



Training Institute Director

The Deep South Center for Environmental Justice (DSCEJ) is now hiring an experienced **Training Institute Director**.

About Us

The Deep South Center for Environmental Justice (DSCEJ) is a nonprofit organization dedicated to improving the lives of children and families harmed by pollution and vulnerable to climate change through research, education, community and student engagement for policy change, as well as health and safety training for environmental careers. Learn more at dscej.org.

Community Investment & Recovery Center (CIRC)

Drawing on more than 30 years of advancing environmental justice through its Communiversality Model and recent Accelerating Justice40 project, DSCEJ has launched a Thriving Communities Technical Assistance Center (TCTAC) to build the capacity of organizations and communities in EPA Regions 4 & 6 to secure federal infrastructure funding. Over the course of five years, the Community Investment Recovery Center (CIRC) will engage 250 organizations and tribal communities to apply for federal grants, totaling \$50-100 million.

Position Summary

DSCEJ is seeking a Training Institute Director for its Community Investment and Recovery Center. This is an opportunity to develop and direct an innovative educational resource to support environmental justice communities located in Regions 4 and 6 of the US Environmental Protection Agency. The Training Institute Director has primary responsibility for designing and updating community capacity-building curricula that employ [DSCEJ's Communiversality Model](#). This position reports directly to the Executive Director of DSCEJ.

Duties and Responsibilities

- Design, schedule, and platform educational and skills training curricula, as well as program formats, in each of the following areas:
 - Organizational leadership development
 - Community-driven systems change
 - Science literacy
 - Environmental and climate research, data collection, and analysis
 - Equity-centered community engagement and partnerships
 - Grant writing and management skills
- Oversee learning activities, curriculum, and budgetary resources in a structured program involving six educational components.
- Manage diverse instructors and culturally sensitive language translation service providers.
- Assist community-based organizations to reach their individual objectives.
- Coordinate with other Thriving Community Technical Assistance Centers to support and enhance knowledge and skills building opportunities for community-based organizations.
- Create supplemental support for educational and skills training programs with DSCEJ staff and consultants.
- Participate in mentoring college-level student interns.
- Maintain confidentiality and secure document filing of sensitive information.
- Stay up to date on the latest educational tools and research related to environmental and climate justice in the US and abroad.
- Represent DSCEJ at meetings, community activities, and events before and after business hours and some weekends (some travel required).
- Maintain project budget priorities and activity timelines.
- Collect and record data on project inputs, outcomes, and timelines.
- Work closely with the evaluation team to assess project impact and track progress toward reaching goals and objectives.
- Work closely with the communications team to document and disseminate project activities and related developments.
- Assist with developing for each project activity a data-driven narrative and financial report on a quarterly and annual basis.
- Perform other job-related duties as assigned.

Note: *This job description is intended to be generic in nature and describe the essential functions of the job. It is not necessarily an exhaustive list of all duties and responsibilities. The essential duties, functions and responsibilities, and overtime eligibility may vary based on the specific tasks assigned to the position.*

Qualifications & Requirements

- Ph. D. in a relevant academic field preferred.
- Minimum of five years of experience in higher education as a professor and departmental chair preferred.
- Peer-reviewed publications in the interdisciplinary field of environmental justice, racial health disparities, and climate-related studies.
- Minimum of two years of experience working in collaboration with an underserved community, governmental program, social justice campaign, or public policy initiative involving environmental justice.
- A record of practice in community capacity-building.
- Proficiency in researching, developing, and preparing grant proposals.
- Excellent communication and leadership skills.
- Ability to work respectfully in a team environment.
- Strong analytical skills.
- Strong budget management and organizational skills.
- Detail-oriented.
- Strong computer skills and competency.
- Professional and strong personal ethics.
- Valid state-issued driver's license.

Physical Requirements

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to access and navigate the office.
- Must be able to lift fifteen pounds at a time.
- Occasional travel required.

Salary & Benefits

- Salary range: \$95K-115K (negotiable with commensurate qualifications and experience)
- Medical: Health, Dental, Vision
- Retirement: 401k with up to a 2% annual salary contribution on staff accounts
- Paid Life and AD&D

Location

- Remote
- Note: candidates must be willing to travel as needed for meetings, team retreats & program convenings, etc.
- Must have dependable internet access and cell phone for correspondence.

How to Apply

- Please email the following to operations@dscej.org:
 - A detailed cover letter highlighting your interest and applicable experience
 - Your resume
 - Three professional references
- Include “**Training Institute Director**” in the subject line.

Please note that DSCEJ is not able to provide sponsorship for employment visas.

EEOC Statement

It is the policy of the Deep South Center for Environmental Justice to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity, genetic information or any other protected characteristic under applicable law.

More about the DSCEJ

The DSCEJ was founded by Dr. Beverly Wright in 1992 in collaboration with community environmental groups and universities in the Southern region to advance environmental justice. Since this time, the DSCEJ has become a powerful resource for environmental justice research, education, advocacy, as well as health and safety training for environmental careers.

The DSCEJ provides opportunities for communities, scientific researchers, and decision makers to collaborate on projects that promote the rights of all people to be free from environmental harm as it impacts health, jobs, housing, education, and quality of life. A major goal of the Center continues to be the development of environmental justice leaders in Black and other communities of color along the Mississippi River Chemical Corridor and the broader Gulf Coast Region.

To learn more, please visit www.dscej.org.