

# **SANDESTIN SAFE MEETING PRACTICES**



# SAFE MEETING PRACTICES

## ROOM CONFIGURATIONS



- Room configurations have been adjusted to allow for more social distancing.
- Linens are refreshed at the conclusion of each day and washed at the highest temperature setting recommended by the manufacturer.
- Sanitizing stations will be setup in conference center entrance foyers, food areas and meeting spaces.

# SAFE MEETING PRACTICES

## ROOM CONFIGURATIONS





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- Conference notepads are single-use and thrown away after each event.
- Conference pencils are wiped down with disinfectant before each event.

# SAFE MEETING PRACTICES

## MEAL PERIODS



- Reception stations have been modified to allow for Sandestin staff in protective masks and gloves to serve guests.
- Protected grab-and-go items are still available to attendees.
- Condiments are all served in individual packets or servings (*when available*)
- For guest safety, china will no longer be preset. Rolls ups are a safe preferred option.



# SAFE MEETING PRACTICES

## MEAL AND BAR SERVICE



- Bar Service will remain available to groups. Barriers will be created to maintain social distancing between attendees and bartenders.
- Menus have been adjusted to account for additional individually wrapped items, allowing for faster service while providing a safe culinary experience.
- 6' Social Distancing floor signage is available and will be placed where applicable for meal / break services.
- Food surfaces will be wiped down with disinfectant immediately before and after each function.
- Sanitizer stations will be available at food and beverage stations.

# SAFE MEETING PRACTICES

## STAFF-SERVED BUFFETS



- When modified buffets are available, they are served by Sandestin staff in protective masks and gloves.
- An additional barrier has been set between Sandestin staff and guests to maintain social distancing, to ensure food quality and safety for the guests.
- For guest safety, preset beverages have been discontinued. Where applicable, beverage service will be offered as guests are seated. Refills will be presented in fresh glassware.

# SAFE MEETING PRACTICES

## COFFEE BREAKS



WELCOME TO THE  
BAYTOWNE CONFERENCE CENTER

**STAY SAFE AND ENJOY  
YOUR EVENT**

**PLEASE USE SINGLE-  
USE PARCHMENT  
PAPER OR NAPKINS TO  
DISPERSE BEVERAGES**

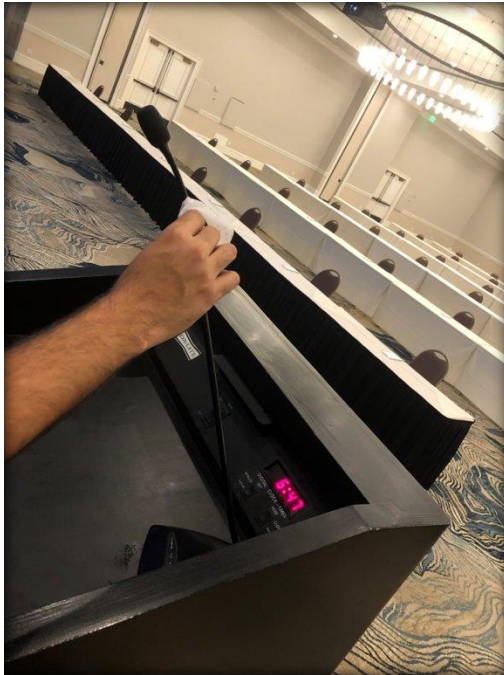


- Coffee stations will offer single-use creamers and sugars.
- Additionally, signage will be in place at all self-dispensing urns requesting guests to use single-use parchment paper or napkins to dispense beverages.
- Sandestin staff will wipe down surfaces and dispensers regularly.



# SAFE MEETING PRACTICES

## AUDIO VISUAL



- Microphones are wiped down with disinfectant between speakers.
- Frequently touched Sandestin AV equipment is sanitized at regular intervals.
- The use of gloves will be used when handling any client equipment.
- Sandestin Audio Visual team members will wear masks when in common areas.

# SAFE MEETING PRACTICES

## LOBBY SIGNAGE

- Recommended safety practices are posted in conference center entrance foyers.
- Sanitizer stations will be setup in all conference center lobbies.
- Conference center meeting rooms will be locked down nightly to prevent unauthorized entry.



WELCOME TO THE  
**BAYTOWNE CONFERENCE CENTER**

**STAY SAFE AND ENJOY YOUR  
EVENT**

**WASH HANDS OFTEN WITH SOAP AND  
WATER FOR AT LEAST 20 SECONDS.**

**IF SOAP AND WATER ARE NOT AVAILABLE,  
USE HAND SANITIZER.**

**AVOID TOUCHING YOUR EYES, NOSE, OR  
MOUTH WITH UNWASHED HANDS.**

**KEEP 6 FEET OF PHYSICAL DISTANCE  
FROM OTHERS.**

**WEAR A CLOTH FACE COVERING IN  
PUBLIC.**

**COVER COUGHS AND SNEEZES.**



# CLIENT TESTIMONIALS

*I have to say that I can not think of anything else that you all can do to keep guests safe. You all have found the perfect balance of safety and hospitality. Our group recognized that everything possible had been done to keep our meeting spaces clean and safe. However, we did not feel like there was a compromise when it came to the service or hospitality. On the contrary, I think we appreciated, more than ever, the lengths you all went to make our meeting a success.*

Automotive Aftermarket Association Southeast, Inc (June 2020)

*We held our 18th annual conference held at the Baytowne Conference Center over the 4th of July weekend. There were some concerns regarding moving forward with our conference, but we felt confident in the ability of the resort staff to meet our needs with regard to providing as safe an environment as possible for our attendees. I worked closely with the entire team to develop safety protocols and procedures. The Sandestin Golf and Beach Resort team more than exceeded my expectations. They worked tirelessly to meet our needs and make changes at the last minute in order to meet guideline requirements. The COVID-19 situation changes on a daily basis and this created quite a challenge with the planning and execution of this meeting. They were exceptional in their willingness and ability to adapt with the ever-changing demands we placed on them. I could not have asked for a better team to work with. Thank you to each and every member of the Sandestin team who helped make this meeting possible.*

Mississippi State Medical Association (July 2020)



# CLIENT TESTIMONIALS

*Sandestin Golf and Beach Resort went above and beyond to make sure our attendees stayed safe during our visit. The team at the Baytowne Conference Center are always top notch but this year they went the extra mile to make sure our attendees felt comfortable with social distancing, mask wearing, and all the COVID protocols we had in place. I can never say enough amazing things about the staff! During an uncertain time they made our attendees feel amazing and comfortable and gave them a break from everything that was doom and gloom all while feel like they were in a safe environment! GREAT JOB GUYS!*

Alabama Grocers Association (July 2020)

*As you can imagine our guests had many concerns about the safety of the banquet facilities and resort. Sandestin's team was so incredibly accommodating to all my back and forth. I apparently was anxious during this planning due to all the possibilities of issues and potential complaints from our attendees (related to COVID fears). They were excellent and made me feel comfortable throughout the planning. We ended up having a single table per doctor and used the entire banquet space to spread everyone out. The food and beverage team was absolutely phenomenal (they even labeled the special food requests by first and last name to ensure the guests with allergies had a safe meal). Audio/Visual was absolutely amazing. We have used our own equipment in the past to cut costs, but this year we splurged and had them handle everything. So worth it to not have to worry about a single technical issue throughout the 3-day event. Our speakers even commented on how much they appreciated AV. The facilities were immaculately clean, and the new renovations are stunning. Overall the best meeting we've had yet. We had only positive feedback from all who attended.*

West Florida Optometric Association (July 2020)



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