



**BATON ROUGE
METROPOLITAN AIRPORT**
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, DECEMBER 6, 2022
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Johnny Fife, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Dodds.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Butler
Mr. Callender
Mr. Dodds
Mr. Fife
Mr. Lowery
Ms. Payton
Mr. Profita
Mr. Robinson
Mr. Welch
Mr. Johnson IV

3:41pm

**MEMBERS
ABSENT**

Mr. Buckley
Councilman, Dunn Jr.
Mr. Myles

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Taffaro
Mrs. Jewell
Mr. Caire
Mr. Alford
Ms. Williams
Mr. Newton
Mr. Milano
Mr. Caldwell
Ms. Nolan
Ms. Wallace
Mr. Vidrine

**OTHERS
ATTENDING**

Mr. Alan
Mr. Hixson
Mrs. Beckendore
Harmoni Proctor
Mrs. Evens
Mr. Aguilar

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the regular meeting of November 1, 2022.

A motion was made by Mr. Callender, seconded by Mr. Lowery, to approve the minutes of the regular meeting of November 1, 2022.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Modification to Non-Federal Reimbursable Agreement # AJW-FN-CSA-20-SW-003914 for the Relocation of Facilities, Equipment and Cables in Support of Improvements to the Runway 13/31 Runway Safety Area at Baton Rouge Metropolitan Airport (BTR) in an amount not to exceed \$900,341.54. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Robinson, to approve the item.

There being no opposition, the motion carried.

6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 5 with Volkert Inc., to provide additional design services, construction services, and real estate services for the Runway 13/31 Safety Area/RPZ Improvements in an amount not to exceed \$6,543,349.55. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission calling Mrs. Jan Evans, with Volkert Inc., to provide further details. After a lengthy discussion, a motion was made by Mr. Profita, seconded by Mr. Callender, to approve the item.

There being no opposition, the motion carried.

7. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Infrastructure Consulting & Engineering, PLLC (ICE) to provide the Replacement of Passenger Boarding Bridges project at the BTR Metropolitan Airport in an amount not to exceed \$498,219.00. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

8. Approving Change Order No. 3 Runway 13/31 Safety Area and RPZ Improvements LA Hwy 67/Plank Rd. Phase 1. By: Director of Aviation.

Project Title:	Runway 13/31 Safety Area & RPZ Improvements LA Hwy 67/Plank Rd. Phase 1
Project Number:	3-22-0006-110-2018/H.013690
Account Number:	9800000096-5821000004-0000000000-653100
Original Estimated Cost:	\$3,772,416.00
Purchase Order Number:	800001186
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order No.	Three (3)
Change Order Amount:	\$111,295.40 (Contract time increased by 237 days)
Original Contract Amount:	\$ 2,624,000.00
Net Previous Changes:	\$37,300.62
New Contract Amount:	\$2,772,596.02
Description:	Phase 1 Construction Relocated Plank Road Runway 13/31 Safety Area and RPZ Improvements
Why Required:	Furnish and install conflict boxes for the sewer line that was unknown to be there; Lime treatment for subgrade; time and material for replaced structural fill.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Butler, to approve the item.

There being no opposition, the motion carried.

9. Establishing the schedule of meeting dates for the Baton Rouge Metropolitan Airport Commission in calendar year 2023.

A motion was made by Mr. Lowery, seconded by Mr. Profita to have the item deferred until the January, Commission meeting.

There being no opposition, the motion carried.

10. Status Report– Report was presented by Mr. Edwards, Director of Aviation.

11. Public Relations /Marketing Report– Report will be given at the January meeting.

12. Financial Report – Report was presented by Nicholas Vidrine, Airport Business Manager.

13. Business Development Report – Report will be given at the February meeting.

14. Administrative Matters.

A motion was made by Mr. Callender, seconded by Mr. Profita to wave the rules to add an Administrative Matter to the agenda.

Authorization for the Mayor-President, and/or Chairman of the Airport Commission to execute a lease agreement with the Civil Air Patrol, Louisiana Wing, United States Air Force Auxiliary for occupancy of the office building located at 4514 Blanche Noyes Road, for a primary term of ten (10) years, with one (1), 5-year option to renew at a rental rate of \$18,000.00 per year. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Welch, seconded by Mr. Butler, to approve the item.

There being no opposition, the motion carried.

15. Adjourn.

A motion was made by Mr. Robinson, seconded by Mr. Profita, to adjourn the meeting. The meeting adjourned at 4:12 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw