

PELICAN EDUCATIONAL FOUNDATION

REGULAR BOARD MEETING Friday, November 12, 2021 at 5:30 PM

DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WILL BE HELD VIA VIDEOCONFERENCE

Members of the public may access the meeting by clicking at this [zoom link](#). A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) by sending an email to boardpresident@kenilworthst.org up until 15 minutes prior to the start of the meeting.

AGENDA

Opening Items

- I. Welcome and Call to Order
- II. Attendance and Quorum
- III. Public Comments
- IV. Approval of the regular board meeting on October 15, 2021 – Attachment A

Information Agenda

- V. 2021 – 2022 Operating Budget Update - Attachment B
- VI. ESSER II and III Grants Budget – Attachment C
- VII. Update from the Executive Director and the Principal – Attachment D
- VIII. Executive Session

Action Agenda

- IX. Approval of Cash Management and Investments Policy – Attachment E
- X. Approval of 2021 Staff Bonus

Closing Items

- XI. Announcements
 - i. Type 2 Capacity Interview
 - ii. Upcoming meetings
- XII. Adjournment

MINUTES

PELICAN EDUCATIONAL FOUNDATION REGULAR BOARD MEETING

Friday, November 12, 2021 at 5:30 PM

DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WAS HELD VIA VIDEOCONFERENCE ON ZOOM PLATFORM.

I. Welcome and Call to Order

These are the minutes of a regular meeting of the Board of Directors of Pelican Educational Foundation Inc. (PEF), a Louisiana non-profit corporation. This meeting was held at 5:30 p.m. on Friday, November 12, 2021 virtually through Zoom. This meeting was called to order by Dr. Orhan Kizilkaya, the President.

II. Attendance and Quorum

Present: Dr. O. Kizilkaya, Mr. E. Sarac, Ms. K. Harris, Dr. M. Stafa, and Dr. S. Wiley.

Absent: Dr. O. Kazan, Mr. S. Uwaezoke (joined at 6:25 PM for the training).

Also in Attendance: Mr. H. Suzuk, Mrs. H. Regis (left at 6:35 PM), Mr. S. Charybayev, and Kevin Gutierrez from LAPCS joined at 6:25 PM for the training.

III. Public Comments

No public comment.

IV. Approval of the regular board meeting on October 15, 2021 – Attachment A

Motion: Approve the minutes of the regular board meeting held on October 15, 2021.

Moved by: Dr. S. Wiley.

Seconded by: Dr. M. Stafa.

Discussions: The minutes of the board meeting held on October 15 was presented and discussed.

Approved unanimously.

Information Agenda

V. 2021 – 2022 Operating Budget Update - Attachment B

Mr. Suzuk and Mr. S. Charybayev presented the updated actual operating budget for 2021-2022 fiscal year as of November 12, 2021.

VI. ESSER II and III Grants Budget - Attachment C

Mr. Suzuk presented the submitted budget for ESSER II and ESSER III grants. It is pending final

approval from the Department of Education. Kenilworth has received \$1,068,706 through ESSER II, and \$2,400,161 through ESSER III grants.

- VII. Update from the Executive Director and the Principal – Attachment D
Mr. Suzuk and Mrs. Regis presented the report as detailed in Attachment D.
- VIII. Executive session regarding inquiry of a new facility purchase
Motion: Dr. Kizilkaya made a motion to move into executive session at 6:02 PM. Mr. Sarac seconded.
Motion: Dr. Kizilkaya made a motion to end executive session at 6:24 PM. Dr. Stafa seconded.

Action Agenda

- IX. Approval of Cash Management and Investments Policy – Attachment E
Motion: To approve Cash Management and Investments Policy for Pelican Educational Foundation as required by BESE Bulletin 126.
Moved by: Dr. Stafa.
Seconded by: Ms. Harris.
Discussions: Mr. Suzuk presented the 2021-2022 Cash Management and Investments Policy for Pelican Educational Foundation. Approved unanimously.
- X. Approval of 2021 Staff Bonus
Motion: To approve onetime payment of \$400 bonus to all employees of Kenilworth Science and Technology School in December 2021 paycheck.
Moved by: Ms. Harris.
Seconded by: Mr. Sarac.
Discussions: Mr. Suzuk and Mrs. Regis requested \$400 bonus payment for all Kenilworth staff in December to boost staff morale. Administrative team will work on accountability bonus, and testing incentives for 2021-2022 school year, and bring to the board's approval in January.
Approved unanimously.

Closing Items

- XI. Announcements
- i. Type 2 Capacity Interview for the K8 charter school application will be on November 17, 2021. Dr. Kizilkaya, and Mrs. Harris will participate in the interview to represent Pelican Educational Foundation board.
 - ii. Upcoming meetings: The next regular board meeting will be on January 16, 2022,

possibly in person.

XII. Adjournment

On a motion duly made and seconded, by a vote of 5 in favor, 0 opposed, and 0 abstaining, the Board of Directors voted to adjourn the meeting. Annual board training provided by Kevin Gutierrez of LAPCS took place from 6:35 PM to 7:25 PM following the board meeting.