

PELICAN EDUCATIONAL FOUNDATION

REGULAR BOARD MEETING Saturday, March 12, 2022 at 5:30 PM

DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WILL BE HELD VIA VIDEOCONFERENCE

Members of the public may access the meeting by clicking at this [zoom link](#). A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) by sending an email to boardpresident@kenilworthst.org up until 15 minutes prior to the start of the meeting.

AGENDA

Opening Items

- I. Welcome and Call to Order
- II. Attendance and Quorum
- III. Public Comments
- IV. Approval of the regular board meeting on January 28, 2022 – Attachment A

Information Agenda

- V. Update from the Planning & Instruction Committee
- VI. 2021-2022 Operating Budget Update– Attachment - B
- VII. Update from the Executive Director and the Principal – Attachment - C
 - i. Parent Survey
 - ii. Business/Strategic Plan
 - iii. Enrollment Campaigns
 - iv. Tuition Reimbursement Program
 - v. 2022 – 2023 Compensation Manual

Action Agenda

- VIII. Approval of 2021-2022 Accountability Bonus – Attachment - D
- IX. Approval of 2021-2022 LEAP Student/Staff Incentives – Attachment – E
- X. Approval of Consulting Agreement with TenSquare Group – Attachment – F

Closing Items

- XI. Announcements
 - i. Upcoming meetings
- XII. Adjournment

MINUTES

PELICAN EDUCATIONAL FOUNDATION REGULAR BOARD MEETING

Saturday, March 12, 2022 at 5:30 PM

DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WAS HELD VIA VIDEOCONFERENCE ON ZOOM PLATFORM.

I. Welcome and Call to Order

These are the minutes of a regular meeting of the Board of Directors of Pelican Educational Foundation Inc. (PEF), a Louisiana non-profit corporation. This meeting was held at 5:30 p.m. on Saturday, March 12, 2022 virtually through Zoom. This meeting was called to order by Dr. Orhan Kizilkaya, the President.

II. Attendance and Quorum

Present: Dr. O. Kizilkaya, Mr. E. Sarac, Mr. S. Uwaezoke, Ms. K. Harris, Dr. M. Stafa, and Dr. O. Kazan, Dr. S. Wiley

Absent: None

Also in Attendance: Mr. H. Suzuk and Mrs. H. Regis.

III. Public Comments

No public comment.

IV. Approval of Previous Board Meeting Minutes

Motion: Approve the minutes of the board meeting held on January 28, 2022

Moved by: Dr. O. Kizilkaya.

Seconded by: Dr. M. Stafa.

Discussions: The minutes of the board meeting held on January 28, 2022 was presented and discussed. Approved unanimously.

Information Agenda

V. Update from the Planning & Instruction Committee

Planning & Instruction Committee meeting was held today, on March 12, 2022 at 5:00 PM virtually through Zoom. The participants were Dr. O. Kizilkaya, Dr. O. Kazan, Dr. S. Wiley , Ms. K. Harris and Mr. H. Suzuk. The committee discussed the following topics:

I. Welcome and Call to Order

II. Audience Introductions

- III. Academic Programs
- IV. Type II Charter School Facility Development
- V. Adjournment

VI. 2021-2022 Operating Budget Update– Attachment - B
Mr. Suzuk presented updated 2021-2022 Operating Budget.

VII. Update from the Executive Director and the Principal - Attachment C
Mr. Suzuk and Mrs. Regis gave a verbal update to the board on school operations including the following items:

- o Parent Survey
- o Business/Strategic Plan
- o Enrollment Campaigns
- o Tuition Reimbursement Program
- o 2022 – 2023 Compensation Manual

Action Agenda

XIII. Approval of 2021-2022 Accountability Bonus – Attachment - D
Motion: To approve staff accountability bonus program for 2021-2022 school year as presented.
Moved by: Dr. O. Kizilkaya.
Seconded by: Ms. K. Harris.
Discussions: Mr. Suzuk presented the accountability bonus program for 2021-2022 school year. The maximum bonus amount will be \$1000, and bonuses will be paid after the school is out for summer. Approved unanimously.

XIV. Appr Approval of 2021-2022 LEAP Student/Staff Incentives – Attachment – E
Motion: To approve the LEAP incentives for 2021-2022 school year for students and staff as presented.
Moved by: Mr. S. Uwaezoke.
Seconded by: Ms. K. Harris.
Discussions: Mr. Suzuk presented the testing incentive proposal for the 2021-2022 school year. There are two new additions to the program: 1) Incentive added for ESL teachers based on ELPT scores. 2) School wide incentive which included administration added based on overall SPS growth. School wide incentive will be only for the staff who are employed at the time of testing and at the time of incentive payment. Approved unanimously.

- XV. Approval of Consulting Agreement with TenSquare Group – Attachment – F
Motion: To approve consulting agreement with TenSquare Group for owner’s representations services.
Moved by: Mr. S. Uwaezoke.
Seconded by: Dr. O. Kazan.
Discussions: Kenilworth will contract with TenSquare Group for owner’s representation services in the development of a new school campus for a fee equal to \$100,000 divided into monthly installments for 18 months. Approved unanimously.

Closing Items

- VIII. Announcements
i. Upcoming meetings: The next regular board meeting year will be on April 23, 2022.
- IX. Adjournment
On a motion duly made and seconded, by a vote of 7 in favor, 0 opposed, and 0 abstaining, the Board of Directors voted to adjourn the meeting.