

MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, JANUARY 7, 2020
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Cleve Dunn, Jr. called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Fife.

3. ROLL CALL.

<u>MEMBERS ATTENDING</u>	<u>MEMBERS ABSENT</u>	<u>A/P STAFF ATTENDING</u>	<u>OTHERS ATTENDING</u>
Mr. Buckley	Mr. Balfour	Mr. Edwards	Mr. Hoffman
Mr. Butler	Mr. Ellis	Mr. Pierson	Mr. Levraea
Mr. Callender		Mr. Taffaro	Mr. Zachary
Rep. B. Carpenter		Mr. Newton	
Mr. Dodds		Ms. Nolan	
Mrs. Doolittle		Ms. Wallace	
Mr. Dunn, Jr.		Mr. Morgan	
Mr. Fife		Mr. Buie	
Mr. Lowery		Mr. Alford	
Mr. Myles		Mrs. Cobb	
Councilman Welch		Mr. Caire	

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. Approval of the minutes of the regular meeting of December 3, 2019.

A motion was made by Buckley seconded by Mr. Callender, to approve the minutes of the regular meeting of December 3, 2019.

There being no opposition, the motion carried.

- 5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a contract with Weyerhaeuser NR Company to purchase 2.5 acres of mitigation credits as required for the US Army Corps of Engineers (USACOE) Permit No. MVN-2018-00373-CE for Phase I of the Runway 13/31 Safety Area/RPZ Improvements Project in an amount not to exceed \$137,500.00. By: Director of Aviation.**

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Dodds, to execute a contract with Weyerhaeuser NR Company to purchase 2.5 acres of mitigation credits as required for the US Army Corps of Engineers (USACOE) Permit No. MVN-2018-00373-CE for Phase I of the Runway 13/31 Safety Area/RPZ Improvements Project in an amount not to exceed \$137,500.00.

There being no opposition, the motion carried.

- 6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with Roadrunner Towing & Recovery to lease 3.22 acres of land and a 12,000 sq. ft. office building located at 9101 Veterans Memorial Blvd. for a period of five (5) years, with one (1), five (5) year mutual option to renew at a rental rate of \$44,260.59 per year /\$3,688.38 per month. By: Director of Aviation.**

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Buckley, seconded by Mr. Butler, to execute a lease agreement with Roadrunner Towing & Recovery for a period of five (5) years, with one (1), five (5) year mutual option to renew at a rental rate of \$44,260.59 per year.

There being no opposition, the motion carried.

- 7. Status Report** - Report will be given at March meeting.
- 8. Public Relations Marketing Report** – Report will be given at January meeting.
- 9. Financial Report** – Report will be given at March meeting.
- 10. Business Development Report** – Report will be given at the February meeting.

11. Administrative Matters.

Chairman Cleve Dunn, Jr. thanked Mrs. Rose Doolittle for her service on the Airport Commission as well as other members on the board. Mr. Edwards introduced Mr. Vincent Caire, the Airports Administrative Development and Property Manager.

12. Adjourn.

A motion was made by Mr. Ellis, seconded by Mrs. Doolittle, to adjourn the meeting. The meeting adjourned at 4:30 p.m.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation