II (Part 2) to provide Project Management, Coordination with local utility providers, Engineering design, and Construction administration services in an amount not to exceed \$287,692.00. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Myles, to approve the item.

There being no opposition, the motion carried

6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute an Operating Agreement with Clear2Fly Aerospace, LLC for the operation of an Airline Maintenance Support Station for a period of five (5) years, with a one (1) year option to renew, at a rental rate of \$1,200.00 per month or 5% of gross revenues (whichever is greater), from revenues generated on airport property from services provided by the tenant to its customers. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman, Dunn Jr., seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

7. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Steven Baldwin Associates to provide professional consulting services for an organizational assessment and compensation review in an amount not to exceed \$ 106,000.00. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

8. **Authorization the low bids received for RQ5876 – New Class IV Aircraft Rescue and Fire Fighting (ARFF) Vehicle for the Baton Rouge Metropolitan Airport. By: Director of Aviation.**

Estimate: \$900,000.00

<u>Bidders</u>	<u>Base Bid</u>
Rosenbauer Minnesota, LLC	\$ 739,176.00
Siddons Martin Emergency Group, LLC	\$ 855,385.00

Mr. Edwards explained the item to the Airport Commission at this time. After a lengthy discussion, a motion was made by Mr. Callender, seconded by Mr. Lowery, to approve the item.

There being no opposition, the motion carried.

9. **Authorization to appropriate \$100,000.00 from the Airport’s cash account Capital Improvements (5810-0000-00-0000-0000-000000-100009) to be placed in the Taxiway B1 Connector project (9800000110-5821000000-0000000000-653100) to fund Program Management, Design, & Construction (BS # 008659). By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman, Dunn Jr., seconded by Ms. Payton, to approve the item.

There being no opposition, the motion carried.

10. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Infrastructure Consulting & Engineering, PLLC (ICE) to provide preliminary design, final design, and bidding for the Taxiway B1 Connector project in an amount not to exceed \$ 70,104.75. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

11. **Status Report**– Report will be given at the December meeting.
12. **Public Relations /Marketing Report**– Report was presented by Mr. Jim Caldwell, Marketing Manager.
13. **Financial Report** – Report was presented by Nicholas Vidrine, Airport Business Manager.
14. **Business Development Report** – Report was presented by Mr. Vincent Caire, Develop. & Admin. Manager.
15. **Administrative Matters.**
None.
16. **Adjourn.**

A motion was made by Mr. Robinson, seconded by Mr. Dodds, to adjourn the meeting. The meeting adjourned at 4:27 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw