



**BATON ROUGE
METROPOLITAN AIRPORT**
9430 Jackie Cochran Drive
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MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, JULY 18, 2023
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Johnny Fife, called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Butler.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Arrigo
Councilwoman Banks
Mr. Butler
Mr. Callender
Councilman Dunn, Jr.
Mr. Fife
Mr. Lowery
Mr. Myles
Ms. Payton
Mr. Profita
3:33pm Mr. Robinson 4:05pm
Mr. Welch

**MEMBERS
ABSENT**

Rep. B. Carpenter

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Taffaro
Mrs. Jewell
Mr. Alford
Ms. Williams
Mr. Caldwell
Mr. Vidrine
Mr. Milano
Ms. Nolan
Mr. Newton
Mr. Moore

**OTHERS
ATTENDING**

Mr. Krouse
Mr. Murray
Mr. Russell
Mr. Tisdale
Mr. Trae Russell

Public Comment Policy

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. Approval of the minutes of the regular meeting of June 20, 2023.

A motion was made by Mr. Callender, seconded by Councilman Dunn, Jr., to approve the minutes of the regular meeting of June 20, 2023.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to submit and execute a grant application to the Federal Aviation Administration for the Taxiway L Extension and Decommissioning of runway 4R-22L and Taxiway E project in the amount of \$2,800,000.00; and authorization to accept and execute the grant agreement and all necessary documents in connection therewith at the appropriate time. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Councilman Dunn, Jr., seconded by Mr. Butler, to approve the item.

There being no opposition, the motion carried.

6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with State of Louisiana, Department of Health and Hospitals to lease 55,204 square feet of air cargo space for a period of one (1) year at a rental rate of \$358,826.00 annually. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Lowery, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

7. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Marrero, Couvillon & Associates, LLC for design and construction services of the Airport Terminal HVAC Upgrades at the BTR Metropolitan Airport in an amount not to exceed \$188,958.00. By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

8. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with WHLC Architecture for design and construction services of the Airport Terminal Ticket Counter, Baggage Claim, Carpeting and Seating Upgrades at the BTR Metropolitan Airport in an amount not to exceed \$238,015.00. By: Director of Aviation

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Lowery, seconded by Ms. Payton, to approve the item.

There being no opposition, the motion carried.

9. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 1 with Stanley Consultants, Inc. for Taxiway L Extension and Decommissioning of Runway 4R – 22L and Taxiway E, to provide Geotechnical and Design Services in an amount not to exceed \$1,222,048,45. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Butler, seconded by Mr. Myles, to approve the item.

There being no opposition, the motion carried.

10. **Accepting the bids received for the Baton Rouge Metropolitan Airport to provide Janitorial Commercial Window Cleaning in the Terminal Building, Contract A23-91081. By: Director of Aviation.**

Estimate: \$50,000.00

<u>Bidders</u>	<u>Base Bid</u>
Cajun Softwash, LLC	\$ 55,200.00
Jack & Joe's Window Cleaning, Inc. dba Squeegee Squad	\$ 60,142.50
Penico Corporation	\$ 76,800.00

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Arrigo, seconded by Mr. Callender, to approve the item.

There being no opposition, the motion carried.

11. **Status Report**– Report as presented by Mr. Mike Edwards, Director of Aviation.
12. **Public Relations /Marketing Report**– Report was presented by Mr. Jim Caldwell, Marketing Manager.

13. **Financial Report** – Report was presented by Nicholas Vidrine, Airport Business Manager.
14. **Business Development Report** – Report will be given at the August meeting.
15. **Administrative Matters.**

A motion was made by Mr. Callender, seconded by Mr. Profita to wave the rules to add an Administrative Matter to the agenda.

Authorization for the Mayor-President and/or Chairman of the Airport Commission to submit and execute a grant application to the Federal Aviation Administration (FAA) and the State of Louisiana, Office of Aviation for the Northwest Aviation Development Taxiway Project in the amount of \$1,230,554.00; and authorization to accept and execute the grant agreement and all necessary documents in connection therewith at the appropriate time. (Funding Source: Federal \$1,107,499.00; State \$ 123,055.00). By: Director of Aviation.

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Mr. Callender, seconded by Mr. Profita, to approve the item.

There being no opposition, the motion carried.

16. Adjourn.

A motion was made by Mr. Butler, seconded by Mr. Lowery, to adjourn the meeting. The meeting adjourned at 4:19 pm.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw