

APPROVED MINUTES
BOARD OF DIRECTORS
Tuesday, April 12, 2022
1:00 p.m.
BATON ROUGE, LA

The Louisiana Clerks of Court Association Board of Directors meeting was held on Tuesday, April 12, at 1:00 p.m. Bridget Hanna, President called the meeting to order. An opening prayer was given by Mike Spence and the Pledge was led by Chelsea Richard Napoleon.

Kim Turlich-Vaughan called the roll with the following Clerks present:

Bridget Hanna, Robin Hooter, Randy Deshotel, Mike Spence, Kim Turlich-Vaughan, Rick Arceneaux, Mark Graffeo, Annette Fontana, Brian Lestage, Melissa Henry, Chelsey Richard Napoleon, Susan Racca, Jill Sessions, Christy Lee, Randy Briggs, David Dart, and Cherie Lott.

Also, present Debbie Hudnall and guests: Jason Harris, Shane LeBlanc, Jeff Skidmore, Erin Hebert, Shelly Salter, Chris Kershaw, and Holli Vining.

Oaths of Office

Bridget administered the oath to Supplemental Board member Shelly Salter.

Approval of the Minutes from December 8, 2021, Meeting

A motion to approve the prior minutes was made by Robin Hooter and seconded by Brian Lestage. No discussion was had. The motion passed with no opposition.

Financial Reports

Association

Rick Arceneaux, Treasurer reported the balance sheet, March 31, 2022:

Balance Sheet		Income Statement (YTD)	
Total Assets	\$ 739,927	Total Revenue	\$883,245
Total Current Liabilities	\$ 141,036	Total Expenses	\$874,035
Total Capital	\$ 598,891	Net Income (Loss)	\$ 9,209
Total Liabilities & Capital	\$ 739,927		

Motion was made by Kim Turlich-Vaughan and seconded by Randy Deshotel to receive the financial reports for the Association, and with no opposition, the motion passed.

Board Reports

LCRAA

Rick Arceneaux reported from the February 8, 2022, meeting. The financial report as of January 31, 2022:

Balance Sheet		Income Statement (YTD)	
Total Assets	\$ 6,733,653	Total Revenue	\$ 1,209,804
Total Current Liabilities	\$ 0	Portal Direct Costs	\$ 347,100
Net Income	\$ 488,062	Grants	\$ 276,857
Total Liabilities & Net Position	\$ 6,733,653	Administrative Costs	\$ 97,785
		Net Income	\$ 488,062

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Antares Update-

- New home page for eClerksLA.com
- Recording Software – 11 parishes in production
- Marriage license – Active in Jefferson Davis and St. Landry; receiving data and processing for other live parishes.
- Stand-alone eRecording – Lasalle and Bienville

Contracts and Change Orders –

- Change order to provide Antares authority to develop software for historical index book imports and access -
- i3/Software and Services – 10 parishes answered request for interest in case management and document management system: stand-alone eFiling is available now for those who have signed contracts that will later be integrated into case management system.

Administrative Staff –

Attorney Sheri Morris informed the LCRAA Board that all parishes should make indices available on the portal as soon as they are able.

Grant Committee -Prior grants – 14 still in process or nearing completion

4th Quarter – 4 applications for a total of \$233,673; 1 denied and 3 deferred pending resolution of imaging delays and quality issues

Attorney Sheri Morris reported that the Tyler eFiling contract will not be renewed.

Retirement

Debbie Hudnall reported that the Board members met Monday for required education hours and that Board members taking office in July were invited to attend. She stated that December funds were at \$801 million, and down in February to \$764 million due to a volatile market. The actuarial report was approved, and the Board voted to maintain the employer contribution rate at 22.25%. Debbie reported that the retirement tab on the Association app had FAQ's for members. Debbie also informed the Board that the Retirement Board's would seek ad valorem funds due from Orleans Parish.

Supplemental

Jill Sessions presented the financial report:

Balance Sheet		Income Statement (YTD)	
Total Current Assets	\$ 112,562	Total Revenue	\$ 1,223,958
Total Other Assets	\$ 138,566	Total Expenses	\$ 1,203,450
Total Assets	\$ 251,128	Net Income	\$ 20,565
Total Current Liabilities	\$ 133,250		
Total Capital	\$ 97,312		
Total Liabilities & Capital	\$ 251,128		

Debbie introduced Theo Sanders with LAMP adding that LAMP was at .31% return rate and the Clerks have had a working relationship with Theo for over 28 years and LAMP has received unmodified audit opinions.

Committee Reports

Education Committee

Kim Turlich-Vaughan reported that the next institute will be held August 23-26 at the Marriot in Baton Rouge. Committee has been working on the agenda. Next meeting scheduled for April 26th and asked for any suggestions to be emailed to her.

Scholarship Committee

Randy Deshotel reported 14 applications have been received and the committee is scheduled to meet on April 21 for the selection of the recipients.

Executive Director Report

Cornerstone Amendment

Administration requested to extend governmental services contract for 1 year, which required a motion. A motion was made by Kim Turlich-Vaughan and seconded by Annette Fontana.

2022 Conference

Debbie Hudnall announced that the 2022 Conference held at the Golden Nugget in Lake Charles had 267 attendees. She thanked Lynn Jones, his staff and the Association staff for their hard work and success of the conference. She also made note of how much the vendors loved it and the great networking, and the ease of the conference tab on the app.

Legislation

Debbie gave a brief legislative update.

Debbie reminded everyone about Legislative Day and to send in \$100 if Clerks haven't already done so.

District Reports

District One

Melissa Henry Melissa asked about update on voting machines, and it was recommended that viewing of voting machines would be June 27, 28 & 29.

District Two

Chelsea Napoleon was excited to report that as a follow up to the district's meeting with the 4th Circuit Clerk, Plaquemines transmitted the first digital appeal.

District Three

Susan Racca reported her district had recent discussion the 2023 conference.

District Four

Jill Sessions reported her district had no meeting since the conference and thanked Bridget and Debbie for working with her district.

District Six

Christy Lee reported that her district has been busy, and they were communicating through emails.

District Seven

Randy Briggs reported that his district planned on being more involved with legislation. They discussed ARPO money from the recovery act and that there was left over money to apply for.

District Eight

David Dart reported they have their next meeting planned for beginning of May.

Other Business

David mentioned the task force and online pricing and not sure where that is going with uniformity on subscription rates. He stated that you leave a meeting with great ideas, then the next meeting there are new ideas presented. Many things will be sent to the law institute to study. Schlegel not happy with date selected for eFiling deadline. Discussions continued about subscription fees and the need to be uniform. It was also mentioned the request for two judges to be appointed to LCRAA Board.


Comments by Board Members

Annette Fontana asked about the record request from Eddie Jourdan.

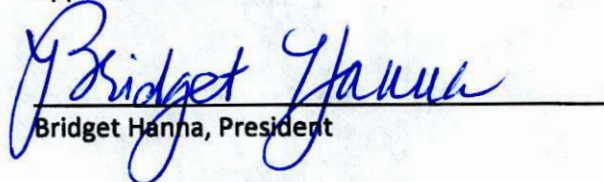
Adjournment

With there being no other business, Rick Arceneaux moved to adjourn which was seconded by Robin Hooter. Meeting adjourned.

Respectfully Submitted:


Kim Turlich-Vaughan, Secretary

Approved:


Bridget Hanna, President