

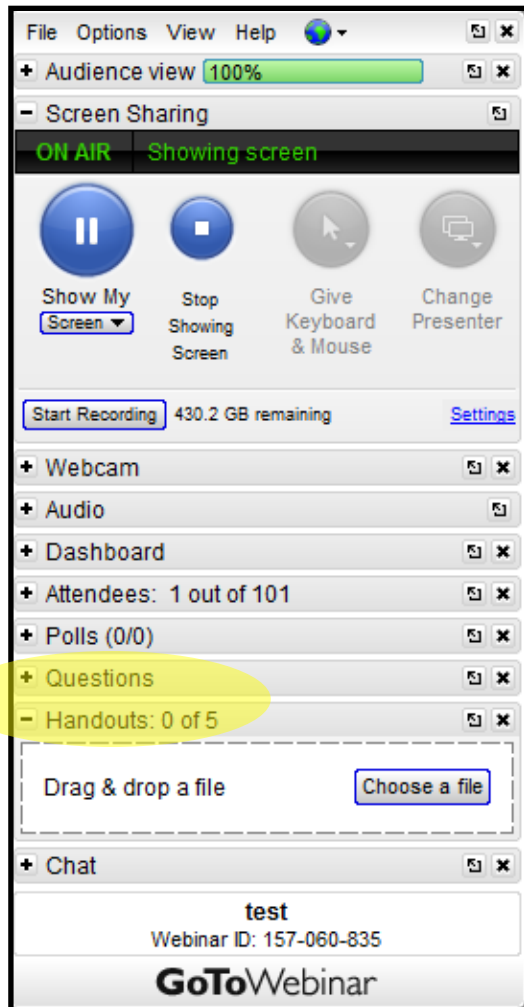


# Member Access

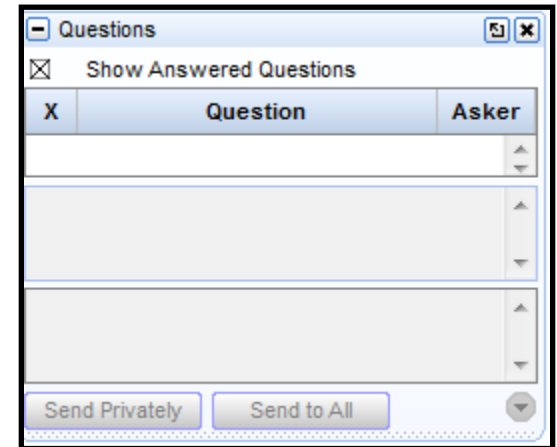
# Friendly reminders

- This presentation contains general information.
- It is meant to be used as a guide during the webinar.
- All participants are muted during the webinar.
- Have a question?
  - » Type your question in the **Questions** area during the webinar. The moderator will see it and respond.
- There will be a question-and-answer period at the end of the webinar.
- Please maximize your screen size to have full use of the webinar's features.

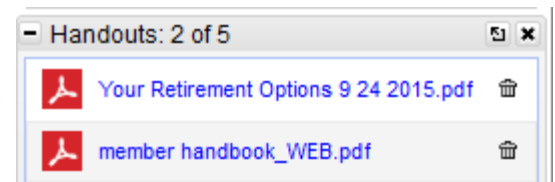
# Go To Webinar features



Type your question here.



Download handouts from today's webinar here.



# Agenda

Member Access

Logging In

Registering for Access

Reset Your Password

Forgot User ID

Employment History

Account History

Updating Your Information

Calculator

Apply For Retirement

# Member Access

## Active Members

### My Account

**Employment Summary:** view personal information currently on file

**Account History:** view past earnings, contributions, and service credit

**Current Year Earnings & Contributions**

**Sick Leave**

**Member Account Statement**

### My Self Service

**Change your name**

**Change your mailing address**

**Change your email address**

### My Retirement

**Estimate your retirement benefit**

**Apply for retirement**

# Member Access

## Retired & Beneficiaries

### My Account

**Employment Summary:** view personal information currently on file

**Account History:** view past earnings, contributions, and service credit

**Benefit Payment History:** view your benefit payments and deductions

**DROP/ILSB Account Summary/History** (only available to those who participated in DROP)

**DROP/ILSB Payment History** (only available to those who participated in DROP)

**DROP/ILSB Account Statement** (only available to those who participated in DROP)

**Sick Leave**

**Member Account Statement**

**Print Form 1099-R**

### My Self Service

**Change your email address**

**Change your federal tax withholding**



- ▶ SUBSCRIBE TO ENEWS
- ▶ ASK TRSL
- ▶ EMPLOYER ACCESS
- MEMBER ACCESS**

OUR VISION

# Retirement Security in a Changing World

**MEMBER ACCESS**



*My TRSL*

*Members*

*Retirees*

*Employers*





# Register for Access



## Welcome to TRSL's Member Access!

Technical Assistance: If you need assistance registering or logging into Member Access, please contact our HelpDesk at Desk at (225) 925-6460 or [helpdesk@trsl.org](mailto:helpdesk@trsl.org).

### New Users

New Users You will need to be able to verify some information about yourself and have a:

- Valid personal email address and
- Social Security number

Only TRSL members and retirees, or individuals legally authorized to act on their behalf, are permitted to establish online access to member and retiree personal accounts.

All other persons, including TRSL benefit recipients, such as beneficiaries, survivor ex-spouses receiving benefits, do not have authorization to establish online access in the name of a TRSL member or retiree.

TRSL benefit recipients can seek authorization to establish online access to their own personal TRSL accounts.

[REGISTER FOR ACCESS](#)

### Existing Users

#### Log In

User ID:

Password:

[Forgot password?](#)

[Forgot User ID?](#)



# Register for Access



**Register for access to your account**

[Registration Help](#)

**\* All fields are required.**

(Digits only, no dashes, no spaces) **SSN:**  \*

(mm/dd/yyyy) **Date of Birth:**  \*

**First Name:**  \*

**Last Name:**  \*

**E-Mail:**  \*

**Confirm E-Mail:**  \*

(Between 9 and 26 characters) **User ID:**  \*

(Case sensitive) **Password:**  \*

(Case sensitive) **Confirm Password:**  \*

**Password must be between 8 and 16 characters, contain at least one number, one lower case letter and one upper case letter.**

**Select and answer both security questions**

\* **Question 1:**  ▼

\* **Answer 1:**

\* **Question 2:**  ▼

\* **Answer 2:**

# Log In



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[REGISTER FOR ACCESS](#)

### Existing Users

#### Log In

User ID:

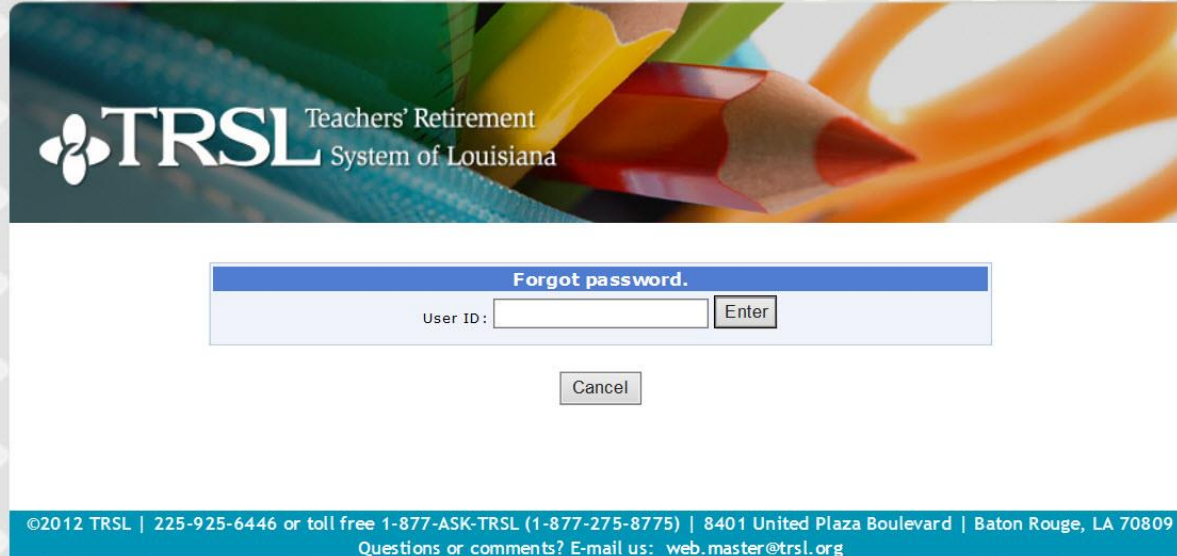
Password:

[Forgot password?](#)

[Forgot User ID?](#)



# Password Reset



The screenshot shows a web form for password reset. At the top, there is a banner with the TRSL logo and the text "Teachers' Retirement System of Louisiana". Below the banner is a form titled "Forgot password." with a blue header. The form contains a text input field labeled "User ID:" and an "Enter" button. Below the input field is a "Cancel" button. At the bottom of the form, there is a footer with contact information: "©2012 TRSL | 225-925-6446 or toll free 1-877-ASK-TRSL (1-877-275-8775) | 8401 United Plaza Boulevard | Baton Rouge, LA 70809" and "Questions or comments? E-mail us: [web.master@trsl.org](mailto:web.master@trsl.org)".

**TRSL** Teachers' Retirement System of Louisiana

**Forgot password.**

User ID:

©2012 TRSL | 225-925-6446 or toll free 1-877-ASK-TRSL (1-877-275-8775) | 8401 United Plaza Boulevard | Baton Rouge, LA 70809  
Questions or comments? E-mail us: [web.master@trsl.org](mailto:web.master@trsl.org)

# Password Reset



**Forgot password.**

User ID:

**You must answer both security questions.**

Question 1:

Answer 1:

Question 2:

Answer 2:

New Password:

Confirm Password:



# Password Reset



**Your password has been reset.**

**Please use the login link below to access your account.**

[Login](#)

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Questions or comments? E-mail us: [web.master@trsl.org](mailto:web.master@trsl.org)

# Forgot User ID



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[REGISTER FOR ACCESS](#)

### Existing Users

#### Log In

User ID:

Password:

[Forgot password?](#)

[Forgot User ID?](#)



# What's my User ID?



Recover User ID	
Please answer the following to recover your User ID.	
Last 4 digits of SSN	<input type="text"/>
Birth Date (MM/DD/YYYY)	<input type="text"/>
E-mail Address	<input type="text"/>
<i>E-mail address must match the E-mail address we have on record.</i>	
<input type="button" value="Recover User ID"/>	

The system is unavailable from midnight till 3am CST Monday through Friday and midnight till 3am CST the last Saturday of the month. It is available at all other times unless unscheduled maintenance is required.

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# Log In



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[REGISTER FOR ACCESS](#)

### Existing Users

#### Log In

User ID:

Password:

[Forgot password?](#)

[Forgot User ID?](#)

# Your Access Page

System of Louisiana

Home My Account My Self Service My Retirement Help Logout

Welcome, Your last login was January 26, 2017, at 11:43 AM.

## Member Access

*Member Access provides a variety of information and services regarding your retirement account as described below. Just click on the menu bar above when you have decided where you want to go.*

### Active Members

**My Account**

- **Employment Summary:** view personal information currently on file
- **Account History:** view past earnings, contributions, and service credit
- **Current Year Earnings & Contributions**
- **Sick Leave**
- **Member Account Statement**

**My Self Service**

- **Change your name**
- **Change your mailing address**
- **Change your email address**

**My Retirement**

- **Estimate your retirement benefit**
- **Apply for retirement**

### Retirees & Beneficiaries

**My Account**

- **Benefit Summary:** view personal information currently on file
- **Account History:** view past earnings, contributions, and service credit
- **Benefit Payment History:** view your benefit payments and deductions
- **DROP/ILSB Account Summary/History** (only available to those who participated in DROP)
- **DROP/ILSB Payment History** (only available to those who participated in DROP)
- **DROP/ILSB Account Statement** (only available to those who participated in DROP)
- **Sick Leave**
- **Print Form 1099-R**

**My Self Service**

- **Change your email address**
- **Change your federal income tax withholding**

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Need technical assistance? Contact TRSL Help Desk at (225) 925-6460 or [helpdesk@trsl.org](mailto:helpdesk@trsl.org)  
Questions or comments about your retirement information? Contact [web.master@trsl.org](mailto:web.master@trsl.org)

# Employment Summary

## Employment Summary

TEACHER IMA  
1234 MAIN STREET  
ANY TOWN LA 70000-0000

Designated Beneficiaries  
HUSBAND IM HER SPOUSE

***DROP ELIGIBILITY: The first time you reach one of the following:  
25 Years Age 55, 10 Years Age 60, 30 Years Any Age***

*This area may include employment dates for time periods where service credit was refunded.  
Refunded years that have not been restored are not included in your total service credit.*

### Employment History

Employer ID	Employer Name	Plan Name	Start Date	End Date
0001	ANY SCHOOL BOARD	Regular Plan	06/30/2000	99/99/9999

### TRSL Regular Plan Information

*Service credit earned cannot exceed 1.00 year in a fiscal year.*

Unaudited Service Credit		Member Contributions Summary	
Prior years' service credit for benefit computation:	0.00	Beginning balance as of 06/30/2016:	0.00
Purchases/Transfers/Refunds:	0.00	Estimated current FY contributions 7/1/2016 through 12/31/2016:	0.00
Prior years' service credit for benefit computation corrections:	0.00	Purchases/Transfers/Refunds:	0.00
Total unaudited service credit for benefit computation*:	0.00	Prior Year Contributions Corrections:	0.00
		Estimated balance as of 1/18/2017:	

Total unaudited service credit for benefit computation as of 06/30/2016\*

Service Type	Amount
Regular	0.00
Total	

Total unaudited service credit for eligibility purposes as of 06/30/2016\*:

Monthly Average Compensation: \$0.00



# Account History



- Home
- My Account ▾
- My Self Service ▾
- My Retirement ▾
- Help
- Logout

## Account History

Name: TEACHER IMA Retirement Plan: Regular

Seq	Eff Date	Source	Contribution Amount	Service Credit for Benefit Computation Amount	Service Type	Actual Earnings	Full Time Earnings	Transaction Type	Service Credit for Eligibility
001	6/30/2000	ANY SCHOOL	.04	0.56	REGULAR	0.56	1.00	SALARY POSTING	0.56
		1ST YR W/ ROLLOVER EARNINGS OF		PER CERT 7/30/12[AZ]					
002	6/30/2001	ANY SCHOOL	.08	1.00	REGULAR	1.00	1.00	SALARY POSTING	1.00
003	6/30/2002	ANY SCHOOL	.08	1.00	REGULAR	1.00	1.00	SALARY POSTING	1.00
004	6/30/2003	ANY SCHOOL	.08	1.00	REGULAR	1.00	1.00	SALARY POSTING	1.00
005	6/30/2004	ANY SCHOOL	.08	1.00	REGULAR	1.00	1.00	SALARY POSTING	1.00

### Contributions

Regular Sheltered .36  
 Total contributions: .36

### Service Credit

Regular Service 4.56  
 Estimated service credit for benefit computation: 4.56  
 Estimated service credit for eligibility: 4.56

# Sick Leave



[Home](#) | [My Account](#) | [My Self Service](#) | [My Retirement](#) | [Help](#) | [Logout](#)

Welcome, lma! Your last login was January 26, 2017, at 12:09 PM.

## Sick Leave

Name:							
Fiscal Year	Employer ID	Months of Contract	Days Used	Last Updated By	Transaction Date	Summer Days Worked	Summer Percent Effort
2012	001	12	1.23	EMPLOYER-FILE	07/11/2012		
2013	001	12	16.80	EMPLOYER-FILE	07/09/2013		
2014	001	12	0.10	EMPLOYER-FILE	07/08/2014		
2015	001	12	6.33	EMPLOYER-FILE	07/09/2015		
2016	001	12	11.09	EMPLOYER-FILE	07/06/2016		

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Need technical assistance? Contact TRSL Help Desk at (225) 925-6460 or [helpdesk@trsl.org](mailto:helpdesk@trsl.org)  
Questions or comments about your retirement information? Contact [web.master@trsl.org](mailto:web.master@trsl.org)

# DROP Account

## DROP Account Statement

Name: Teacher, Ima	DROP Start Date:	
Plan Type: LaDROP	DROP End Date:	
Interest: Interest earned at the liquid asset interest rate.		<a href="#">Click here to view DROP/ILSB statement instructions.</a>

**DROP/ILSB STATEMENTS GO GREEN!**  
*In ongoing efforts to conserve resources, effective July 1, DROP/ILSB statements will be available exclusively through TRSL's online Member Access. Paper statements will no longer be mailed.*

View or collapse statement details by clicking on the calendar year.

Auto-Collapse when expanding

▼ 2016	Beginning Balance:	0.00
	Ending Balance:	0.00
▼ 2015	Beginning Balance:	0.00
	Ending Balance:	0.00
▼ 2014	Beginning Balance:	0.00
	Ending Balance:	0.00
▼ 2013	Beginning Balance:	0.00
	Ending Balance:	0.00
▼ 2012	Beginning Balance:	0.00
	Ending Balance:	0.00
▼ 2011	Beginning Balance:	0.00
	Ending Balance:	0.00



# Print your 1099-R



[Home](#) | [My Account](#) | [My Self Service](#) | [Help](#) | [Logout](#)

## Print Form 1099-R

Click the link below to display the Form 1099-R for the desired tax year and payment.  
A new window will open displaying the Form 1099-R.

**Having trouble accessing your 1099-R? Try turning off your Internet browser's pop-up blocker.**

**NOTE REGARDING THE ADDRESS ON YOUR FORM 1099-R:** The address shown on the Form 1099-R for tax years prior to 2015 is your current home address. Starting with tax year 2015, the address shown is the address to which the Form 1099-R was sent.

Benefit Payments	DROP Account Payments
<a href="#">2016 Member Benefit</a>	<a href="#">2016 Member Account</a>
<a href="#">2015 Member Benefit</a>	<a href="#">2016 Member Account</a>
<a href="#">2014 Member Benefit</a>	<a href="#">2016 Rollover Account</a>
<a href="#">2013 Member Benefit</a>	<a href="#">2015 Member Account</a>
<a href="#">2012 Member Benefit</a>	<a href="#">2014 Member Account</a>
	<a href="#">2013 Member Account</a>
	<a href="#">2012 Member Account</a>



# Change Your Name



[Home](#) | [My Account](#) ▾ | [My Self Service](#) ▾ | [My Retirement](#) ▾ | [Help](#) | [Logout](#)

Welcome, lma! Your last login was December 16, 2015, at 9:10 PM.

## Change Your Name

Enter your new name below if your name has changed or is misspelled. Please note that no punctuation is required. Once your name change has been submitted, a confirmation letter will be sent to you requesting appropriate documentation, if applicable.

NOTE: The total characters for all fields cannot exceed 24.

Name: TEACHER IMA

*(Name appears in last, first, middle initial and suffix order.)*

### Enter Your New Name Below

\* indicates a required field

First Name\*:   
Middle Initial:   
Last Name\*:   
Suffix:

**Submit**

# Change Your Email



[Home](#) | [My Account](#) | [My Self Service](#) | [My Retirement](#) | [Help](#) | [Logout](#)

Welcome, Ima! Your last login was December 16, 2015, at 9:10 PM.

## Change Your E-mail Address

Enter your new e-mail address below if it has changed.

Name: TEACHER IMA

E-mail Address: ima.teacher@school.net

**Enter Your New E-mail Address Below**


\* indicates a required field

E-mail Address\*:

Confirm E-mail Address\*:

**Submit**

# Change Your Mailing Address



Home My Account My Self Service My Retirement Help Logout

Welcome, lma! Your last login was December 16, 2015, at 9:10 PM.

## Change Your Mailing Address

Enter your new address below if your mailing address has changed. The street address should be on one line. However, if your entire address won't fit on one line because it contains an apartment, suite or building number, input the apartment, suite or building number on the Street Address line and the street address on the Address 2 line. You do not need to use punctuation.

TEACHER IMA
<i>Mailing Address:</i> 1234 MAIN STREET ANY TOWN LA 70000-0000

**Enter Your New Address Below**  
\* indicates a required field

Street Address\*:

Address 2:

Address 3:

City\*:

State\*: LA - LOUISIANA

Zip Code\*:  -

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# Calculator

home My Account My Self Service My Retirement Help Logout  
Welcome, lma! Your last login was December 16, 2015, at 9:10 PM.

## Benefit Estimate Calculator

Name: TEACHER IMA

### Your retirement eligibility

Early retirement: during fiscal year 2031 - 2032  
Regular retirement: during fiscal year 2036 - 2037  
DROP eligibility: during fiscal year 2035 - 2036

### Your date of birth

[Details](#)

The date of birth listed on your records is (mm/dd/yyyy).

### Your estimated retirement date

[Details](#)

My estimated projected date of retirement is  (mm/dd/yyyy). I project that I will be employed under a  month employment contract immediately prior to this estimated date of retirement.

### Your service credit

[Details](#)

As of June 30, 2016, we estimate your total service credit for benefit computation to be 4.56.

### Your member contributions

[Details](#)

As of June 30, 2016, we estimate your member contributions to be \$1.00.

### Your monthly final average compensation

[Details](#)

As of June 30, 2016, we estimate your monthly final average compensation (FAC) to be \$0.00.

- Use the figure shown above as my monthly FAC.
- Use \$  as my monthly FAC.

### Your beneficiary(ies)

[Details](#)

- I plan to provide for a beneficiary. My beneficiary's birth date is  (mm/dd/yyyy). I would like my beneficiary to receive \$ .00 per month under Option 4 or 4A (Pop Up).
- I do not plan to provide for a beneficiary. (Maximum Option only)
- I plan to provide for multiple beneficiaries. (Option 1 only)

# Apply to Retire

Teachers' Retirement System of Louisiana  
8401 United Plaza Blvd, Ste 300 • Baton Rouge, LA 70809-7017  
P.O. Box 94123 • Baton Rouge, LA 70804-9123  
Telephone: 225-925-6446 • Fax: 225-925-6366  
[www.trsl.org](http://www.trsl.org)

## Application for Service Retirement, ILSB, or DROP

Applications may be canceled before cashing any benefit check, including estimated benefit payments and direct deposits. Your application may be submitted within six months before your effective retirement/DROP date. It is your responsibility to submit your application before your selected retirement/DROP date.

### Your retirement information (Must be completed)

Select one:

- Service – 06-11A     ILSB – 06-11A5     DROP – 06-11F

Date of retirement/DROP begin date

(mm/dd/yyyy)

Annual COLA Option (ACO) allows a retiring member to receive a guaranteed annual 2.5% cost-of-living adjustment (COLA) by accepting an actuarially REDUCED retirement benefit. Check the box below only if you are considering ACO.

Yes, I wish to receive an estimate of REDUCED benefits based on the self-funded Annual COLA Option (ACO).

### Your member information (All fields must be completed)

Name: Last, first, MI, suffix (Jr., III, etc.)

TEACHER, IMA

Street address/P.O. Box

1234 MAIN STREET

City

ANY TOWN

State

LA-LOUISIANA

Zip

–

Your Social Security number

000-000-000

Your date of birth

00/00/0000

Name of Employer

0001 ANY SCHOOL

Home/cell telephone\*

Work telephone\*

\* include area code

Months of contract

- 9    10    11    12

Job title

Select one: \*Please submit applicable documents [such as Judgment(s) of Divorce, Death Certificate(s)]

- Never married     Married     Divorced\*     Re-married     Legally Separated     Widowed

# Need Technical Help?



TRSL Help Desk (225)925-6460

Toll free (outside Baton Rouge):  
1-877-ASK-TRSL (1-877-275-8775)

Website: [www.TRSL.org](http://www.TRSL.org)

Email: [helpdesk@trsl.org](mailto:helpdesk@trsl.org)

# Summary

- Accessing your Member Access is quick and easy
- You can update your name, address and email online
- Get and estimate of your retirement benefit
- Apply for retirement
- Print your 1099R (Retirees)
- Change your federal income tax withholding (Retirees)





# Questions?



# We are here for you!



**Local phone:** (225) 925-6446

**Toll free (outside Baton Rouge):**  
1-877-ASK-TRSL (1-877-275-8775)

**Website:** *www.TRSL.org*

**Email:** *web.master@trsl.org*



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Facebook!**



**Follow us  
on Twitter!**