

Approved Board Minutes

**LOUISIANA CLERKS OF COURT INSURANCE TRUST
BOARD OF TRUSTEES MEETING
THURSDAY, FEBRUARY 4, 2010
CONFERENCE CALL
10:00 AM**

A conference call meeting of the Board of Trustees of the Louisiana Clerks of Court Insurance Trust was held on Thursday, February 04, 2010 at 10:00 A.M.

The meeting was called to order by Chairman Louie Bernard who thanked everyone for their participation in the conference call.

MEMBERS PARTICIPATING: Chairman Louie Bernard, Mark Graffeo, Bill Hodge, Felicia Ann Hendl, Dot Lundin, Jim Martin, Carolyn Ryland, ElRay Lemoine, and Michael Thibodeaux. Debbie Hudnall, Executive Director, and Tamara Tretter along with others of Willis Insurance Group also participated.

Chairman Bernard asked Debbie to explain the two issues that were at hand. Debbie explained that Steve Andrews had an employee who had family coverage on health insurance, but only had dental coverage for the employee. Evidently when the employee filed the enrollment form in July 2008, they failed to indicate on the enrollment form that they wanted dental insurance on the dependants also. After much discussion as to the need to stay in compliance with the policy of the plan, Bill Hodge moved that the Board not make an exception by allowing the employee to now enroll the dependents for dental coverage. Motion was seconded by Mark Graffeo. **Motion carried.**

Debbie then informed the Board that Stuart Shaw had an employee who had life insurance only because she was on her husband's insurance plan. Her husband lost his job in November and she told Stuart that she wanted to join the clerks' insurance plan including her husband and two sons. Stuart told her to wait until January for the annual enrollment. In January she tried to enroll, but was told she could not because it was more than 30 days after the qualifying event. Tamara informed the Board because it was an administrative error, if the clerk sent a letter stating the facts and the premiums were paid back to coverage time, they would be allowed to enroll. Debbie was instructed to ask Stuart to send the letter to Willis.

The Board asked that Tamara look into the possibility of open enrollment for January 2011.


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After discussion, an Insurance Board meeting was set tentatively for March 17, 2010, at 10:00 at Embassy Suites in Baton Rouge.

Conference call adjourned.

APPROVED:


Louie Bernard
Chairman

Respectfully submitted,


Debbie D. Hudnall
Executive Director