

Note that agenda times listed below are approximate and may change depending on the length of Q&A periods.

**Start 0:00**      **Deputy Director TRSL Update**

**Start 4:18**      **Employer/Membership Information Site (EMIS) & Authorized Contacts/Employer  
Directory Contacts – Index 0.0 & 1.0**

***Overview and online access to TRSL's employer access database***

- Reports available in EMIS
- Designating authorized contacts (Form 1)
- EMIS access rights
- Updating employer directory contacts (Form 1EDC)
- Question & answer period

**Start 14:25**      **TRSL Membership – Index 2.0**

***Eligibility and Enrollments***

- Eligibility requirements (non-retirees)
- Adjuncts
- Online enrollments
- Special conditions – online enrollments
- Question & answer period

**Start 31:02**      **Optional Retirement Plan (ORP) – Index 16.0**

***Defined Contribution Plan***

- ORP overview
- ORP eligibility
- ORP contributions
- ORP terminations
- Question & answer period

**Start 46:20**      **Contribution Reporting & Corrections – Index 4.0**

***Salary and Contribution Reporting***

- Contribution rates
- Reporting special situations/cases
- Exceptions and Rejections reports
- Online corrections
- Terminations
- Question & answer period

**Start 01:11:20 Service Credit Certifications/Corrections – Index 6.0**

***Importance of Service Credit Accuracy***

- Terms and definitions
- Certify questionable years (online processes)
- Full-time only corrections & actuarial costs
- Certifying adjunct employment
- Questionable year certifications
- Prior year salary corrections
- Defer pay/rollover earnings
- Actuarial costs for prior year salary corrections
- Question & answer period

**Start 01:57:04 Retirement Processes/Issues – Index 11.0 & 17.0**

***Required employer verifications at time of member's retirement***

- Employer certifications checklist
- Employer request letters
- Agency certification (Form 11B)
- Online update to certify sick leave
- Sick leave data files
- Reporting sick leave special cases
- Question & answer period

**Start 02:18:20 Retirees Returning to Work (RTW) – Index 15.0**

***Employment of TRSL retirees in TRSL-covered positions***

- Overview of RTW laws
- Determining impact of RTW Laws
  - Initial RTW Group placement
  - 2010 RTW Law provisions
  - 2020 RTW Law provisions
  - 2022 RTW Group – Higher Ed Critical Shortage
- Applying the RTW Laws
  - EMIS submissions
  - Certifications and Forms
  - Annual retiree audit
- Question & answer period