

PELICAN EDUCATIONAL FOUNDATION

REGULAR BOARD MEETING
Saturday, August 27, 2022 at 7:00 PM

7600 Boone Avenue
Baton Rouge, LA, 70808

AGENDA

Opening Items

- I. Welcome and Call to Order
- II. Attendance and Quorum
- III. Public Comments
- IV. Approval of the minutes from the regular board meeting on May 7, 2022 – Attachment A
- V. Approval of the minutes from the special board meeting on July 9, 2022 – Attachment B

Information Agenda

- VI. Update from the Planning & Instruction Committee
- VII. Update from the Executive Director and the Principal – Attachment - C

Action Agenda

- VIII. Resignation of a current board member
- IX. Nomination of a new board member
- X. Approval of the operating budget for 2022-2023 Fiscal Year – Attachment – D
- XI. Approval of board meeting calendar for 2022-2023 school year – Attachment E
- XII. Approval of engagement with CPA firm for 2022-2023 FY Audit

Closing Items

- XIII. Announcements
 - i. Upcoming meetings
- XIV. Adjournment

MINUTES

PELICAN EDUCATIONAL FOUNDATION REGULAR BOARD MEETING

Saturday, August 27, 2022 at 7:00 PM

7600 Boone Avenue
Baton Rouge, LA, 70808

I. Welcome and Call to Order

These are the minutes of a regular meeting of the Board of Directors of Pelican Educational Foundation Inc. (PEF), a Louisiana non-profit corporation. This meeting was held at 7:00 p.m. on Saturday, August 27, 2022 at 7600 Boone Ave. This meeting was called to order by Dr. Orhan Kizilkaya, the President.

II. Attendance and Quorum

Present: Dr. O. Kizilkaya, Mr. E. Sarac, Ms. K. Harris, and Dr. O. Kazan.

Absent: Dr. M. Stafa, Dr. S. Wiley, Mr. S. Uwaezoke

Also in Attendance: Mr. H. Suzuk and Mr. S. Cankirli.

III. Public Comments

No public comment.

IV. Approval of the minutes from the regular board meeting on May 7, 2022 – Attachment A

Motion: Approve the minutes of the board meeting held on May 7, 2022

Moved by: Dr. O. Kizilkaya.

Seconded by: Ms. K. Harris.

Discussions: The minutes of the board meeting held on May 7, 2022 was presented and discussed. Approved unanimously.

V. Approval of the minutes from the special board meeting on July 9, 2022 – Attachment B

Motion: Approve the minutes of the board meeting held on July 9, 2022

Moved by: Dr. O. Kizilkaya.

Seconded by: Ms. K. Harris.

Discussions: The minutes of the board meeting held on July 9, 2022 was presented and discussed. Approved unanimously.

Information Agenda

VI. Update from the Planning & Instruction Committee

The Finance Committee meeting was held today, on August 27, 2022 at 6:30 PM at 7600 Boone Ave. The participants were Dr. O. Kizilkaya, Ms. K. Harris and Mr. H. Suzuk. The committee discussed the following topics:

- I. Welcome and Call to Order
- II. Audience Introductions
- III. New Facility Development Updates
- IV. LEAP Scores
- V. Adjournment

VII. Update from the Executive Director and the Principal - Attachment C

Mr. Suzuk presented to the board on school operations including the following items:

- o Staffing Updates
- o Enrollment Updates
- o New Principal's Initiatives
- o STEM Programs
- o New Partnerships
- o Tax-exempt Bonds

Action Agenda

VIII. Resignation of a current board member

Motion: To accept resignation of Dr. M. Stafa from the board

Moved by: Mr. E. Sarac.

Seconded by: Ms. K. Harris.

Discussions: Dr. M. Stafa requested his resignation from Pelican Educational Foundation Board since he moved out of the state. The motion was carried out unanimously. The board members commended on his fruitful contributions to the board and the education of the Kenilworth School students.

IX. Nomination of a new board member

Motion: To accept Mr. S. Cankirli as a new board member of Pelican Educational Foundation.

Moved by: Ms. K. Harris.

Seconded by: Dr. O. Kazan.

Discussions: Dr. Kizilkaya introduced Mr. S. Cankirli, who is a local businessman with Computer

Science background, and his will to be a board member of Pelican Educational Foundation to the board members. The board discussed Mr. Cankirli's involvement into Pelican Educational board.
Approved unanimously.

X. Approval of the operating budget for 2022-2023 Fiscal Year – Attachment – D

Motion: To approve Kenilworth 2022-2023 school year operating budget as proposed.

Moved by: Dr. O. Kizilkaya.

Seconded by: Ms. K. Harris.

Discussions: Mr. Suzuk presented Kenilworth's 2022-2023 school year initial operating budget based on an enrollment of 381 students. The board reviewed and discussed the budget.

Approved unanimously.

XI. Approval of board meeting calendar for 2022-2023 school year – Attachment E

Motion: To approve the Pelican Educational Foundation board meeting calendar as presented.

Moved by: Mr. E. Sarac.

Seconded by: Dr. O. Kazan.

Discussions: Mr. Suzuk & Dr. Kizilkaya presented the calendar. The regular board meetings will be in-person on Saturdays at 10 AM on the following dates:

- October 15, 2022
- December 10, 2022
- February 4, 2023
- March 25, 2023
- May 20, 2023
- August 19, 2023

Approved unanimously.

XII. Approval of engagement with CPA firm for 2022-2023 FY Audit

Motion: To approve the engagement with CRI firm for 2021-2022 FY Audits.

Moved by: Dr. O. Kizilkaya.

Seconded by: Ms. K. Harris.

Discussions: Pelican Educational Foundation has been working with CRI CPA firm for over 9 years for the required annual financial audit. Approved unanimously.

Closing Items

XIII. Announcements

- i. Upcoming meetings: The next regular board meeting of the year will be on October 15, 2022.

XIV. Adjournment

On a motion duly made and seconded, by a vote of 4 in favor, 0 opposed, and 0 abstaining, the Board of Directors voted to adjourn the meeting.