



2019 Annual Comprehensive Employer Training HIGHER EDUCATION • Wed., March 13, 2019

IMPORTANT: We will email you the PowerPoint presentation approximately a week prior to the training date. *Please print and bring it with you to the training.* Note that agenda times listed below are approximate and may change depending on the length of Q&A periods.

- 9:00 a.m. Welcome** - Ed Branagan, TRSL
- 9:15 a.m. TRSL MEMBERSHIP – Index 2.0**
Eligibility and Enrollments
- Definition of teacher
 - Part-time & adjuncts
 - Forms
 - Online enrollments
- 9:35 a.m. OPTIONAL RETIREMENT PLAN (ORP) – Index 16.0**
Defined Contribution Plan
- ORP eligibility
 - ORP enrollment
 - Overpayments
 - Terminations
- 9:50 a.m. CONTRIBUTION REPORTING & CORRECTIONS – Index 4.0**
Salary and Contribution Reporting
- Definition of earnable compensation
 - When reports are due
 - Contribution rates
 - Sheltered vs. unsheltered
 - Full-time earnings
 - Monthly salary/contribution reports
 - Exceptions and Rejections reports
- 10:30 a.m. SERVICE CREDIT CERTIFICATIONS/CORRECTIONS – Index 6.0**
Importance of Service Credit Accuracy
- Service credit calculation
 - Questionable Year criteria
 - Questionable Years report
 - How to certify questionable years
 - FY 2020 Transition
 - Adjunct certification
- 11:15 a.m. RETIREES RETURNING TO WORK – Index 15.0**
Employment of TRSL retirees in TRSL-covered positions
- Return-to-work provisions
 - Enrollments
 - Reporting requirements
- 12:00 p.m. Break for lunch (1 hour)**
- 1:00 p.m. Hands-on session** - TRSL staff will be here to assist with your questions and reports.
- 3:30 p.m. Wrap-up/dismissal**