

APPROVED MINUTES

LOUISIANA CLERKS OF COURT ASSOCIATION BOARD OF DIRECTORS MEETING THURSDAY, DECEMBER 9, 2010 1:00 P.M. NATCHITOCHES, LA.

The BOARD OF DIRECTORS of The Louisiana Clerks of Court Association met on the above date at the Events Center in Natchitoches, Louisiana.

The following members were present:

Louie Bernard, President, Mark Graffeo, Lynn Jones, Tom Sullivan, Bill Hodge, Tammy Foster, Gary Loftin, Lanell Landry, Dot Lundin, Jim Martin, Carol Jones, Carolyn Ryland, ElRay Lemoine, Cliff Dressel, Christine Crow, and Debbie Hudnall, Executive Director.

Guests Present: Rick Arceneaux, Malise Prieto, Louis Perret, Hart Bourque, Karen Culbertson.

The meeting was called to order by President Louie Bernard, followed by an Opening Prayer given by Dot Lundin. The Pledge of Allegiance was then led by Tom Sullivan.

APPROVAL OF MINUTES

Motion by Tammy Foster, and seconded by Carolyn Ryland, that the Minutes of October 14, 2010, be approved as presented. MOTION CARRIED.

FINANCIAL REPORTS

At this time, Tammy Foster, Treasurer, reported that as per the balance sheet of the Association dated October 31, 2010, total assets were \$656,821.39 with Liabilities of \$151,273.14 leaving Total Capital of \$505,548.25. The Budget to Actual Comparison for October 2010 reflects a net income of \$8,799.84. The Association Balance Sheet as of November 30, 2010 reflects total assets of \$652,010.38 with current liabilities of \$130,051.59 giving total capital a balance of \$521,958.79. The Budget to Actual Comparison for same Month reflects Net Income of \$16,410.54.

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The La. Clerks Legal Fund Balance Sheet for October 31, 2010 reflects total assets of \$505.16 and the Balance Sheet for November 30, 2010 reflects total assets of \$150,501.55.

Motion made by Cliff Dressel and seconded by Gary Loftin that the Financial Reports be received and with no objection, MOTION CARRIED.

BOARD REPORTS

The Retirement and Relief Fund had their Board Meetings on December 8, 2010 and Summit Strategies along with three money managers presented their reports. The Executive Director reported that the Fund now had a balance of \$336 Million, and currently has a rate of return of 14.8% for the fiscal term.

The Supplemental Board had no report at this time since it was given at the Clerks Only meeting.

Mark Graffeo, Chairman of LACCRMA , reported that the audited reports were presented at the Clerks Only meeting.

President Bernard then gave a brief overview about the 2011 Convention reminding everyone the details were all given at the Clerks Only meeting the day before, but noting that the Convention did end on Good Friday and urged all to please stay for that day.

Education Committee: Bill Hodge reported that the next Institute is in Lafayette at the Hilton, February 15-18, 2011. The National Court Center will be in attendance.

STRATEGIC PLANNING

President Bernard made comments about this Committee stating that it was not a new concept to the Clerks, but it is hopeful that it will be carried into the new administrations in the coming years. He said we are taking baby steps in the beginning, but we have taken some initiatives in trying to get this to be a staple of the Association and have a "think tank" so we can anticipate what is coming down the road in the future. He reiterated a few of the topics the Committee had discussed: more active role of the Executive Committee; established chain of command of the Boards; to appoint a committee for E-Filing and Recording; contact surveys have been sent out to all members; to have further description of the District Board members responsibilities to be included in the By-Laws, i.e. quarterly meetings; district reports placed on agendas for Board meetings; to appoint a Committee to look at the feasibility of a Deputy Clerk committee; to appoint a Liaison committee to interact with other state associations; two new attorneys have now been hired; the creation of a Data Network System, and the evaluation of retirement consultants and money managers.

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REPORT OF EXECUTIVE DIRECTOR

Debbie Hudnall reported that she will move forward with necessary legislation for this upcoming session as was discussed at the Clerks Only meeting. Debbie further reported that all was going well at the Association Office; there are four great employees there who are willing and eager to work.

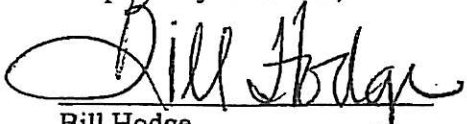
OTHER BUSINESS

President Bernard advised the Board Members that the Executive Committee had met on Wednesday December 8, 2010 with our Lobbyists, Joe Wood and Arwyn Bascle, for discussions and questions, and this Committee would meet soon to make a recommendation to the Board as to the hiring of the lobbyist for the Association.

At this time, President Bernard asked that the Executive Director step out of the room. There then followed discussion concerning an extra check for future services to be given each employee of the Association as well as the Director. Motion by Bill Hodge, second by Tammy Foster that each be given a check in the amount of \$1,000. Motion was passed with no objection. The Executive Director then returned to the meeting and was advised of this motion. It was determined that this would be done subject to the Board verifying the legality of said motion. Debbie expressed her gratitude to the Board on behalf of all the staff.

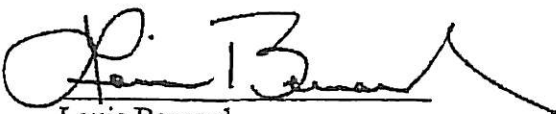
There being no further business. Motion by Cliff Dressel that this meeting be adjourned, second by Bill Hodge, and with no objection, MOTION CARRIED.

Respectfully submitted,



Bill Hodge
Secretary

APPROVED:



Louie Bernard
President