

MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, FEBRUARY 4, 2020
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Cleve Dunn, Jr. called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Fife.

3. ROLL CALL.

<u>MEMBERS ATTENDING</u>	<u>MEMBERS ABSENT</u>	<u>A/P STAFF ATTENDING</u>	<u>OTHERS ATTENDING</u>
Mr. Buckley	Ms. Payton	Mr. Edwards	Mr. Hoffman
Mr. Butler		Mr. Pierson	Mr. Levraea
Mr. Callender		Mr. Taffaro	Ms. Marcelle
Rep. B. Carpenter		Mr. Newton	Mr. Jones
Mr. Dodds		Ms. Nolan	
Mr. Dunn, Jr.		Ms. Wallace	
Mr. Fife		Mr. Morgan	
Mr. Lowery		Mr. Buie	
Mr. Myles		Mr. Alford	
Mr. Robinson		Mrs. Cobb	
Councilman Welch		Mr. Caire	
		Ms. Williams	

PUBLIC COMMENT POLICY

ALL ITEMS ON THIS AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD APPROACH THE PODIUM AND REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

4. Election of Officers.

**Chairman
Vice-Chairman**

Chairman Cleve Dunn, Jr. opened the floor for nominations for Chairman at this time.

A motion was made by Councilman Welch to nominate Alfred Buckley. A motion was made by Representative Barbara Carpenter, to nominate Matt Butler. Mr. Cleve Dunn, Jr. closed nominations and a roll call vote was conducted at this time.

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Votes in favor of Mr. Buckley were:

Mr. Buckley	1
Councilman Welch	<u>1</u>
Total	2

Votes in favor of Matt Butler were:

Mr. Butler	1
Mr. Callender	1
Rep. Carpenter	1
Mr. Dodds	1
Mr. Dunn, Jr.	1
Mr. Fife	1
Mr. Lowery	1
Mr. Myles	<u>1</u>
Total	8

Mr. Robinson abstained.

Mr. Matt Butler was elected Chairman of the board with 8 votes.

Cleve Dunn, Jr. opened the floor for nominations for Vice-Chairman.

A motion was made by Mr. Butler to nominate Johnny Fife, seconded by Mr. Lowery for Vice-Chairman. Mr. Cleve Dunn, Jr. stated nominations are closed and announced Johnny Fife as Vice-Chairman of the Airport Commission.

There being no opposition the motion carried.

Newly Elected Chairman, Matt Butler conducted meeting at this time.

5. Approval of the minutes of the regular meeting of January 7, 2020.

A motion was made by Mr. Buckley, seconded by Mr. Dodds, to approve the minute of the regular meeting of January 7, 2020.

There being no opposition, the motion carried.

6. Approving Change Order No. 1 on the Runway 4L/22R PCI Repairs. By: Director of Aviation.

Project Title:	Runway 4L/22R PCI Maintenance Repairs
Project Number:	N/A
Account Number:	5821-0900-00-0910-0920-0000-000000-647900-A009E 9800000099-5821000000-0000000000-647900
Purchase Order Number:	800000548
Council Award Date:	August 14, 2019
Contractor:	Hendrick Construction, Inc.
Change Order No.	One (1) Extend contract time 14 days
Change Order Amount:	\$40,995.00
Original Contract Amount:	\$329,220.00
Net Previous Changes:	\$0
New Contract Amount:	\$370,215.00
Why required:	The rehabilitation and maintenance of Runway 4L-22R to include crack seal, joint seal, spall repair, pop out repair and corner break repairs.

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Dodds, to approve Change Order No. 1 on the Runway 4L/22R PCI Repairs.

There being no opposition, the motion carried.

7. Approving Final Acceptance on the Runway 4L/22R PCI Repairs. By: Director of Aviation.

Contractor:	Hendrick Construction, Inc.
Estimated Cost:	\$300,000.00
Contract Amount:	\$329,220.00
Total Change Orders (1):	\$40,995.00
Final Cost:	\$370,215.00
Days Allocated:	44
Days Used:	27
Liquidated Damages:	None

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Dodds, to approve Final Acceptance on the Runway 4L/22R PCI Repairs.

There being no opposition, the motion carried.

8. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Agreement with Engineered Arresting Systems Corporation d/b/a Safran Aerosystems to provide handling and supervision for EMAS repairs and to include one (1) field strength test and semi-annual EMAS bed inspections in an amount not to exceed \$80,000.00. By: Director of Aviation.

Mr. Edwards explained the item to the Commission at this time. After a brief discussion, a motion was made by Mr. Dodds, seconded by Mr. Callender, to approve the Professional Services Agreement with Engineered Arresting Systems Corporation d/b/a Safran Aerosystems in an amount not to exceed \$80,000.00.

There being no opposition, the motion carried.

9. Authorization for the Mayor-President and/or Chairman of the Airport Commission to enter into a Cooperative Endeavor Agreement (CEA) with Visit Baton Rouge and the Louisiana Office of Tourism to host the 2020 TakeOff Conference. By: Director of Aviation.

Mr. Edwards explained the Cooperative Endeavor Agreement to the Commission at this time. After a brief discussion, a motion was made by Councilman Welch, seconded by Mr. Myles, to approve the item.

There being no opposition, the motion carried.

10. Reconsideration of the travel policy adopted by the Greater Baton Rouge Airport Commission on December 3, 2019. By: Director of Aviation.

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At this time, Mr. Edwards called on Councilman Welch to explain the item. Council Welch explained reasons for the reconsideration and requested that the board keep the previous policy in place due to budgetary reasons and limit travel to 2 trips per year and to address any additional travel requested by a Commissioner at that time. Mr. Lowery, Mr. Dodds, Mr. Dunn, Jr., Mr. Callender, and Mr. Buckley expressed their concerns regarding this item.

A motion was made by Mr. Dodds seconded by Mr. Callender to form a travel policy committee to address this further and report back to the commission.

A substitute motion was made by Councilman Welch to form a travel policy committee to further discuss, but to suspend the current policy that has 4 trips until the Committee comes back with a report within next 2 months.

A roll call vote was taken on the substitute motion by Councilman Welch at this time.

Mr. Buckley	yes
Mr. Butler	no
Mr. Callender	yes
Rep. Carpenter	no
Mr. Dodds	yes
Mr. Dunn, Jr.	no
Mr. Fife	yes
Mr. Lowery	no
Mr. Myles	yes
Mr. Robinson	abstain
Councilman Welch	yes

A roll call vote was taken on the original motion made by Mr. Dodds at this time.

Mr. Buckley	no
Mr. Butler	yes
Mr. Callender	yes
Rep. Carpenter	yes
Mr. Dodds	yes
Mr. Dunn, Jr.	yes
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Mr. Robinson	abstain
Councilman Welch	no

The original motion passed to form a travel policy committee to address this further and report back to the commission.

11. **Status Report** - Report will be given at March meeting.
12. **Public Relations Marketing Report** – Report will be given at January meeting.
13. **Financial Report** – Report will be given at March meeting.
14. **Business Development Report** – Report was given by Gregory Pierson, Assistant Director of Aviation. A motion was made by Mr. Dodds, seconded by Representative Barbara Carpenter, to accept report.

15. Administrative Matters.

None.

16. Adjourn.

A motion was made by Mr. Dodds, seconded by Mr. Callender, to adjourn the meeting. The meeting adjourned at 4:30 p.m.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/kn