



**JUSTICE40:** A TIME FOR  
RIGHTEOUS INVESTMENT



## Position: Justice40 Hub Outreach Coordinator

### **About:**

The **Justice40 Initiative** is a part of President Biden's Executive Order, **Tackling the Climate Crisis at Home and Abroad**, creating a government-wide initiative with the goal of delivering **40 percent of the overall benefits of relevant federal investments to disadvantaged communities** and tracking performance toward that goal through the establishment of an Environmental Justice Scorecard.

The Deep South Center for Environmental Justice and the Bullard Center for Environmental & Climate Justice at Texas Southern University have organized **22 Regional Hubs in 10 U.S. states** that will be managed by leaders of community-based organizations. **22 Regional Hub Leaders** have received training that will help bolster the capacity of community-based organizations to secure funding for environmental justice projects in their communities.

**The Deep South Center for Environmental Justice is seeking 7 individuals to support Justice40 programming as Hub Outreach Coordinators.**

*This is a 6-8 month independent contractor position.*

### **SCOPE OF WORK | \$1,000/MONTH | \$25/HR | 10 HOURS PER WEEK**

- Reports directly to J40 Hub Capacity Manager
- Facilitates the delivery of customized consultant services to Regional HUB Leaders
- Schedules and Manages focus groups with DSCEJ's J40 consultants and Regional Hub Leaders focusing on the areas of:
  - Education & Capacity Building
  - Technical Assistance
  - Fed/State/Local Funding Assistance
  - Grant Writing/Management Assistance
- Consults with J40 Hub Capacity Manager on progress of Regional Hub Leaders.
- Schedules Bi-Monthly check ins with Regional Hub Leaders focusing on the following areas:
  - Progress/Status: Recruited/additional HUB Members
  - Progress/Status: Fed/State/Local Connections
  - Progress/Status: Roadmap Reporting
- Facilitate the engagement of DSCEJ staff, consultants, and/or partners to strengthen efforts by Regional Hub Leaders to meet targeted project milestones.
- Informs Regional Hub Leaders about federal funding opportunities (provided by DSCEJ).



## JUSTICE40: A TIME FOR RIGHTEOUS INVESTMENT



- Assists Regional Hub Leaders to track federal funds directed to their state and local governments (information will be provided by DSCEJ).
- Assists Regional Hub Leaders with accessing DSCEJ tool kits and informational resources, as well as research data assistance by the Bullard Center for Climate and Environmental Justice.
- Documents all project activities, time and effort in monthly reports to the J40 Hub Capacity Manager.

*NOTE: The Outreach coordinator will ensure that our team of consultants has any information/data needed ahead of the focus group. The consultant will be responsible for the organization of the focus group agenda, goals and output.*

**EMAIL RESUMES TO: [FUZIEHJ@DSCEJ.ORG](mailto:FUZIEHJ@DSCEJ.ORG). Please include “Hub Outreach Coordinator” in the subject line.**