

MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, NOVEMBER 12, 2019
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Cleve Dunn, Jr. called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Matt Butler.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Buckley
Mr. Butler
Mr. Callender
Rep. B. Carpenter
Mr. Dodds
Mrs. Doolittle
Mr. Dunn, Jr.
Mr. Ellis
Mr. Fife
Mr. Lowery
Mr. Myles
Councilman Welch

**MEMBERS
ABSENT**

Mr. Balfour

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Taffaro
Mr. Pierson
Mr. Newton
Ms. Nolan
Ms. Wallace
Mr. Morgan
Mr. Buie
Ms. Fountain
Mr. Alford
Mrs. Cobb
Mr. Caldwell

**OTHERS
ATTENDING**

Mr. Hoffman
Mr. Levraea
Mr. Sparks

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. Approval of the minutes of the regular meeting of October 8, 2019.

A motion was made by Mr. Buckley, seconded by Mr. Callender, to approve the minutes of the regular meeting of October 8, 2019.

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Transportation Network Company License Agreement with Rasier, LLC (Uber) for a period of five (5) years at a rate of \$3.00 per pick-up at the Baton Rouge Metropolitan Airport. By: Director of Aviation.

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Ellis, seconded by Mr. Butler, to execute a Transportation Network Company License Agreement with Rasier, LLC (Uber) for a period of five (5) years at a rate of \$3.00 per pick-up at the Baton Rouge Metropolitan Airport.

There being no opposition, the motion carried.

6. Approving the Final Acceptance for the Baton Rouge Metropolitan Airport Cell Phone Lot/Viewing Area. By: Director of Aviation.

Contractor:	Kort's Construction Services, Inc.
Estimated Cost:	\$ 425,000.00
Contract Amount:	\$ 522,386.00
Total Change Orders ():	\$ -0-
Final Cost:	\$ 522,386.00
Days Allocated:	120
Days Used:	119
Liquidated Damages:	None

Mr. Edwards stated that the Cell Phone Lot is complete and final acceptance is being recommended at this time. After a brief discussion, a motion was made by Mr. Lowery, seconded by Councilman Welch, to approve Final Acceptance for the Baton Rouge Metropolitan Airport Cell Phone Lot / Viewing Area.

There being no opposition, the motion carried.

7. Authorization for the Mayor President and/or Chairman of the Airport Commission to appropriate \$250,000 from the Airport's cash account Capital Improvements to be placed in the Airport Aviation Business Park Project to fund design of the infrastructure components (electric, data, water, sewer, gas etc.) By: Director of Aviation.

Mr. Edwards explained that the \$250,000 appropriation is needed to fund design infrastructure components for the Aviation Business Park. A motion was made by Mr. Callender, seconded by Mr. Dodds to approve the appropriation of \$250,000 to fund the design of the infrastructure relating to the Aviation Business Park.

There being no opposition, the motion carried.

8. Authorization for the Mayor President and/or Chairman of the Airport Commission to appropriate \$500,000 from the Airport's cash account Capital Improvements to be placed in the Airfield Pavement Repair Project to fund repairs to the runways, taxiways and aprons. By: Director of Aviation.

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Representative Carpenter, seconded by Mr. Callender, to appropriate \$500,000 for the Airfield Pavement Repair Project to repair runways, taxiways and aprons.

There being no opposition, the motion carried.

- 9. Status Report** – Report will be given at the December meeting.
- 10. Public Relations Marketing Report** – Report will be given at January meeting.
- 11. Financial Report** – Report will be given at the December meeting.
- 12. Business Development Report** – Greg Pierson, Assistant Director of Aviation gave the Business Development Report. Mr. Kenyata Sparks with SJB, gave a brief update on the DBE Conference.
- 13. Administrative Matters.**

None.

14. Adjourn.

A motion was made by Mr. Ellis, seconded by Mrs. Doolittle, to adjourn the meeting. The meeting adjourned at 4:30 p.m.

RESPECTFULLY SUBMITTED,

Mike Edwards ^{kn}

Mike Edwards
Director of Aviation

ME/kn