



Application for Transfer of Creditable Service (Form 8A)

03-8A
rev. 05/21

HOW TO SUBMIT:	DROP OFF or MAIL IN	EMAIL	FAX
	8401 United Plaza Blvd, Ste 300 Baton Rouge LA 70809	<i>web.master@trsl.org</i>	(225) 925-6366

Print in ink or type all entries except signatures. Submit application to TRSL at least six months in advance of applying for retirement or DROP. Section 1 must be completed by the member. Section 2 must be completed by the current employer(s). The member must be actively employed and have at least six months of service credit in TRSL to apply for a transfer. Incomplete or improperly certified forms will be returned to the applicant.

Section 1 — Member information (to be completed by applicant)

Name: Last, first, MI, suffix (Jr., III, etc.)	Social Security number (###-##-####)
Street address / PO box	Date of birth (mm/dd/yyyy)
City, state, zip	
Daytime telephone (include area code)	Email address
Name of employer	Are you currently actively employed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Transferring retirement system	
Receiving retirement system	
Teachers' Retirement System of Louisiana	

There is a \$150 nonrefundable fee to calculate the cost of service credit purchases. This fee covers the cost for TRSL's actuary to provide you with one cost calculation. Additional cost calculations are \$50 each. The fee can be paid by personal check, cashier's check, certified check, or money order, made payable to the TEACHERS' RETIREMENT SYSTEM OF LOUISIANA, and should accompany this application.

Louisiana law allows for the transfer of all funds and service credit from another Louisiana state or statewide retirement system. All transfers of creditable service must be cost neutral to TRSL. *LSA-R.S. 11:143*

TRSL members can only receive a maximum of one year of service credit for any one fiscal year. If the transfer of service will result in more than one year of service credit for any one single fiscal year, the TRSL service credit will be reduced accordingly upon completion of the transfer. *LSA-R.S. 11:143(F)(1)* and *LSA-R.S. 11:701(9)*

Service that is concurrent (dual employment) with the TRSL service is not eligible for transfer. The actuary will determine whether or not the transfer is cost neutral. If there is a deficiency associated with the transfer, the member can pay the deficiency to receive total service credit or accept a pro rata share of service credit as determined by the actuary based on the funds to be transferred. When the member retires from TRSL, retirement benefits based on creditable service transferred will be calculated using the retirement percentage factor of the transferring system. Retirement benefits or DROP participation will not be effective until all funds are received and the transfer is complete. TRSL does not grant service credit for unused sick and/or annual leave for years transferred for retirement purposes.

I request a cost computation for possible transfer of all service and funds to my credit in the _____ Retirement System. I understand that upon completion of the transfer, the above-named system from which I am transferring shall have no future liability with respect to my retirement.

Applicant signature (DO NOT PRINT OR TYPE)	Date (mm/dd/yyyy)
▶	

Social Security number

Section 2 — Current employer(s) information (to be completed by current employer(s))

Name of employer (full time)	TRSL agency number (###)
Street / PO box	City, state, zip

Current full-time earnings and all other earnings (PIP, overtime, extra pay, etc.) \$ _____

Authorized signature (DO NOT PRINT OR TYPE) ▶	Title	Date (mm/dd/yyyy)
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Name of employer (dual employer, if applicable)	TRSL agency number (###)
Street / PO box	City, state, zip

Current full-time earnings and all other earnings (PIP, overtime, extra pay, etc.) \$ _____

Authorized signature (DO NOT PRINT OR TYPE) ▶	Title	Date (mm/dd/yyyy)
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