

# APPROVED MINUTES

## LOUISIANA CLERKS OF COURT INSURANCE TRUST BOARD OF TRUSTEES MEETING THURSDAY, FEBRUARY 28, 2008 MARKSVILLE, LOUISIANA

A meeting of the Board of Trustees of the Louisiana Clerks of Court Insurance Trust was held on Thursday, February 28, 2008, at 9:00 AM at the Paragon Resort in Marksville, Louisiana.

The meeting was called to order by President Jim Martin who then asked Mike Thibodeaux to open the meeting with prayer. Bill Hodge then led the Pledge of Allegiance.

**MEMBERS PRESENT:** President Jim Martin, Michael Thibodeaux, Mark Graffeo, Dot Lundin, Diane Meaux Broussard, Pat Gladney, Bill Hodge, Lanell Landry, Ann Johnson, Lawrence Bergeron, and Cliff Dressel. Also present: Debbie Hudnall, Executive Director; Scott Hunt and Cindy Clawson with Hunt Insurance Group; and Randy Zinna, Attorney. Guests present: Louis Perret, Felicia Hendl, Allen Blanchard, and Louie Bernard.

**APPROVAL OF MINUTES:** Mark Graffeo moved to accept the minutes of the previous meeting as written, motion seconded by Lanell Landry. **Motion carried.**

**COMMENTS BY PRESIDENT:** Jim Martin commented on the tragedy of losing Brad Fariello, and presented a letter and donations to Scott Hunt to take to Traci Fariello with condolences from the Board. Scott expressed Hunt Group's appreciation for their thoughtfulness.

**FINANCIAL REPORT: (Attachment 1)** Mark Graffeo reviewed the report covering the period November 2007—January 2008, indicating that this is the run-out from the former program under FARA. Bill Hodge moved that the financial report be accepted. Motion seconded by Michael Thibodeaux. **Motion carried.**

**FINANCIAL AND CLAIM REPORTS: (Attachment 2)** Debbie Hudnall distributed her report sheet illustrating the two-year comparison between the 2006-2007 and 2007-2008 plan years. During the first six months of the current year, \$800,000 was saved in claims, plus an additional \$100,000 was saved in fees.

**ADMINISTRATORS' FINANCIAL REPORT (on file in office) (Attachment 3-Financial)** Scott Hunt stressed that this plan belongs to the Louisiana Clerks of Court Association, and Hunt Group is just the administrators. The claims are running very well this year, and run-out claims should be winding down. Per the statement, reserves for Incurred But Not Reported claims at December total \$1,217,643. This is due largely to discounts from Blue Cross Blue Shield of Louisiana, in the neighborhood of 20% better than their prior plan. The only concern is that prescription costs are high.

**Louisiana Clerks of Court Insurance Trust**  
**Board of Trustees Meeting, February 28, 2008**  
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Scott also reviewed the aggregate report, defining what specific and aggregate stop loss coverage means. LCCIT purchased a specific deductible of \$85,000 per person, and Hunt begins tracking individuals who reach 35% of that amount. The projected aggregate for the year is \$7,942,874, which is the total of the number of employees/retirees times the funding factor of \$609.49, representing 125% of expected claims. The potential specific claimants report was reviewed briefly, as well as the lag report.

The reports from Benefit Management Services were then examined, with a pie chart of the top benefit categories, reflecting large discounts. Scott and several of the Board members discussed the need for wellness education to help drive down the prescription costs. Scott finished the claims review by going through the Plan Advisor quarterly report.

**MEMBERSHIP:** Scott indicated he met with Clerk Carlton Duhon of Jefferson Davis Parish the day before as a prospect, and they are interested in joining LCCIT in July. Scott said he would be approaching other parishes regarding membership

Member communication centered around the FMOL hospital system, who did renegotiate their network contract with BCBSLA as it was expiring.

**NEW BUSINESS:** The actuarial draft projection was considered, and Scott stated that the actuary works for LCCIT, not Hunt Group. Trend and expenses are included in this projection, with the reserve at year-end totaling \$1,113,777 plus a surplus of \$451,428. This amount could be used to offset future increases, increase or add benefits, change the dental to a self-funded basis, or assume more risk (transferring from the excess carrier).

Scott advised he has discussed several rate options with the actuary for renewal. Hunt may propose a tiered rate increase tied to claims, with a base rate then a few points up for higher experience. Or the lower claims may be pooled, and parishes with higher claims rated more heavily. Sometimes rates are developed according to group size, but this strategy will not be effective for LCCIT because all the groups are small. The Board Members confirmed that if rates are tiered, they would like to see them within a few points so that no parishes are driven away.

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**Board of Trustees Meeting, February 28, 2008**  
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Regarding renewal of the plan on 7/1/08, Scott indicated he would have all proposals distributed to the Board Members ahead of the April meeting, so that decisions could be made at that time. Board Members would like to see a voluntary life option added, and asked if the basic life benefit could be increased for Clerks. Scott suggested that health and dental participation be allowed to separate, so that if a Clerk was comfortable with their health plan but wanted to add the dental coverage, they could join the Trust. We also need further discussion as to whether to allow parishes to join during the year and pro-rate their premium.

Board Members would like to review a change to lab services to make the benefit more equitable for all insureds, as well as possible simplification of the plan. They discussed retiree health costs, and they would also like to see plan changes for retirees if possible, as Scott is checking what options are available in Louisiana.

**COMMENTS BY ATTORNEY: (Attachment 4)** Randy presented the Board with the attached amendments to the Trust Document to the Board. Lanell Landry moved that the amendments as presented be approved. Motion seconded by Michael Thibodeaux.

**Motion carried.**

Randy also advised the Board that they could decide at the next meeting as to the other proposals that had been previously been presented: Annual Enrollment versus Open Enrollment and the rating formulas for new members.

**Other Business:** Debbie reported that St. Helena Parish had been re-instated. She also reported that because our plan says the effective date is on the first day of the month following the waiting period and the waiting period is 30 days, it causes a new employee hired in February to wait until April because there are only 28 days in February. Cliff Dressel made a motion that the waiting period be a calendar month effective July 1<sup>st</sup> 2008. Motion seconded by Diane Broussard. **Motion carried.**

Mark Graffeo questioned if the clerks could possibly get some type of guidance on the GASB 45 requirements and whether or not the clerks could possibly hire an actuary as a group or if it would have to be done by the individual parish. Randy said might not be able to do it as a group but possibly by the number of retirees. Randy said he would get more information for the Board.

Bill Hodge moved that the meeting be adjourned.

LA Clerks of Court Insurance Trust  
Balance Sheet  
November 30, 2007

December 13, 2007

ASSETS

Current Assets		
Cash - Operating Account	\$	9,247.50
Cash - FARA Claims Acct		21,650.38
Cash/M-M Sweep		59,762.48
		<hr/>
Total Current Assets		90,660.36
Other Current Assets		
Accounts Rec./COBRA		(16.84)
Reinsurer Reimb. Rec.		306,928.57
Acct. Rec - Special Assessment		4,448.03
Property and Equipment		
Equipment-Computer		19,513.66
Accumulated Depre. - Computer		(19,492.94)
		<hr/>
Total Other Current Assets		311,380.48
Total Assets	\$	<hr/> <hr/> 402,040.84

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	12,917.86
Claims/Payable		360,224.44
Incurred/not Rept Claims/pyb#2		643,068.00
		<hr/>
Total Current Liabilities		1,016,210.30
		<hr/>
Total Liabilities		1,016,210.30
Capital		
Fund Balance-(2)-Operating		167,847.22
Fund Bal.- (4) Self Insured #2		(194,713.96)
Net Income		(587,302.72)
		<hr/>
Total Capital		(614,169.46)
Total Liabilities & Capital	\$	<hr/> <hr/> 402,040.84

LA Clerks of Court Insurance Trust  
Income Statement- Self-Funded Contributions (Dept 4)  
For the Five Months Ending November 30, 2007

December 13, 2007

	Current Month		Year to Date	
Revenues				
Interest Income	0.00	0.00	1,769.29	0.33
Prescription Reimbursements	0.00	0.00	25,867.98	4.90
Misc. Provider Reimb.	0.00	0.00	1,188.00	0.22
Claim Refunds	3,514.52	2.75	25,783.30	4.88
Reimb. from Reinsurer	124,200.55	97.24	306,940.10	58.11
Premium Receipts	0.00	0.00	(375.94)	(0.07)
COBRA Receipts	9.92	0.01	40.67	0.01
Transfer-in/HRH	0.00	0.00	167,000.00	31.62
Total Revenues	127,724.99	100.00	528,213.40	100.00
Expenses				
Claims Expense #2	39,413.83	30.86	1,064,270.81	201.49
Fixed Cost - FARA #2	18,785.25	14.71	69,637.27	13.18
Case Mgmt. Expense-FARA	0.00	0.00	6,031.06	1.14
Total Expenses	58,199.08	45.57	1,139,939.14	215.81
Net Income	\$ 69,525.91	54.43	\$ (611,725.74)	(115.81)

LA Clerks of Court Insurance Trust  
Income Statement- Operating Trust (Dept 2)  
For the Five Months Ending November 30, 2007

December 13, 2007

	Current Month		Year to Date	
Revenues				
Administration Fees	14,292.00	99.54	70,584.00	98.74
Interest Income	66.07	0.46	899.18	1.26
Total Revenues	14,358.07	100.00	71,483.18	100.00
Expenses				
Insurance Consultant	0.00	0.00	3,879.06	5.43
Reimb. to Association	6,964.00	48.50	34,820.00	48.71
Bank Fees	173.81	1.21	815.94	1.14
Office Supplies	0.00	0.00	216.55	0.30
Travel/Per Diem	129.67	0.90	1,704.67	2.38
Other Professional Fees	367.50	2.56	1,637.50	2.29
Legal Fees	600.00	4.18	3,000.00	4.20
Meeting Expense	0.00	0.00	986.44	1.38
Total Expenses	8,234.98	57.35	47,060.16	65.83
Net Income	\$ 6,123.09	42.65	\$ 24,423.02	34.17

LA Clerks of Court Insurance Trust  
Income Statement - Budget Comparison - Admin. Revenues & Expenses  
For the Five Months Ending November 30, 2007

December 13, 2007

	Current Actual	Current Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance	Annual Budget
<b>Revenues</b>							
Administration Fees	14,292	14,167	125	70,584	70,833	(249)	170,000
Interest Income	66	1,500	(1,434)	899	7,500	(6,601)	18,000
<b>Total Revenues</b>	<u>14,358</u>	<u>15,667</u>	<u>(1,309)</u>	<u>71,483</u>	<u>78,333</u>	<u>(6,850)</u>	<u>188,000</u>
<b>Expenses</b>							
Insurance Consultant	0	4,167	(4,167)	3,879	20,833	(16,954)	50,000
Fiduciary Insurance	0	83	(83)	0	417	(417)	1,000
Reimb. to Association	6,964	6,964	0	34,820	34,820	0	83,568
Bank Fees	174	229	(55)	816	1,146	(330)	2,750
Office Supplies	0	50	(50)	217	250	(33)	600
Travel/Per Diem	130	417	(287)	1,705	2,083	(378)	5,000
Other Professional Fees	368	500	(132)	1,638	2,500	(862)	6,000
Annual Audit Fee	0	750	(750)	0	3,750	(3,750)	9,000
Legal Fees	600	600	0	3,000	3,000	0	7,200
Meeting Expense	0	417	(417)	986	2,083	(1,097)	5,000
Miscellaneous	0	25	(25)	0	125	(125)	300
<b>Total Expenses</b>	<u>8,236</u>	<u>14,202</u>	<u>(5,966)</u>	<u>47,061</u>	<u>71,007</u>	<u>(23,946)</u>	<u>170,418</u>
<b>Net Income</b>	<u>\$ 6,122</u>	<u>\$ 1,465</u>	<u>4,657</u>	<u>\$ 24,422</u>	<u>\$ 7,326</u>	<u>17,096</u>	<u>\$ 17,582</u>

LA Clerks of Court Insurance Trust  
Income Statement - Admin. Revenues & Expenses -2 yr comparsion  
For the Five Months Ending November 30, 2007

December 13, 2007

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Administration Fees	14,292.00	14,008.14	70,584.00	69,693.70
Interest Income	66.07	316.66	899.18	2,660.84
Total Revenues	14,358.07	14,324.80	71,483.18	72,354.54
Expenses				
Insurance Consultant	0.00	3,186.15	3,879.06	18,165.67
Fiduciary Insurance	0.00	0.00	0.00	960.00
Reimb. to Association	6,964.00	6,300.00	34,820.00	31,500.00
Auto Usage Expense	0.00	50.00	0.00	250.00
Bank Fees	173.81	207.82	815.94	1,003.77
Programming Fee	0.00	200.00	0.00	1,158.32
Programing Maintenance	0.00	158.32	0.00	633.28
Office Supplies	0.00	190.31	216.55	190.31
Travel/Per Diem	129.67	0.00	1,704.67	675.00
Other Professional Fees	367.50	1,202.50	1,637.50	4,158.75
Legal Fees	600.00	0.00	3,000.00	0.00
Meeting Expense	0.00	42.64	986.44	1,048.02
Miscellaneous	0.00	0.00	0.00	11.43
Total Expenses	8,234.98	11,537.74	47,060.16	59,754.55
Net Income	\$ 6,123.09	\$ 2,787.06	\$ 24,423.02	\$ 12,599.99

For Management Purposes Only



LA Clerks of Court Insurance Trust  
Balance Sheet  
December 31, 2007

January 11, 2008

ASSETS

Current Assets

Cash - Operating Account	\$	78,918.41
Cash - FARA Claims Acct		38,642.41

Total Current Assets		117,560.82
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Other Current Assets

Acct. Rec - Special Assessment	2,224.01
Property and Equipment	
Equipment-Computer	19,513.66
Accumulated Depre. - Computer	(19,492.94)

Total Other Current Assets	2,244.73
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Total Assets	\$	119,805.55
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$	12,917.86
Incurred/not Rept Claims/pyb#2		643,068.00

Total Current Liabilities	655,985.86
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Total Liabilities	655,985.86
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Capital

Fund Balance-(2)-Operating	167,847.22
Fund Bal.- (4) Self Insured #2	(194,713.96)
Net Income	(509,313.57)

Total Capital	(536,180.31)
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Total Liabilities & Capital	\$	119,805.55
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LA Clerks of Court Insurance Trust  
Income Statement- Self-Funded Contributions (Dept 4)  
For the Six Months Ending December 31, 2007

January 11, 2008

	Current Month		Year to Date	
Revenues				
Interest Income	0.00	0.00	1,769.29	0.65
Medicare Part D Reimb.	8,112.29	3.15	8,112.29	2.99
Prescription Reimbursements	0.00	0.00	25,867.98	9.54
Misc. Provider Reimb.	0.00	0.00	1,188.00	0.44
Claim Refunds	41,603.86	16.18	67,387.16	24.87
Reimb. from Reinsurer	(306,928.57)	(119.33)	11.53	0.00
Premium Receipts	0.00	0.00	(375.94)	(0.14)
COBRA Receipts	9.92	0.00	50.59	0.02
Transfer-in/HRH	0.00	0.00	167,000.00	61.62
Total Revenues	(257,202.50)	(100.00)	271,010.90	100.00
Expenses				
Claims Expense #2 - Run Out	(335,612.61)	(130.49)	728,658.20	268.87
Fixed Cost - FARA #2	1,905.75	0.74	71,543.02	26.40
Case Mgmt. Expense-FARA	0.00	0.00	6,031.06	2.23
Total Expenses	(333,706.86)	(129.74)	806,232.28	297.49
Net Income	\$ 76,504.36	29.74	\$ (535,221.38)	(197.49)

LA Clerks of Court Insurance Trust  
Income Statement- Operating Trust (Dept 2)  
For the Six Months Ending December 31, 2007

January 11, 2008

	Current Month		Year to Date	
Revenues				
Administration Fees	14,220.00	99.29	84,804.00	98.83
Interest Income	101.65	0.71	1,000.83	1.17
Total Revenues	14,321.65	100.00	85,804.83	100.00
Expenses				
Insurance Consultant	2,090.00	14.59	5,969.06	6.96
Reimb. to Association	6,964.00	48.63	41,784.00	48.70
Bank Fees	181.61	1.27	997.55	1.16
Office Supplies	0.00	0.00	216.55	0.25
Travel/Per Diem	750.00	5.24	2,454.67	2.86
Other Professional Fees	2,251.25	15.72	3,888.75	4.53
Legal Fees	600.00	4.19	3,600.00	4.20
Meeting Expense	0.00	0.00	986.44	1.15
Total Expenses	12,836.86	89.63	59,897.02	69.81
Net Income	\$ 1,484.79	10.37	\$ 25,907.81	30.19

LA Clerks of Court Insurance Trust  
Income Statement - Budget Comparison - Admin. Revenues & Expenses  
For the Six Months Ending December 31, 2007

January 11, 2008

	Current Actual	Current Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance	Annual Budget
<b>Revenues</b>							
Administration Fees	14,220	14,167	53	84,804	85,000	(196)	170,000
Interest Income	102	1,500	(1,398)	1,001	9,000	(7,999)	18,000
<b>Total Revenues</b>	<u>14,322</u>	<u>15,667</u>	<u>(1,345)</u>	<u>85,805</u>	<u>94,000</u>	<u>(8,195)</u>	<u>188,000</u>
<b>Expenses</b>							
Insurance Consultant	2,090	4,167	(2,077)	5,969	25,000	(19,031)	50,000
Fiduciary Insurance	0	83	(83)	0	500	(500)	1,000
Reimb. to Association	6,964	6,964	0	41,784	41,784	0	83,568
Bank Fees	182	229	(47)	998	1,375	(377)	2,750
Office Supplies	0	50	(50)	217	300	(83)	600
Travel/Per Diem	750	417	333	2,455	2,500	(45)	5,000
Other Professional Fees	2,251	500	1,751	3,889	3,000	889	6,000
Annual Audit Fee	0	750	(750)	0	4,500	(4,500)	9,000
Legal Fees	600	600	0	3,600	3,600	0	7,200
Meeting Expense	0	417	(417)	986	2,500	(1,514)	5,000
Miscellaneous	0	25	(25)	0	150	(150)	300
<b>Total Expenses</b>	<u>12,837</u>	<u>14,202</u>	<u>(1,365)</u>	<u>59,898</u>	<u>85,209</u>	<u>(25,311)</u>	<u>170,418</u>
<b>Net Income</b>	<u>\$ 1,485</u>	<u>\$ 1,465</u>	<u>20</u>	<u>\$ 25,907</u>	<u>\$ 8,791</u>	<u>17,116</u>	<u>\$ 17,582</u>

LA Clerks of Court Insurance Trust  
Income Statement - Admin. Revenues & Expenses -2 yr comparsion  
For the Six Months Ending December 31, 2007

January 11, 2008

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Administration Fees	14,220.00	14,097.92	84,804.00	83,791.62
Interest Income	101.65	329.69	1,000.83	2,990.53
Total Revenues	14,321.65	14,427.61	85,804.83	86,782.15
Expenses				
Insurance Consultant	2,090.00	2,915.00	5,969.06	21,080.67
Fiduciary Insurance	0.00	0.00	0.00	960.00
Reimb. to Association	6,964.00	6,300.00	41,784.00	37,800.00
Auto Usage Expense	0.00	50.00	0.00	300.00
Bank Fees	181.61	267.23	997.55	1,271.00
Programming Fee	0.00	200.00	0.00	1,358.32
Programing Maintenance	0.00	158.32	0.00	791.60
Office Supplies	0.00	141.00	216.55	331.31
Travel/Per Diem	750.00	750.00	2,454.67	1,425.00
Other Professional Fees	2,251.25	750.00	3,888.75	4,908.75
Legal Fees	600.00	0.00	3,600.00	0.00
Meeting Expense	0.00	236.48	986.44	1,284.50
Miscellaneous	0.00	0.00	0.00	11.43
Total Expenses	12,836.86	11,768.03	59,897.02	71,522.58
Net Income	\$ 1,484.79	\$ 2,659.58	\$ 25,907.81	\$ 15,259.57

LA Clerks of Court Insurance Trust  
Balance Sheet  
January 31, 2008

ATTACHMENT "1"

February 14, 2008

ASSETS

Current Assets

Cash - Operating Account	\$	73,594.76
Cash - FARA Claims Acct		<u>46,309.59</u>

Total Current Assets		<u>119,904.35</u>
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Other Current Assets

Accounts Rec./COBRA	(33.68)
Acct. Rec - Special Assessment	<u>2,224.01</u>
Property and Equipment	
Equipment-Computer	19,513.66
Accumulated Depr. - Computer	<u>(19,492.94)</u>

Total Other Current Assets		<u>2,211.05</u>
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Total Assets	\$	<u><u>122,115.40</u></u>
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$	12,917.86
Incurred/not Rept Claims/pyb#2		<u>643,068.00</u>

Total Current Liabilities		<u>655,985.86</u>
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Total Liabilities		<u>655,985.86</u>
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Capital

Fund Balance-(2)-Operating	167,847.22
Fund Bal.- (4) Self Insured #2	(194,713.96)
Net Income	<u>(507,003.72)</u>

Total Capital		<u>(533,870.46)</u>
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Total Liabilities & Capital	\$	<u><u>122,115.40</u></u>
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LA Clerks of Court Insurance Trust  
Income Statement- Self-Funded Contributions (Dept 4)  
For the Seven Months Ending January 31, 2008

February 14, 2008

	Current Month		Year to Date	
Revenues				
Interest Income	0.00	0.00	1,769.29	0.62
Medicare Part D Reimb.	0.00	0.00	8,112.29	2.84
Prescription Reimbursements	0.00	0.00	25,867.98	9.06
Misc. Provider Reimb.	0.00	0.00	1,188.00	0.42
Claim Refunds	14,478.45	99.65	81,865.61	28.67
Reimb. from Reinsurer	0.00	0.00	11.53	0.00
Premium Receipts	0.00	0.00	(375.94)	(0.13)
COBRA Receipts	50.52	0.35	101.11	0.04
Transfer-in/HRH	0.00	0.00	167,000.00	58.49
Total Revenues	14,528.97	100.00	285,539.87	100.00
Expenses				
Claims Expense #2 - Run Out	6,811.27	46.88	735,469.47	257.57
Fixed Cost - FARA #2	1,905.75	13.12	73,448.77	25.72
Case Mgmt. Expense-FARA	0.00	0.00	6,031.06	2.11
Total Expenses	8,717.02	60.00	814,949.30	285.41
Net Income	\$ 5,811.95	40.00	\$ (529,409.43)	(185.41)

LA Clerks of Court Insurance Trust  
Income Statement- Operating Trust (Dept 2)  
For the Seven Months Ending January 31, 2008

February 14, 2008

	Current Month		Year to Date	
Revenues				
Administration Fees	14,052.00	100.00	98,856.00	99.00
Interest Income	0.00	0.00	1,000.83	1.00
Total Revenues	<u>14,052.00</u>	<u>100.00</u>	<u>99,856.83</u>	<u>100.00</u>
Expenses				
Insurance Consultant	0.00	0.00	5,969.06	5.98
Reimb. to Association	6,964.00	49.56	48,748.00	48.82
Bank Fees	0.00	0.00	997.55	1.00
Office Supplies	0.00	0.00	216.55	0.22
Travel/Per Diem	0.00	0.00	2,454.67	2.46
Other Professional Fees	1,092.98	7.78	4,981.73	4.99
Annual Audit Fee	7,700.00	54.80	7,700.00	7.71
Legal Fees	600.00	4.27	4,200.00	4.21
Meeting Expense	1,197.12	8.52	2,183.56	2.19
Total Expenses	<u>17,554.10</u>	<u>124.92</u>	<u>77,451.12</u>	<u>77.56</u>
Net Income	\$ <u>(3,502.10)</u>	(24.92)	\$ <u>22,405.71</u>	22.44



LA Clerks of Court Insurance Trust  
Income Statement - Budget Comparison - Admin. Revenues & Expenses  
For the Seven Months Ending January 31, 2008

February 14, 2008

	Current Actual	Current Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance	Annual Budget
<b>Revenues</b>							
Administration Fees	14,052	14,167	(115)	98,856	99,167	(311)	170,000
Interest Income	0	1,500	(1,500)	1,001	10,500	(9,499)	18,000
<b>Total Revenues</b>	<u>14,052</u>	<u>15,667</u>	<u>(1,615)</u>	<u>99,857</u>	<u>109,667</u>	<u>(9,810)</u>	<u>188,000</u>
<b>Expenses</b>							
Insurance Consultant	0	4,167	(4,167)	5,969	29,167	(23,198)	50,000
Fiduciary Insurance	0	83	(83)	0	583	(583)	1,000
Reimb. to Association	6,964	6,964	0	48,748	48,748	0	83,568
Bank Fees	0	229	(229)	998	1,604	(606)	2,750
Office Supplies	0	50	(50)	217	350	(133)	600
Travel/Per Diem	0	417	(417)	2,455	2,917	(462)	5,000
Other Professional Fees	1,093	500	593	4,982	3,500	1,482	6,000
Annual Audit Fee	7,700	750	6,950	7,700	5,250	2,450	9,000
Legal Fees	600	600	0	4,200	4,200	0	7,200
Meeting Expense	1,197	417	780	2,184	2,917	(733)	5,000
Miscellaneous	0	25	(25)	0	175	(175)	300
<b>Total Expenses</b>	<u>17,554</u>	<u>14,202</u>	<u>3,352</u>	<u>77,453</u>	<u>99,411</u>	<u>(21,958)</u>	<u>170,418</u>
<b>Net Income</b>	<u>\$ (3,502)</u>	<u>\$ 1,465</u>	<u>(4,967)</u>	<u>\$ 22,404</u>	<u>\$ 10,256</u>	<u>12,148</u>	<u>\$ 17,582</u>

LA Clerks of Court Insurance Trust  
Income Statement - Admin. Revenues & Expenses -2 yr comparision  
For the Seven Months Ending January 31, 2008

February 14, 2008

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Administration Fees	14,052.00	14,079.86	98,856.00	97,871.48
Interest Income	0.00	1,539.13	1,000.83	4,529.66
Total Revenues	14,052.00	15,618.99	99,856.83	102,401.14
Expenses				
Insurance Consultant	0.00	3,759.92	5,969.06	24,840.59
Fiduciary Insurance	0.00	0.00	0.00	960.00
Reimb. to Association	6,964.00	6,300.00	48,748.00	44,100.00
Auto Usage Expense	0.00	50.00	0.00	350.00
Bank Fees	0.00	249.09	997.55	1,520.09
Programming Fee	0.00	200.00	0.00	1,558.32
Programing Maintenance	0.00	158.34	0.00	949.94
Office Supplies	0.00	69.10	216.55	400.41
Travel/Per Diem	0.00	75.00	2,454.67	1,500.00
Other Professional Fees	1,092.98	4,305.00	4,981.73	9,213.75
Annual Audit Fee	7,700.00	0.00	7,700.00	0.00
Legal Fees	600.00	0.00	4,200.00	0.00
Meeting Expense	1,197.12	0.00	2,183.56	1,284.50
Miscellaneous	0.00	0.00	0.00	11.43
Total Expenses	17,554.10	15,166.45	77,451.12	86,689.03
Net Income	\$ (3,502.10)	\$ 452.54	\$ 22,405.71	\$ 15,712.11

For Management Purposes Only

LA CLERKS OF COURT INSURANCE TRUST  
 RUN-OUT CLAIMS/FC FEES - 2 YEAR COMPARISON  
 2006/2007 - 2007/2008

	FARA 2006/2007		FARA 2007/2008		HUNT 2007/2008		Total 2007/2008		FARA 2007/2008		HUNT 2007/2008		Total 2007/2008	
	FC/Fees	Claims Paid	FC/Fees	Claims Paid	FC/Fees	Claims Paid	FC/Fees	Claims Paid	FC/Fees	Claims Paid	FC/Fees	Claims Paid	FC/Fees	Claims Paid
JULY	168,464.60	557,702.96	-	-	137,481.00	-	137,481.00	377,872.02	377,872.02	-	-	377,872.02	-	377,872.02
AUGUST	168,151.46	612,176.79	19,990.20	19,990.20	138,139.00	326,941.19	158,129.20	469,203.58	469,203.58	326,941.19	326,941.19	796,144.77	796,144.77	796,144.77
SEPTEMBER	168,578.38	836,133.36	20,013.38	20,013.38	134,521.69	350,258.38	154,535.07	177,781.38	177,781.38	350,258.38	350,258.38	528,039.76	528,039.76	528,039.76
OCTOBER	168,789.02	370,609.68	16,879.50	16,879.50	135,738.82	423,757.94	152,618.32	-	-	423,757.94	423,757.94	423,757.94	423,757.94	423,757.94
NOVEMBER	168,485.62	689,122.21	18,785.25	18,785.25	139,483.00	573,086.00	158,268.25	39,413.83	39,413.83	573,086.00	573,086.00	612,499.83	612,499.83	612,499.83
DECEMBER	169,216.88	776,610.11	1,905.75	1,905.75	138,414.00	303,899.00	140,319.75	24,611.83	24,611.83	303,899.00	303,899.00	328,510.83	328,510.83	328,510.83
Grand Totals	1,011,685.96	3,842,355.11	77,574.08	77,574.08	823,777.51	1,977,942.51	901,351.59	1,088,882.64	1,088,882.64	1,977,942.51	1,977,942.51	3,066,825.15	3,066,825.15	3,066,825.15

2/19/08 dh/vbh

## LOUISIANA CLERKS OF COURT INSURANCE TRUST

## STATEMENT OF NET ASSETS

**ASSETS****December 31, 2007**

Cash	\$ 1,402,694
Investments	-
Increase (Decrease) in Fair Value of Securities	-
Total Investments	-

Other Assets:

Accounts Receivable - Membership Contributions	43,164
Accounts Receivable - Miscellaneous	-
Accounts Receivable - Specific/Aggregate Claims	-
Accrued Interest	-
Prepaid Claims - Health	-
Total Other Assets	43,164

**TOTAL ASSETS****\$ 1,445,858****LIABILITIES**

Accounts Payable	\$ 11,394
Advanced Membership Contributions	216,821
Reserve for Incurred But Not Reported Claims - Health	1,217,643

**TOTAL LIABILITIES****1,445,858****NET ASSETS****\$ -**

**LOUISIANA CLERKS OF COURT INSURANCE TRUST**

**STATEMENT OF CHANGES IN NET ASSETS**

**For the period ended December 31, 2007**

	<b><u>Current Period</u></b>	<b><u>Year-to-Date</u></b>
<b>REVENUES, EXCLUDING INVESTMENT INCOME</b>		
<u>Membership Contributions:</u>		
Health - Self-Insured	\$ 701,701	\$ 4,192,665
Life/Disability	29,763	177,687
Dental	32,157	192,228
Service Fee - LCCA	14,220	84,804
Total Membership Contributions	<u>777,841</u>	<u>4,647,384</u>
<u>Miscellaneous Income:</u>		
Pharmaceutical Rebates	-	-
Total Miscellaneous Income	<u>-</u>	<u>-</u>
<b>TOTAL REVENUES, EXCLUDING INVESTMENT INCOME</b>	<b><u>\$ 777,841</u></b>	<b><u>\$ 4,647,384</u></b>
<b>EXPENSES</b>		
<u>Claims and Claims Administration:</u>		
Claims Administration Fee - Health	27,897	166,643
Claims Administrative Fee - Prescriptions	-	-
Claims Expense - Health	160,893	1,230,800
Claims Expense - Health - Specific/Aggregate Claims	-	-
Claims Expense - Prescriptions	143,006	746,697
Change in Incurred But Not Reported - Health	260,370	1,217,643
Total Claims and Claims Administration	<u>592,166</u>	<u>3,361,783</u>
<u>Other Expenses:</u>		
Audit - Actuarial	-	-
Audit - Financial	-	-
Bank Charges	-	83
Excess Insurance	101,750	607,293
Miscellaneous	-	8,200
Network Access Fee	2,750	16,426
Premium Expense - Dental	32,157	192,228
Premium Expense - Life/Disability	29,763	177,687
Prior Year Claims Funding	-	167,000
Service Fee - LCCA	14,220	84,804
Trust Administration - HIG	3,282	19,605
Utilization Review Fee	2,735	16,338
Total Other Expenses	<u>186,657</u>	<u>1,289,664</u>
<b>TOTAL EXPENSES</b>	<b><u>\$ 778,823</u></b>	<b><u>\$ 4,651,447</u></b>
<b>TOTAL BEFORE INVESTMENT INCOME</b>	<b>(982)</b>	<b>(4,063)</b>
<b>INVESTMENT INCOME</b>		
Investment Income	982	4,063
Change in Fair Value of Investments	-	-
Total Investment Income	<u>982</u>	<u>4,063</u>
<b>NET ASSETS</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

**LOUISIANA CLERKS OF COURT INSURANCE TRUST**  
**Cash Analysis for Fiscal Year Ending 06/30/08**  
**As of 12/31/07**

	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Total
<b>BEGINNING BANK BALANCE</b>	<b>0.00</b>	<b>724,020.43</b>	<b>743,413.82</b>	<b>842,833.23</b>	<b>1,070,326.20</b>	<b>964,429.62</b>	
<b><u>FUNDS RECEIVED</u></b>							
Membership Contributions:							
LCCIT	723,838.13	861,709.48	624,251.93	843,206.22	642,600.20	915,430.72	4,611,036.68
COBRA	505.91	39.61	49.53	0.00	495.99	495.99	1,587.03
Retirees/Survivors	33,610.20	34,527.34	34,235.70	37,654.06	34,302.39	34,088.20	208,417.89
Misc/Provider Refunds	0.00	0.00	0.00	0.00	0.00	169.63	169.63
Interest Income	118.19	671.29	717.35	773.92	800.09	981.77	4,062.61
<b>TOTAL FUNDS RECEIVED</b>	<b>758,072.43</b>	<b>896,947.72</b>	<b>659,254.51</b>	<b>881,634.20</b>	<b>678,198.67</b>	<b>951,166.31</b>	<b>4,825,273.84</b>
<b><u>FUNDS DISBURSED</u></b>							
Claims - Health	0.00	(134,643.14)	(207,282.59)	(298,815.80)	(429,165.06)	(161,063.31)	(1,230,969.90)
Claims - Rx	0.00	(192,298.05)	(142,975.71)	(124,496.74)	(143,920.91)	(143,006.01)	(746,697.42)
Admin - Health/Network Access/UR Fees	0.00	(74,147.00)	(25,408.50)	(33,563.50)	(33,380.50)	(32,862.00)	(199,361.50)
Service Fee - LCCA	(14,052.00)	(14,064.00)	(14,124.00)	(14,052.00)	(14,292.00)	(14,220.00)	(84,804.00)
Trust Administration - HIG	0.00	0.00	(9,762.00)	0.00	0.00	0.00	(9,762.00)
Dental Premium	0.00	(64,337.10)	(31,504.31)	(31,689.82)	(32,456.65)	(32,157.22)	(192,145.10)
Life Premium	0.00	(59,289.75)	(29,426.80)	(29,348.05)	(29,891.35)	(29,745.10)	(177,701.05)
Excess Insurance	0.00	(203,492.68)	(99,351.19)	(102,175.32)	(100,988.78)	(99,848.25)	(605,856.22)
Prior Year Claims Funding	(20,000.00)	(127,000.00)	0.00	(20,000.00)	0.00	0.00	(167,000.00)
Miscellaneous Expenses	0.00	(8,200.00)	0.00	0.00	0.00	0.00	(8,200.00)
Bank Charges	0.00	(82.61)	0.00	0.00	0.00	0.00	(82.61)
<b>TOTAL DISBURSED</b>	<b>(34,052.00)</b>	<b>(877,554.33)</b>	<b>(559,835.10)</b>	<b>(654,141.23)</b>	<b>(784,095.25)</b>	<b>(512,901.89)</b>	<b>(3,422,579.80)</b>
<b>ENDING BANK BALANCE</b>	<b>724,020.43</b>	<b>743,413.82</b>	<b>842,833.23</b>	<b>1,070,326.20</b>	<b>964,429.62</b>	<b>1,402,694.04</b>	

**Benefit Management Services**  
PO Box 98044, 5525 Reitz Ave.  
Baton Rouge, LA 70898

**MONTHLY CLAIMS PAID REPORT - 2008**

Date Prepared: 1/30/2008  
Name of Administrator: LCCIT c/o Hunt Insurance Group, LLC  
Completed by: Chris Baker

Name of Policyholder: Louisiana Clerks of Court Insurance Trust  
Aggregate Monthly Funding Factor (per employee): \$609.49

1 MONTH/ YEAR	2 NUMBER OF EMPLOYEES	3 MONTHLY LOSS FUND EE'S X MO	4 YEAR TO DATE LOSS FUND	5 CLAIMS PAID FOR THE MONTH	6 CLAIMS PAID SUBJECT TO LOSS FUND	7 YEAR TO DATE CLAIMS PAID SUBJECT TO LOSS FUND	Specific Aggregate		10 AGGREGATE SUMMARY (COLUMNS 7 MINUS COLUMNS 8 AND 9)
							8 SPECIFIC CLAIMS REIMBURSEMENT PAID	9 SPECIFIC CLAIMS REIMBURSEMENT PENDING	
Jul-07	1087	\$662,516	\$662,516	\$0	\$0	\$0	\$0	\$0	\$0
Aug-07	1093	\$666,173	\$1,328,688	\$192,298	\$0	\$0	\$0	\$0	\$0
Sep-07	1088	\$663,125	\$1,991,813	\$134,643	\$326,941	\$326,941	\$0	\$0	\$326,941
Oct-07	1096	\$668,001	\$2,659,814	\$207,283	\$350,259	\$677,200	\$0	\$0	\$677,200
Nov-07	1098	\$669,220	\$3,329,034	\$124,497	\$423,313	\$1,100,513	\$0	\$0	\$1,100,513
Dec-07	1093	\$666,173	\$3,995,207	\$298,816	\$573,086	\$1,673,599	\$0	\$0	\$1,673,599
				\$143,006	\$303,899	\$1,977,498	\$0	\$0	\$1,977,498
				\$160,893					

**Notes:** Source document for number of employees from monthly Benefit Management Services reinsurance invoice.

LCCIT TRUST DOCUMENT UPDATE

Changes recommended and discussed at Board Meeting 12/6/07:

1. Annual Enrollment versus Open Enrollment; which is preferred?  
Board members were to discuss with district; to be decided at February meeting
2. Article II, #1; why were participants joining after 7/1/98 excluded from some advantages?  
Motion was made and carried to repeal this section effective 7/1/08.
3. Article III, #1B; may need to add "actuarial services, administrators expenses and claim services expenses".  
Mr. Randy Zinna, Legal Counsel, to draft wording to be reviewed at February meeting.
4. Article IV, #2, D; suggestion to add word "eligible" before dependents.  
Motion was made and carried to change this wording.
5. Article IV, #2, E; request to clarify rating formulas for new and existing members, to be based on actuarial evaluation and claims loss ratios, to better assess the true costs of each member to the plan. For example,

80% loss ratio	=	Base increase
100% loss ratio	=	110% over base increase
110% or higher	=	115% over base increase

  
This will be part of actuarial evaluation study for plan year 7/1/08.
6. Article IV, #5; need to add costs for run-out fees, clarify claims liability, and decide if conversion option should be included.  
This point is to be discussed at February meeting.