

Note that agenda times listed below are approximate and may change depending on the length of Q&A periods.

- Start 0:00**      **Deputy Director TRSL Update**
- Start 4:19**      **Employer/Membership Information Site (EMIS) & Authorized Contacts/Employer Directory Contacts – Index 0.0 & 1.0**  
***Overview and online access to TRSL's employer access database***
- Reports available in EMIS
  - Designating authorized contacts (Form 1)
  - EMIS access rights
  - Updating employer directory contacts (Form 1EDC)
  - Question & answer period
- Start 14:41**      **TRSL Membership – Index 2.0**  
***Eligibility and Enrollments***
- Eligibility requirements (non-retirees)
  - Special conditions – eligibility requirements
  - Online enrollments
  - Special conditions – online enrollments
  - Question & answer period
- Start 31:10**      **Contribution Reporting & Corrections – Index 4.0**  
***Salary and Contribution Reporting***
- Contribution rates
  - Reporting special situations/cases
  - Exceptions and Rejections reports
  - Online corrections
  - Terminations
  - Question & answer period
- Start 1:03:35**      **Service Credit Certifications/Corrections – Index 6.0**  
***Importance of Service Credit Accuracy***
- Terms and definitions
  - Certify questionable years (online processes)
  - Full-time only corrections & actuarial costs
  - Questionable year certifications
  - Prior year salary corrections & actuarial costs
  - Question & answer period

**Start 1:40:42 Retirement Processes/Issues – Index 11.0 & 17.0**

***Required employer verifications at time of member's retirement***

- Employer certifications checklist
- Employer request letters
- Agency certification (Form 11B)
- 10% or 15% cap exemption letters
- Worker's compensation certification form
- Online update to certify sick leave
- Sick leave data files
- Reporting sick leave special cases
- Question & answer period

**Start 1:59:25 Retirees Returning to Work (RTW) – Index 15.0**

***Employment of TRSL retirees in TRSL-covered positions***

- Overview of RTW laws
- Determining impact of RTW Laws
  - Initial RTW Group placement
  - 2010 RTW Law provisions
  - 2020 RTW Law provisions
- Applying the RTW Laws
  - EMIS submissions
  - Certifications and Forms
  - Annual retiree audit
- Question & answer period

**Start 2:38:15 Louisiana School Employees' Retirement System (LSERS) presentation**