

**AGENDA**  
**BATON ROUGE METROPOLITAN AIRPORT**  
**REGULAR MEETING**  
**TUESDAY, AUGUST 6, 2019**  
**3:30 P.M.**  
**AIRPORT ADMINISTRATION CONFERENCE ROOM**  
**SUITE 300, 3<sup>RD</sup> FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.

**PUBLIC COMMENT POLICY**

**ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.**

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 9, 2019.
5. RECOMMENDATION ON THE AIRPORT'S PROPOSED 2020 ANNUAL OPERATING BUDGET TO BE APPROVED BY THE METROPOLITAN COUNCIL. BY: DIRECTOR OF AVIATION.
6. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A NON-FEDERAL LIMITED DESIGN AND IMPLEMENTATION REIMBURSABLE AGREEMENT #AJW-FN-CSA-19-SW-003049 BETWEEN THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION AND THE CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE ON BEHALF OF THE GREATER BATON ROUGE AIRPORT DISTRICT IN THE AMOUNT OF \$99,014.45 FOR AN IMPACT ASSESSMENT FOR THE RELOCATION/REPLACEMENT OF THE (1) LOCALIZER (LOC), (2) APPROACH LIGHTS, (MALS). (3) GLIDESLOPE (GS) AND (4) THRESHOLD LIGHTS AND ALL ASSOCIATED CABLES/EQUIPMENT ON RUNWAY 31. BY: DIRECTOR OF AVIATION.
7. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE WORK AUTHORIZATION NO. 4 TO THE CONTRACT WITH AIRPORT MANAGEMENT GROUP, LLC (AMG) FOR PROGRAM MANAGEMENT SERVICES AT THE BATON ROUGE METROPOLITAN AIRPORT FOR THE PERIOD OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 IN AMOUNT NOT TO EXCEED \$2,105,501.28. (CONTINGENT ON ADEQUATE FUNDING). BY: DIRECTOR OF AVIATION.
8. ACCEPTING THE BIDS RECEIVED FOR THE CRASH FIRE APPARATUS EQUIPMENT MAINTENANCE AND REPAIR SERVICES FOR BR METRO AIRPORT POLICE/ARFF DIVISION. BY: DIRECTOR OF AVIATION.

**BIDDER**

**BID AMOUNT**

**SIDDONS-MARTIN EMERGENCY GROUP**

**\$19,175.75**

9. ACCEPTING THE BIDS RECEIVED FOR THE RUNWAY 4L-22R MAINTENANCE REPAIR PROJECT AT THE BATON ROUGE METROPOLITAN AIRPORT. BY: DIRECTOR OF AVIATION.

ENGINEERS ESTIMATE: \$300,000.00

<u>BIDDER</u>	<u>BID AMOUNT</u>	<u>% VARIANCE</u>
HENDRICK CONSTRUCTION, INC.	\$329,220.20	9.74%

10. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH CALVIN MCMORRIS D/B/A/ MAC'S SHOE SHINE FOR A PERIOD OF ONE (1) YEAR, WITH TWO (2), ONE (1) YEAR OPTIONS TO RENEW AT A RENTAL RATE OF \$100.00 PER MONTH. BY: DIRECTOR OF AVIATION.
11. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AMENDMENT NO. 1 TO THE FUEL FARM LEASE AGREEMENT WITH ROSS BATON ROUGE, LLC D/B/A SIGNATURE FLIGHT SUPPORT COOPERATION TO EXTEND THE PRIMARY TERM OF THE LEASE AGREEMENT FOR A PERIOD OF ONE (1) YEAR, WITH A ONE (1) YEAR OPTION TO RENEW. BY: DIRECTOR OF AVIATION.
12. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE AN AGREEMENT WITH THE DEPARTMENT OF HOMELAND SECURITY/ TRANSPORTATION SECURITY ADMINISTRATION (TSA) TO REIMBURSE THE AIRPORT THE COST OF UTILITIES AND JANITORIAL SERVICES USED IN THE BAGGAGE AND PASSENGER SCREENING AREAS AT THE AIRPORT. BY: DIRECTOR OF AVIATION.
13. AUTHORIZATION FOR THE MAYOR-PRESIDENT AND/OR CHAIRMAN OF THE AIRPORT COMMISSION TO EXECUTE A LEASE AGREEMENT WITH HELIX COMMUNITY SCHOOLS TO LEASE THE AIRPORT MULTIPLEX FACILITY TO OPERATE HELIX COMMUNITY SCHOOLS, HELIX AVIATION ACADEMY AND ANY OTHER SCHOOL RELATED ACTIVITIES FOR A PRIMARY TERM OF FIVE (5) YEARS, WITH SEVEN (7), FIVE (5) YEAR MUTUAL OPTIONS TO RENEW AT A RENTAL RATE OF \$201,600.00 PER YEAR. BY: DIRECTOR OF AVIATION.
14. STATUS REPORT – Report will be given at the September meeting.
15. PUBLIC RELATIONS REPORT – Report will be given at October meeting.
16. FINANCIAL REPORT – Report will be given at the September meeting.
17. BUSINESS DEVELOPMENT REPORT - Report will be given at the August meeting.
18. ADMINISTRATIVE MATTERS.
19. ADJOURN.