



BATON ROUGE  
METROPOLITAN AIRPORT  
9430 Jackie Cochran Drive  
Suite 300, Terminal Building  
Baton Rouge, LA 70807  
**PHONE** (225) 355-0333  
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## MINUTES

**BATON ROUGE METROPOLITAN AIRPORT  
REGULAR MEETING  
TUESDAY, OCTOBER 6, 2020  
3:30 P.M.  
AIRPORT ADMINISTRATION CONFERENCE ROOM  
SUITE 300, 3<sup>RD</sup> FLOOR TERMINAL BUILDING**

**1. CALL TO ORDER.**

Chairman, Matt Butler called the meeting to order.

**2. PLEDGE OF ALLEGIANCE.**

The Pledge of Allegiance was led by Mr. Fife.

**3. ROLL CALL.**

**MEMBERS  
ATTENDING**

Mr. Buckley  
Mr. Butler  
Mr. Dodds  
Mr. Dunn, Jr.  
Mr. Fife  
Mr. Lowery  
Mr. Myles  
Mr. Profita  
Mr. Robinson

**MEMBERS  
ABSENT**

Mr. Callender  
Ms. Payton  
Councilman Welch  
Rep. Carpenter

**A/P STAFF  
ATTENDING**

Mr. Edwards  
Mr. Pierson  
Mr. Taffaro  
Ms. Nolan  
Ms. Wallace  
Mr. Morgan  
Mr. Alford  
Mr. Caire  
Mrs. Williams  
Mr. Caldwell  
Ms. Fountain  
Mr. Newton

**OTHERS  
ATTENDING**

Mr. Alan Krouse  
Mr. Chad Bacas

### Public Comment Policy

Public comments on any of the items (other than introductions) may be submitted via email to [publiccomment@flybtr.com](mailto:publiccomment@flybtr.com). Comments may be called in at 225-355-0333 from 1:00 – 3:30 pm on Tuesday, October 6, 2020.

### CERTIFICATION IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 42:17.1

In accordance with Louisiana Revised Statute, 42:17.1, this notice shall serve as a certification of the Greater Baton Rouge Airport Board of Commissioner's potential inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the COVID-19 public health emergency, as declared by Governor John Bel Edwards.

The Greater Baton Rouge Airport Board of Commissioners will provide for attendance at its next meeting via electronic means because it may be unable to obtain a quorum. It is essential that the Baton Rouge Metropolitan Airport Commission continue to operate in order to continue the operations of the Airport and to consider matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship.

Considering the foregoing, and in accordance with Louisiana Revised Statute, 42:17.1 and Governor John Bel Edwards' executive orders, the meeting of the Greater Baton Rouge Airport Board of Commissioners will be held on Tuesday, October 6, 2020, at 3:30 p.m. via electronic means and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on October 1, 2020.

Certified by: Matthew Butler, Chairman of the Airport Commission

Mike Edwards  
Director of Aviation

**4. Approval of the minutes of the regular meeting of September 1, 2020.**

A motion was made by Mr. Buckley, seconded by Mr. Lowery, to approve the minutes of the regular meeting of September 1, 2020.

There being no opposition, the motion carried.

**5. Authorization for the Mayor-President and/or Chairman of the Airport Commission to submit a request for Capital Outlay Funding for fiscal year 2021-2022 for the General Aviation Development Project (Utility/Infrastructure) in the amount of \$2,777,980.00. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Dodds, to approve the item.

There being no opposition, the motion carried.

**6. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Consultant Service Agreement with Forte & Tablada, Inc. to provide for preliminary design services for the North Airpark Development Road Utility Corridor in an amount not to exceed \$189,935.37. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Dunn, Jr., seconded by Mr. Fife, to approve the item.

There being no opposition, the motion carried.

7. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with ADG Baton Rouge, LLC for design and construction administration services for the Multiplex Generator Project in an amount not to exceed \$20,000.00. By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Profita, seconded by Mr. Dunn, Jr., to approve the item.

There being no opposition, the motion carried.

8. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to submit and execute a grant application to the Federal Aviation Administration and the State of Louisiana, Office of Aviation for the Runway 13-31 RSA/RPZ Improvements – Phase IV Project in the amount of \$7,020,000.00; and authorization to accept and execute the grant agreement and all necessary documents in connection therewith at the appropriate time. (Funding Source: Federal \$3,600,000.00; State \$3,400,000.00; Airport \$20,000.00). By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Dunn, Jr., seconded by Mr. Myles, to approve the item.

There being no opposition, the motion carried.

9. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to submit and execute a grant application to the State of Louisiana, Office of Aviation for 10% state match in the amount of \$111,111.00 for the NW Aviation Development Taxilane Project; and authorization to accept and execute the grant agreement and all necessary documents in connection therewith at the appropriate time. (Funding Source: Airport \$1,000,000.00; State Trust Fund \$111,111.00; Total \$ 1,111,111.00). By: Director of Aviation.**

Mr. Edwards explained the item to the Airport Commission at this time. After a brief discussion, a motion was made by Mr. Myles, seconded by Mr. Fife, to approve the item.

There being no opposition, the motion carried.

10. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a consent to assignment of the Media & Technology Management Agreement with Pervasive TV, Inc. to Travel Content, LLC. dba Reach TV. By: Director of Aviation.**

Mr. Edwards called on Mr. Pierson to further explain the item to the Airport Commission at this time. After a lengthy discussion, a motion was made by Mr. Profita, seconded by Mr. Robinson, to approve the item.

There being no opposition, the motion carried.



11. **Status Report**– Report will be given at the December meeting.
12. **Public Relations /Marketing Report**– Report was presented by Mr. Jim Caldwell, Marketing Manager.
13. **Financial Report** – Report was presented by Kenya Wallace, Assistant Business Manager.
14. **Business Development Report** – Report will be given at the November meeting.
15. **Administrative Matters.**  
None.
16. **Adjourn.**

A motion was made by Mr. Profita, seconded by Mr. Robinson, to adjourn the meeting. The meeting adjourned at 4:12pm.

RESPECTFULLY SUBMITTED,

*Mike Edwards*

Mike Edwards  
Director of Aviation

ME/lw