



BATON ROUGE
METROPOLITAN AIRPORT
9430 Jackie Cochran Drive
Suite 300, Terminal Building
Baton Rouge, LA 70807
PHONE (225) 355-0333
FAX (225) 355-2334

Agenda
Baton Rouge Metropolitan Airport Commission
Regular Meeting
Tuesday, July 14, 2020
3:30 p.m.
Airport Administration Conference Room
Suite 300, 3rd floor Terminal Building

This meeting will be available for viewing on the Baton Rouge Metropolitan Airport Facebook page (via Facebook Live).

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

Public Comment Policy

Public comments on any of the items (other than introductions) may be submitted via email to publiccomment@flybtr.com. Comments may be called in at 225-355-0333 from 1:00 – 3:30 pm on Tuesday, July 14, 2020.

CERTIFICATION OF INABILITY TO OPERATE DUE TO LACK OF QUORUM

In accordance with Executive Proclamations JBE 2020-30 and 2020-33, issued by Governor John Bel Edwards on March 16, 2020 and March 22, 2020, respectively, this notice shall serve as a certification of the Greater Baton Rouge Airport Board of Commissioner's inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to a lack of a quorum as a result of the COVID-19 public health emergency. Pursuant to Section 4 of JBE 2020-30, the Greater Baton Rouge Airport Board of Commissioner will provide for attendance at its next meeting, which will only contain business deemed essential government business, on Tuesday, July 14, 2020, via video conference. A gathering of the entire membership of the Greater Baton Rouge Airport Board of Commissioner and necessary staff would violate Governor Edwards's order suspending all public gatherings of ten or more people to be suspended or postponed. The Greater Baton Rouge Airport Board of Commissioner is composed of thirteen members. The items appearing on the agenda have been deemed essential for the continued conduct of business by the Director of Aviation.

Considering the foregoing, and in accordance with Proclamation Numbers JBE 2020-30 and JBE 2020-33, the Greater Baton Rouge Airport Board of Commissioner meeting on Tuesday, July 14, 2020, at 3:30 p.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on June 25, 2020.

Mike Edwards
Director of Aviation

4. **Approval of the minutes of the regular meeting of June 2, 2020.**

5. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Memorandum of Agreement between the U. S. Department of Homeland Security, Federal Emergency Management Agency and the Greater Baton Rouge Airport District in order to provide FEMA temporary use of the Multiplex Facility or any other predetermined and available airport property in the event of an Emergency/National Disaster for a period of five (5) years. *(Any lease terms and establishment of rental rates for related properties covered by this MOA will be negotiated prior to execution and occupancy through a separate agreement)* By: Director of Aviation.**
6. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the lease agreement with Baton Rouge Jet, LLC to lease 2 acres of land located on Blanche Noyes Rd. at a rental rate of \$20,908.80 a year / \$1,742.40 per month. By: Director of Aviation.**
7. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with the State of Louisiana, Department of Health and Hospitals to lease 30,000 square feet of air cargo space for a period of one (1) year at a rental rate of \$5.50 per square foot for a total of \$165,000.00 annually. By: Director of Aviation.**
8. **Status Report** – Report will be given at the September meeting.
9. **Public Relations /Marketing Report** – Report will be given at July meeting.
10. **Financial Report** – Report will be given at the September meeting.
11. **Business Development Report** – Report will be given at the August meeting.
12. **Administrative Matters.**
13. **Adjourn.**

AIRPORT COMMISSION AGENDA

SUPPORTING DOCUMENT NO. 4



BATON ROUGE
METROPOLITAN AIRPORT
9430 Jackie Cochran Drive
Suite 300, Terminal Building
Baton Rouge, LA 70807
PHONE (225) 355-0333
FAX (225) 355-2334

MINUTES

**BATON ROUGE METROPOLITAN AIRPORT
REGULAR MEETING
TUESDAY, JUNE 2, 2020
3:30 P.M.
AIRPORT ADMINISTRATION CONFERENCE ROOM
SUITE 300, 3RD FLOOR TERMINAL BUILDING**

1. CALL TO ORDER.

Chairman, Matt Butler called the meeting to order.

2. PLEDGE OF ALLEGIANCE.

The Pledge of Allegiance was led by Mr. Edwards.

3. ROLL CALL.

**MEMBERS
ATTENDING**

Mr. Butler
Mr. Callender
Mr. Dodds
Mr. Dunn, Jr.
Mr. Fife
Mr. Lowery
Mr. Myles
Ms. Payton
Mr. Profita
Councilman Welch

**MEMBERS
ABSENT**

Mr. Buckley
Rep. Carpenter
Mr. Robinson

**A/P STAFF
ATTENDING**

Mr. Edwards
Mr. Pierson
Mr. Taffaro
Mr. Newton
Ms. Nolan
Ms. Wallace
Mr. Morgan
Mr. Buie
Mr. Alford
Mrs. Cobb
Ms. Williams
Mr. Caldwell
Ms. Fountain
Mr. Caire

**OTHERS
ATTENDING**

Mr. Hoffman
Mr. Levraea
Mrs. Ashley Beckendorf
Mr. Mica Freeman
Mr. McNeil
Mr. Davis
Mr. Ricka

Public Comment Policy

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CERTIFICATION OF INABILITY TO OPERATE DUE TO LACK OF QUORUM

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The items appearing on the agenda have been deemed essential for the continued conduct of business by the Director of Aviation.

Considering the foregoing, and in accordance with Proclamation Numbers JBE 2020-30 and JBE 2020-33, the Greater Baton Rouge Airport Board of Commissioner meeting on Tuesday, June 2, 2020, at 3:30 p.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on May 28, 2020.

Mike Edwards
Director of Aviation

4. Approval of the minutes of the regular meeting of May 5, 2020.

A motion was made by Mr. Callender, seconded by Mr. Profita, to approve the minutes of the regular meeting of May 5, 2020.

A roll call vote was taken.

Mr. Butler	yes
Mr. Callender	yes
Mr. Dodds	yes
Mr. Dunn, Jr.	
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Ms. Payton	yes
Mr. Profita	yes
Councilman Welch	

There being no opposition, the motion carried.

5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the Professional Services Contract with Runway Safe, Inc. to provide supervision for the EMAS block replacement, in an amount not to exceed \$24,000.00. By: Director of Aviation.

At this time the Director gave a detailed explanation to the Commission on the item. After a brief discussion, a motion was made by Mr. Dodds, seconded by Mr. Profita, to have the item properly moved.

There being no opposition, the motion carried.

A roll call vote was taken.

Mr. Butler	yes
Mr. Callender	
Mr. Dodds	yes
Mr. Dunn, Jr.	
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Ms. Payton	yes
Mr. Profita	yes
Councilman Welch	

6. Approving Change Order No. 1 on the South General Aviation Apron Rehabilitation Project. By: Director of Aviation.

Project Title:	South General Aviation Apron Rehabilitation
Project Number:	S.P No. H.013224
Account Number:	5821-0900-30-0910-0919-0000-000000-653000-A0095
Original Estimated Cost:	\$4,045,000.00
Contract Number:	800001511
Council Award Date:	October 10, 2018
Contractor:	Barriere Construction Co., LLC
Change Order Number:	One (1)
Change Order Amount:	\$(195,307.85)
Original Contract Amount:	\$3,855,480.75
Net Previous Changes:	\$(0)
New Contract Amount:	\$3,660,172.90 (Contract time increased by 221 days)
Description:	South General Aviation Apron
Why Required:	Revision of contract quantities resulting from differing site conditions (unbonded asphalt layer during construction). Additional contract time due to construction delays and weather.

The Director explained the Change Order to the Commission at this time. After a brief discussion, a motion was made by Mr. Callender, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

A roll call vote was taken.

Mr. Butler	yes
Mr. Callender	yes
Mr. Dodds	yes
Mr. Dunn, Jr.	
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Ms. Payton	yes
Mr. Profita	yes
Councilman Welch	yes

7. Approving Final Acceptance on the South General Aviation Apron Rehabilitation. By: Director of Aviation.

Contractor:	Barriere Construction Co., LLC
Estimated Cost:	\$ 4,045,000.00
Contract Amount:	\$ 3,855,480.75
Total Change Orders (1):	\$ (195,307.85)
Final Cost:	\$ 3,660,172.90
Days Allocated:	375
Days Used:	375
Liquidated Damages:	None

The Director explained the Final Acceptance to the Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

A roll call vote was taken.

Mr. Butler	yes
Mr. Callender	
Mr. Dodds	yes
Mr. Dunn Jr.	
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Ms. Payton	yes
Mr. Profita	yes
Councilman Welch	

8. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Supplemental Agreement No. 1 with Michael Baker for the South General Aviation Apron Rehabilitation Project to provide for additional construction services rendered as a result of differing site conditions and additional contract time due to construction delays and weather in an amount to not to exceed \$70,708.00. By: Director of Aviation.**

The Director briefed the Commission on the Supplemental Agreement for Michael Baker. At this time, Councilman Welch asked a few general questions regarding the original contract that later revealed questions if this item was for Supplement No. 1 or Supplement No. 2. After verification from Joe Levraea, Program Manager with AMG, it was confirmed that this was an error and the Supplemental Agreement being approved today for Michael Baker should be Supplemental Agreement No. 2.

At this time, a motion was made by Mr. Callender, seconded by Mr. Dodds, to amend the item in order to correct the supplement number reflect Supplemental Agreement No. 2 with Michael Baker for the South General Aviation Apron Rehabilitation Project.

There being no opposition, the motion carried.

A roll call vote was taken.

Mr. Butler	yes
Mr. Callender	yes
Mr. Dodds	yes
Mr. Dunn, Jr.	
Mr. Fife	yes
Mr. Lowery	yes
Mr. Myles	yes
Ms. Payton	yes
Mr. Profita	yes
Councilman Welch	yes

9. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the lease agreement with Ross Baton Rouge, LLC d/b/a Signature Flight Support to change the category of operation to add Category I - Fuel and Oil Sales and Category III - Aircraft Storage. By: Director of Aviation.**

The Director explained the item to the Commission at this time and then introduction of Mr. Michael McNeil, George Davis, and Mr. Mica Freeman with Signature Flight Support to further explain the need to add Category I and Category III to their current hangar purchase. At this time, Council Welch addressed his concerns on whether or not it was necessary to add Category I – Fuel and Oil Sales on this particular piece of property because Signature Flight Support already had Category I rights on other leased sites. After a brief discussion by the members, it was decided to amend the item to remove Category I from the request and only Category III was needed at this time.

A motion was made by Councilman Welch, seconded by Mr. Dodds to remove Category I from the item and to read as follows:

Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the lease agreement with Ross Baton Rouge, LLC d/b/a Signature Flight Support to change the category of operation to add Category III - Aircraft Storage. By: Director of Aviation.

There being no opposition, the motion carried.

A roll call vote was taken.

Mr. Butler	yes	
Mr. Callender	yes	
Mr. Dodds	yes	
Mr. Dunn, Jr.	yes	arrival time 4:43pm.
Mr. Fife	yes	
Mr. Lowery	yes	
Mr. Myles	yes	
Ms. Payton		
Mr. Profita	yes	
Councilman Welch	yes	

10. **Receiving a report from Volkert, Inc., on the status of the Right of Way Acquisition process Phase I for the Runway 13/31 Safety Area/RPZ Improvements project. By: Director of Aviation.**

The Director called on representatives from Volkert, Inc. to provide a report on the status of the Right of Way Acquisition process Phase I for the Runway 13/31 Safety Area/RPZ Improvements project. At this time, Mr. Freeman gave a presentation and provided the Airport Commission with a time-line on the acquisition process, status of appraisals, offers, and any other property related circumstance. At this time several members asked questions to address their concerns. Mr. Profita recommended that the Commission move on with accepting the report since there was no formal action needed today on the item.

A motion was made by Mr. Profita, seconded by Mr. Lowery to accept the report.

There being no opposition, the motion carried.

A roll call vote was taken

Mr. Butler	yes	
Mr. Callender	yes	
Mr. Dodds	yes	
Mr. Dunn, Jr.	yes	arrival time 4:43pm.
Mr. Fife	yes	
Mr. Lowery	yes	
Mr. Myles	yes	
Ms. Payton		
Mr. Profita	yes	
Councilman Welch	yes	

11. **Status Report** – Report was presented by Mike Edwards, Director of Aviation.
12. **Public Relations /Marketing Report** – Report will be given at the July meeting.
13. **Financial Report** – Report was presented by Ms. Kenya Wallace, Assistant Business Manager.
14. **Business Development Report** – Report will be given at the August meeting.
15. **Legislative Report** – Report was presented by Mr. Michael Taffaro, Airport Legal Counsel.
16. **Administrative Matters.**
17. **Adjourn.**

A motion was made by Mr. Profita, seconded by Mr. Dodds, to adjourn the meeting. The meeting adjourned at 5:58 p.m.

RESPECTFULLY SUBMITTED,

Mike Edwards

Mike Edwards
Director of Aviation

ME/lw

BATON ROUGE METROPOLITAN AIRPORT

June 2, 2020

Project	Status	Consultant	Contractor	Current Budget	Paid to Date	Remaining Balance
I. CONSTRUCTION						
ACTIVE PROJECTS						
North Airpark Development - Utility Corridor	State H.0XXXXX	Forte & Tablada		\$ 930,000	\$ -	\$ 930,000
Grant						
Design						
Construction			TBD			
Rehab South GA Apron	AIP 3-22-0006-XXX-20xx State H.013224 Design Complete	Michael Baker International		\$ 5,169,439	\$ 3,846,506	\$ 1,322,933
Grant						
Design						
Construction	Pending Retainage Payment		Barriere Construction Co.			
Runway 13/31 Safety Area/RPZ Improvements	AIP 3-22-0006-110-2018 AIP 3-22-0006-112-2018 AIP 3-22-0006-113-2018 State H.013690 Design Complete	Volkert, Inc.		\$ 14,514,909	\$ 3,958,675	\$ 10,556,234
Grant						
Design						
Construction	Phase I - Advertising for Bids		TBD			
Total Active Projects				\$ 20,614,348	\$ 7,805,181	\$ 12,809,167.00
II. PLANNING						
Total Planning Projects				\$ -	\$ -	\$ -

Yellow Denotes there is a change in the project

Red Denotes the change

MARKETING, PUBLIC RELATIONS & AIR SERVICE DEVELOPMENT REPORT



BTR Enplanements

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
January	29,057	30,452	+4.8%
February	27,395	30,906	+12.8%
March	35,033	16,219	-53.7%
April	35,470	1,749	-95.0%
May	35,835		
June	35,943		
July	35,288		
August	33,202		
September	32,881		
October	39,490		
November	36,792		
December	<u>35,751</u>		
Year-To-Date	412,283 (+2.6%)	<u>79,317</u>	<u>-37.5%</u>



BTR



BTR Deplanements

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
January	29,365	31,418	+6.7%
February	28,268	30,855	+9.2%
March	34,775	16,757	-51.8%
April	35,128	1,628	-95.4%
May	33,835		
June	35,806		
July	35,307		
August	34,112		
September	32,744		
October	39,885		
November	36,701		
December	<u>34,467</u>		
<u>Year-To-Date</u>	410,142 (+1.8%)	<u>80,588</u>	<u>-36.8%</u>



BTR



March 2020 & YTD On-Time Performance For Departures Compared To Nearby Airports (most recent DOT report)

Month Of March 2020

BTR 91.2%

LFT 93.0%

MSY 91.4%

GPT 90.7%

Year-To-Date March 2020

BTR 87.8%

LFT 89.8%

MSY 85.2%

GPT 87.9%



Source: DOT BTS (Bureau of Transportation Statistics)



BTR Baggage Delivery Data by Airline

April 2020

Average Delivery Time

American 12:55

Delta 13:38

United 11:51

* Late if delivery time exceeds 20 minutes after flight arrival



BTR



BTR Flight Schedule

- June BTR flight schedule:
 - AA: BTR-CLT 2 roundtrip flights daily (3 before COVID19)
BTR-DFW 2 roundtrip flights daily (6 before COVID19)
 - DL: BTR-ATL 1 roundtrip flight daily (6-7 before COVID19)
 - UA: BTR-IAH 2 roundtrip flights daily (6-7 before COVID19)
- Incremental growth in passenger volume in May over April
- May passenger enplanements not yet available, but TSA shows an average daily count of over 150, which compares to 59 daily in April

June Advertising & Sponsorships

Advertising with Modified Creative

- Advertising has resumed with digital ads
- New radio ads will begin running in June

Radio: WRKF, WDGL, WJBO, KRVE, WYNK, WFMF

Online: Premium OTT; Facebook & Twitter; Google Display & Video; Business Report Daily Report

Outdoor: BTR – New billboard creative installed

Advertising Sponsorships & Events

- LSU Athletics Sponsorship Ad Package
- Southern University Athletics Sponsorship Ad Package



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**BTR**BATON ROUGE
METROPOLITAN AIRPORT

**GREATER BATON ROUGE AIRPORT DISTRICT
CASH RECONCILIATION SUMMARY
FOR THE PERIOD ENDING MARCH 31, 2020**

	Trial Balance Cash as of 03/31/20	Uncommitted Cash as of 03/31/20	Uncommitted Cash as of 03/31/19
FUNDS FOR OPERATION			
Cash & Investments	\$ 3,550,154.75	\$ 3,550,154.75	\$ 5,181,598.83
Total Unrestricted Funds	\$ 3,941,439.54	\$ 959,378.48	\$ 577,249.48
Total Restricted Funds	\$ 3,714,113.76	\$ 214,787.92	\$ 323,877.23
TOTAL	\$ 11,205,708.05	\$ 4,724,321.15	\$ 6,082,725.54

**GREATER BATON ROUGE AIRPORT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 2020**

	APPROVED BUDGET (-)	2020 EXPENDITURES/ REVENUES	(=)	2020 BALANCE	VARIANCE	MARCH 2019 EXPENDITURES/ REVENUES	2020 EXPENDITURES/ REVENUES COMPARED TO 2019
Total Expenditures	3,778,657.50	3,415,883.32		362,774.18	-9.60%	3,043,455.25	12.24%
Total Revenues	3,778,707.50	3,471,411.39		307,296.11	-8.13%	3,650,347.97	-4.90%
Surplus (Deficit)		55,528.07				606,892.72	



**BATON ROUGE METRO AIRPORT
CUSTOMER FACILITY CHARGE
ACCRUAL BASIS**

	2019	2020	% Change
January	133,455.00	143,504.10	7.53%
February	141,652.95	141,788.28	0.10%
March	169,961.40	117,846.30	-30.66%
April	179,241.75		-100.00%
May	176,492.70		-100.00%
June	165,441.15		-100.00%
July	165,201.30		-100.00%
August	164,530.95		-100.00%
September	154,986.15		-100.00%
October	176,099.10		-100.00%
November	166,548.15		-100.00%
December	151,365.52		-100.00%
Totals for the Periods Ending March 31	445,069.35	403,138.68	-9.42%



**BATON ROUGE METRO AIRPORT
PASSENGER FACILITY CHARGE
ACCRUAL BASIS**

	2019	2020	% Change
January	122,226.38	128,552.37	5.18%
February	115,707.23	130,637.62	12.90%
March	147,442.54	66,951.89	-54.59%
April	149,185.37	-	-100.00%
May	152,126.67	-	-100.00%
June	151,305.74	-	-100.00%
July	149,387.31	-	-100.00%
August	140,084.90	-	-100.00%
September	139,926.86	-	-100.00%
October	167,509.23	-	-100.00%
November	155,419.17	-	-100.00%
December	150,809.67	-	-100.00%
Totals for the Periods Ending March 31	385,376.15	326,141.88	-15.37%



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BATON ROUGE
METROPOLITAN AIRPORT

**BATON ROUGE METRO AIRPORT
TNC REVENUE
ACCRUAL BASIS**

	Pickups		2019	Pickups		2020	% Change
	Uber	Lyft		Uber	Lyft		
January				2,689	1,366	11,556.75	100.00%
February				2,305	1,175	9,918.00	100.00%
March				1,151	627	5,067.30	100.00%
April							
May							
June							
July							
August							
September							
October							
November							
December	2,427	1,104	10,063.35				
Totals for the Periods Ending March 31			-	6,145	3,168	26,542.05	100.00%

AIRPORT COMMISSION AGENDA

SUPPORTING DOCUMENT NO. 8

BATON ROUGE METROPOLITAN AIRPORT

July 14, 2020

Project	Status	Consultant	Contractor	Current Budget	Paid to Date	Remaining Balance
I. CONSTRUCTION						
ACTIVE PROJECTS						
North Airpark Development - Utility Corridor	State H.0XXXXX	Forte & Tablada, Engineers		\$ 930,000	\$ -	\$ 930,000
Grant						
Design						
Construction			TBD			
Rehab South GA Apron	AIP 3-22-0006-XXX-20xx State H.013224	Michael Baker International		\$ 5,169,439	\$ 5,014,698	\$ 154,741
Grant						
Design	Design Complete					
Construction	Pending Retainage Payment		Barriere Construction Co.			
Runway 13/31 Safety Area/RPZ Improvements	AIP 3-22-0006-110-2018 AIP 3-22-0006-112-2018 AIP 3-22-0006-113-2018 State H.013690	Volkert, Inc.		\$ 14,514,909	\$ 3,958,675	\$ 10,556,234
Grant						
Design	Design Complete					
Construction	Phase I - Bids to be Received 7/14/2020		TBD			
Total Active Projects				\$ 20,614,348	\$ 8,973,373	\$ 11,640,975.00
II. PLANNING						
Total Planning Projects				\$ -	\$ -	\$ -

Yellow Denotes there is a change in the project

Red Denotes the change

AIRPORT COMMISSION AGENDA

SUPPORTING DOCUMENT NO. 9

MARKETING, PUBLIC RELATIONS & AIR SERVICE DEVELOPMENT REPORT



BTR



BTR Enplanements

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
January	29,057	30,452	+4.8%
February	27,395	30,906	+12.8%
March	35,033	16,219	-53.7%
April	35,470	1,749	-95.0%
May	35,835	5,208	-85.4%
June	35,943	7,768	-78.4%
July	35,288		
August	33,202		
September	32,881		
October	39,490		
November	36,792		
December	<u>35,751</u>		
Year-To-Date	412,283 (+2.6%)	<u>92,293</u>	<u>-53.6%</u>



BTR



BTR Deplanements

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
January	29,365	31,418	+6.7%
February	28,268	30,855	+9.2%
March	34,775	16,757	-51.8%
April	35,128	1,628	-95.4%
May	33,835	5,320	-84.3%
June	35,806	7,453	-79.2%
July	35,307		
August	34,112		
September	32,744		
October	39,885		
November	36,701		
December	<u>34,467</u>		
<u>Year-To-Date</u>	410,142 (+1.8%)	<u>93,361</u>	<u>-52.6%</u>



BTR



April 2020 & YTD On-Time Performance for Departures Compared to Nearby Airports (most recent DOT report)

Month of April 2020

BTR 98.0%

LFT 98.4%

MSY 95.9%

GPT 95.7%

Year-To-Date April 2020

BTR 88.6%

LFT 90.7%

MSY 86.2%

GPT 89.0%



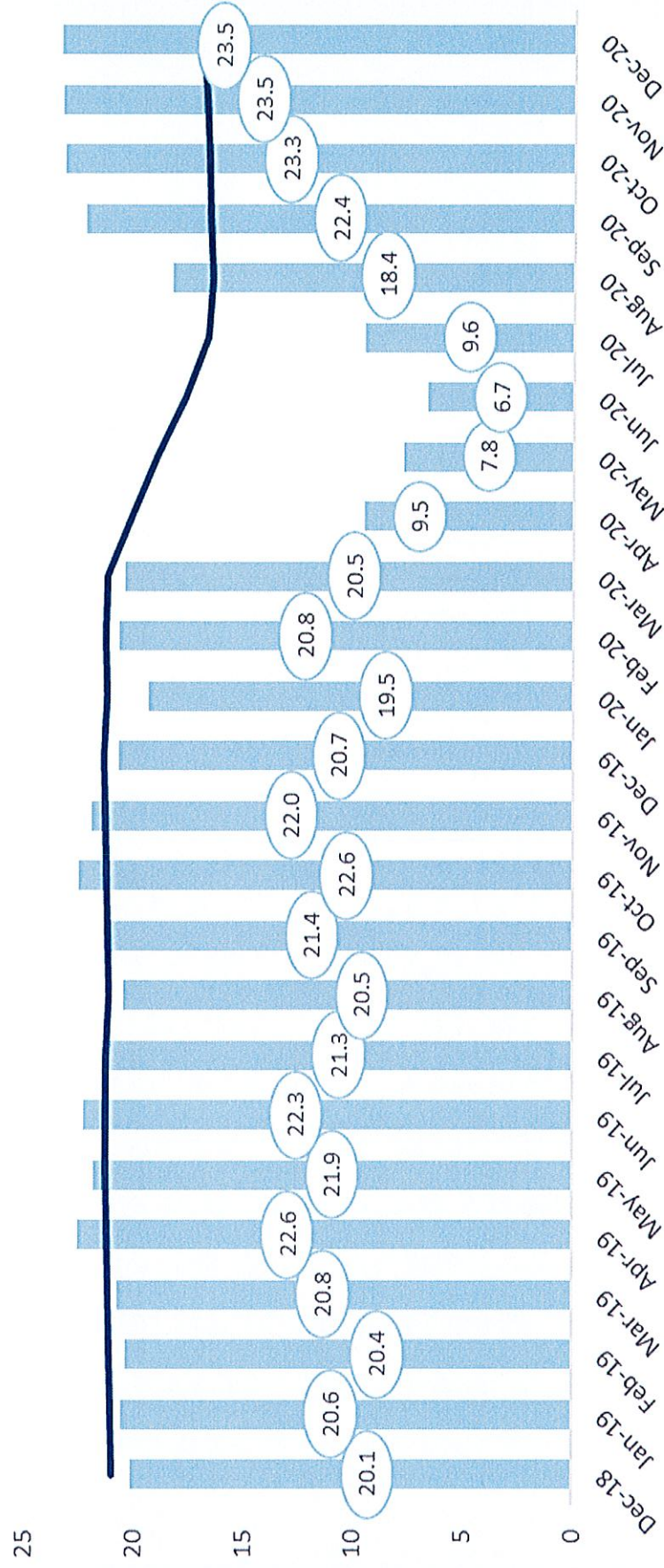
BTR

Source: DOT BTS (Bureau of Transportation Statistics)

BTR Departures - Past & Future Schedules with COVID Dip (45+ days out is tentative)

Departures per Day

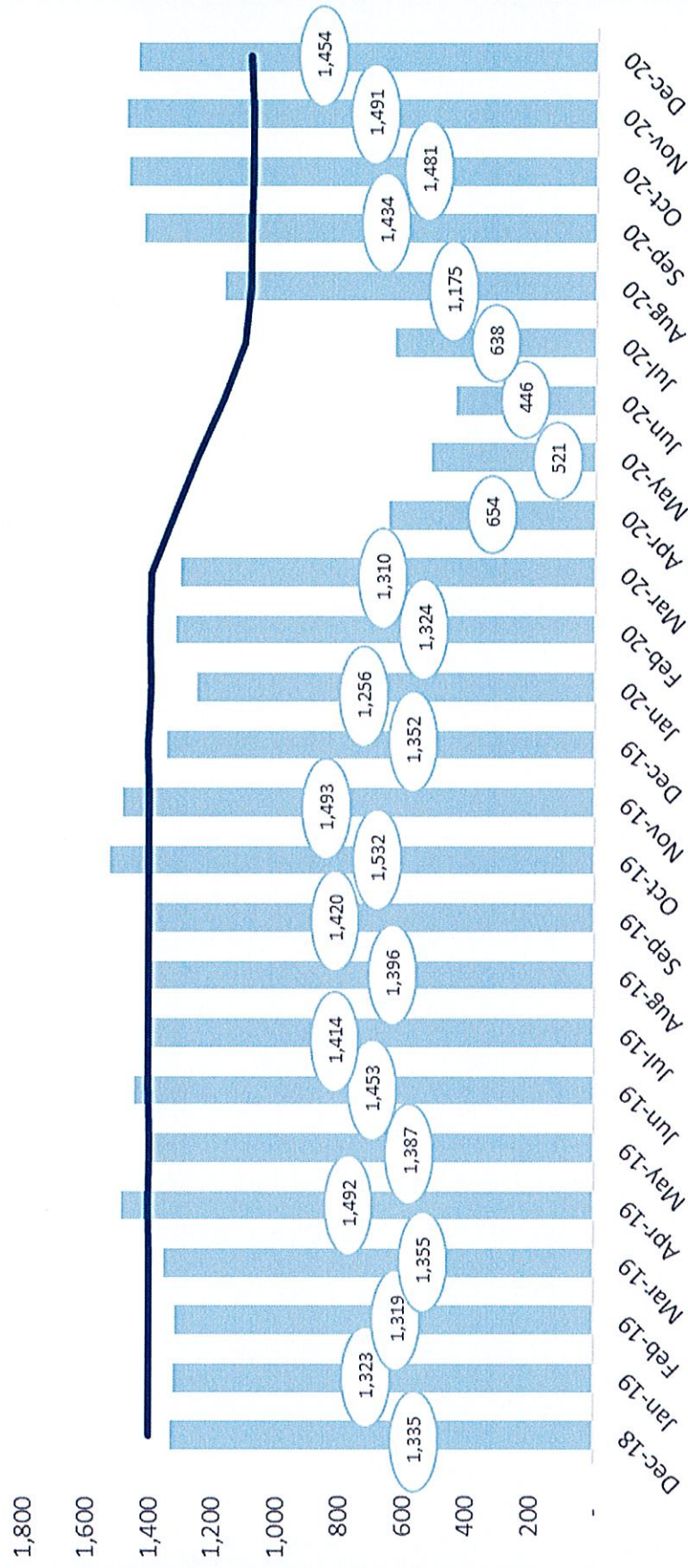
Avg. Dept. per Day 12 month rolling Average



BTR Seats Daily - Past & Future Schedules

Seats per Day

Avg. Seats per Day 12 month rolling Average



BTR July Flights Increased to Nearly 50% of the Pre-COVID 19 Schedule

AA: BTR-CLT 2 roundtrip flights daily (no change)

BTR-DFW 4 roundtrip flights daily (plus 2)

DL: BTR-ATL 2 roundtrip flights daily (plus 1)

UA: BTR-IAH 3 roundtrip flights daily (plus 1)

- August schedule matches July except for the addition of a 3rd DL BTR-ATL flight
- September schedule currently at Pre-COVID 19 frequencies, but it may change (reductions possible)



BTR



June Advertising with “Blue Skies Ahead” Creative

- Print/Digital: Tiger Rag Half Page; Tiger Rag Newsletter Ad; Business Report
LSU Football Fan Guide Full Page Ad (baseball credit)
- Radio: WRKF, WJBO
- Online: Premium OTT; Facebook, Twitter, Instagram; Google Display & Video; Business Report Daily Report;
- Digital Ads - Facebook and Google Ad Network
- Outdoor: “Blue Skies Ahead” Creative – Two Billboards (2nd billboard on I 10 at Gonzales/Cabela’s exit added)
- LSU Athletics Sponsorship Ad Package



BTR



AIRPORT COMMISSION AGENDA

SUPPORTING DOCUMENT NO. 10

**BTR**BATON ROUGE
METROPOLITAN AIRPORT

**GREATER BATON ROUGE AIRPORT DISTRICT
CASH RECONCILIATION SUMMARY
FOR THE PERIOD ENDING APRIL 30, 2020**

	Trial Balance Cash as of 04/30/20	Uncommitted Cash as of 04/30/20	Uncommitted Cash as of 04/30/19
FUNDS FOR OPERATION			
Cash & Investments	\$ 3,344,772.07	\$ 3,344,772.07	\$ 5,262,966.30
Total Unrestricted Funds	\$ 3,938,439.54	\$ 959,378.48	\$ 577,249.48
Total Restricted Funds	\$ 2,602,143.72	\$ (895,402.12)	\$ (193,253.21)
TOTAL	\$ 9,885,355.33	\$ 3,408,748.43	\$ 5,646,962.57

GREATER BATON ROUGE AIRPORT DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING APRIL 2020

	APPROVED BUDGET (-)	2020 EXPENDITURES/ REVENUES (-)	2020 BALANCE	VARIANCE	APRIL 2019 EXPENDITURES/ REVENUES	2020 EXPENDITURES/ REVENUES COMPARED TO 2019
Total Expenditures	5,049,439.94	4,369,071.22	680,368.72	-13.47%	4,084,153.50	6.98%
Total Revenues	5,038,276.67	4,338,661.20	699,615.47	-13.89%	4,913,543.56	-11.70%
Surplus (Deficit)		<u>(30,410.02)</u>			<u>829,390.06</u>	



**BATON ROUGE METRO AIRPORT
CUSTOMER FACILITY CHARGE
ACCRUAL BASIS**

	2019	2020	% Change
January	133,455.00	143,504.10	7.53%
February	141,652.95	141,788.28	0.10%
March	169,961.40	117,846.30	-30.66%
April	179,241.75	37,939.35	-78.83%
May	176,492.70		-100.00%
June	165,441.15		-100.00%
July	165,201.30		-100.00%
August	164,530.95		-100.00%
September	154,986.15		-100.00%
October	176,099.10		-100.00%
November	166,548.15		-100.00%
December	151,365.52		-100.00%
Totals for the Periods Ending April 30	624,311.10	441,078.03	-29.35%



**BATON ROUGE METRO AIRPORT
PASSENGER FACILITY CHARGE
ACCRUAL BASIS**

	2019	2020	% Change
January	122,226.38	128,552.37	5.18%
February	115,707.23	130,637.62	12.90%
March	147,442.54	66,951.89	-54.59%
April	149,185.37	6,308.43	-95.77%
May	152,126.67	-	-100.00%
June	151,305.74	-	-100.00%
July	149,387.31	-	-100.00%
August	140,084.90	-	-100.00%
September	139,926.86	-	-100.00%
October	167,509.23	-	-100.00%
November	155,419.17	-	-100.00%
December	150,809.67	-	-100.00%
Totals for the Periods Ending April 30	534,561.52	332,450.31	-37.81%



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BATON ROUGE
METROPOLITAN AIRPORT

**BATON ROUGE METRO AIRPORT
TNC REVENUE
ACCRUAL BASIS**

	Pickups		2019	Pickups		2020	% Change
	Uber	Lyft		Uber	Lyft		
January				2,689	1,366	11,556.75	100.00%
February				2,305	1,175	9,918.00	100.00%
March				1,151	627	5,067.30	100.00%
April				102	69	487.35	100.00%
May							
June							
July							
August							
September							
October							
November							
December	2,427	1,104	10,063.35				
Totals for the Periods							
Ending April 30			-	6,247	3,237	27,029.40	100.00%



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BATON ROUGE
METROPOLITAN AIRPORT

**BATON ROUGE METRO AIRPORT
PARKING GARAGE REVENUES
ACCRUAL BASIS**

	2019	2020	% Change
January	259,096.82	282,535.67	9.05%
February	254,746.46	277,696.12	9.01%
March	321,750.09	148,456.12	-53.86%
April	306,114.60	16,355.61	-94.66%
May	323,273.22	-	-100.00%
June	335,718.99	-	-100.00%
July	322,783.19	-	-100.00%
August	322,326.97	-	-100.00%
September	325,727.15	-	-100.00%
October	344,990.47	-	-100.00%
November	301,512.07	-	-100.00%
December	289,671.67	-	-100.00%
Totals for the Periods			
Ending April 30	1,141,707.97	725,043.52	-36.49%