

## PELICAN EDUCATIONAL FOUNDATION

### REGULAR BOARD MEETING

Tuesday, May 5<sup>th</sup>, 2020 at 5 PM.

**DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WILL BE HELD VIA VIDEOCONFERENCE**

Members of the public may access the meeting by clicking at this [zoom link](#). A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) by sending an email to [boardpresident@kenilworthst.org](mailto:boardpresident@kenilworthst.org) up until 15 minutes prior to the start of the meeting.

#### AGENDA

- I. Welcome and Call to Order
- II. Attendance and Quorum
- III. Public Comments

#### **Action Items**

- IV. Approval of the previous board meeting minutes
- V. Approval of a resolution of emergency declaration Covid-19 response
- VI. Approval of a resolution to apply Paycheck Protection Program Loan through SBA

#### **Information Agenda**

- VII. Executive Director report
- VIII. 2020 Financial Disclosure Forms

#### **Closing Remarks & Adjournment**

## MINUTES

### PELICAN EDUCATIONAL FOUNDATION REGULAR BOARD MEETING

Tuesday, May 5<sup>th</sup>, 2020 at 5 PM.

**DUE TO SOCIAL DISTANCING GUIDELINES, THE MEETING WAS HELD VIA VIDEOCONFERENCE ON ZOOM PLATFORM.**

I. Welcome and Call to Order

These are the minutes of the regular meeting of the Board of Directors of Pelican Educational Foundation Inc. (PEF), a Louisiana non-profit corporation. This meeting was held at 5 PM on Tuesday, May 5th, 2020, at this [zoom link\(https://zoom.us/j/99255455896\)](https://zoom.us/j/99255455896). This meeting was called to order by Dr. Orhan Kizilkaya, the President.

II. Attendance and Quorum

Present:

Dr. O. Kizilkaya, Mr. S. Uwaezoke (joined at around 5:25 PM due to technical issues), Dr. O. Kazan, and Dr. M. Stafa, Dr. Wiley, and Ms. K. Harris.

Absent:

Mr. E. Sarac.

Also in Attendance: Mr. H. Suzuk, Mrs. H. Regis, Mr. E. Akhundov and Mr. B. Ozkan

III. Public Comments

No public comment.

#### **Action Agenda**

IV. Approval of Previous Board Meeting Minutes

Motion: Approve the minutes of the meeting held on February 15th, 2020

Moved by: Dr. O. Kizilkaya.

Seconded by: Dr. M. Stafa.

Discussions: The minutes of the board meeting held on February 15th, 2020 was presented and discussed.

Approved unanimously.

IX. Approval of a resolution of emergency declaration Covid-19 response

Motion: To approve the resolution of emergency declaration Covid-19 response

Moved by: Dr. S. Wiley.

Seconded by: Ms. K. Harris.

Discussions: Mr. Suzuk presented the resolution of emergency declaration Covid-19 response.

Board had some discussions.

Approved unanimously.

- X. Approval of a resolution to apply Paycheck Protection Program Loan through SBA

Motion: To approve the resolution to apply Paycheck Protection Program Loan through SBA

Moved by: Dr. S. Wiley.

Seconded by: Ms. K. Harris.

Discussions: Mr. Suzuk gave information about Paycheck Protection Program Loan through Small Business Administration. As a non-profit, Pelican Educational Foundation is eligible for the program. Board had some discussion. Approved unanimously.

### **Information Agenda**

- XI. Executive Director report

Mr. Suzuk verbally gave his report on updates related to academics, distance learning, staffing, enrollment, and unification with EBRPSS process.

- XII. 2020 Financial Disclosure Forms

Dr. Kizilkaya reminded board members to submit their Tier 3 Financial Disclosure Form to LA Board of Ethics by May 15<sup>th</sup>, 2020.

### **Closing Remarks & Adjournment**

- On a motion duly made and seconded, by a vote of 4 in favor, 0 opposed, and 0 abstaining, the Board of Directors voted to adjourn the meeting.

---

Dr. Orhan Kizilkaya, President

---

Mr. Emrah Sarac, Secretary