

APPROVED MINUTES

LOUISIANA CLERKS OF COURT ASSOCIATION 66TH ANNUAL LOUISIANA CLERKS OF COURT CONVENTION FINAL GENERAL SESSION FRIDAY, APRIL 22, 2011 AT 9:00 AM

The Final Session of the 66th Annual Louisiana Clerks of Court Convention was called to order by President Louie Bernard.

President Bernard thanked Clyde Webber for a wonderful convention. He recognized the staff of the Louisiana Clerks of Court Association who were in attendance, Angela Gaines, Chris Kershaw and Dagmar Hebert, and thanked them for the job they do.

By-Laws Committee (amendment attached)

On behalf of Parliamentarian Lanell Landry, President Bernard asked if there were any motions in regard to the amendment to Article VII (a) of the By-Laws to move certain members of District 1 to District 8. David Dart moved that the amendment be adopted. Motion seconded by Carolyn Ryland. **Motion carried.**

President Bernard asked if there were any motions as to the amendment to Article VII, Section 2 as to the duties of the Board of Directors. Motion was made by Hart Bourque to approve the amendment. Motion was seconded by Charlie Jagneaux. **Motion carried.**

2012 Convention Report

Cynthia Johnston reported that the 2012 Convention will be held in April of 2012 in Bossier City and she looked forward to welcoming everyone there for a good time.

2013 Convention Bid

Tom Sullivan put in a bid for the 2013 Convention to be somewhere in Louisiana and to be hosted by a committee. Motion to accept the bid was made by Diane Broussard and seconded by Tammy Foster. **Motion carried**

Remarks of Outgoing President

Louie thanked the Association for the opportunity to serve as President the past year. He asked for a round of applause for all the deputies that work so diligently to help make the Clerks' offices successful. He acknowledged that the past year had been quite a rollercoaster ride and enumerated a few of the events such as: the departure of someone who had a long term working relationship with the Boards, the retaining of two new attorneys for the Retirement Board, the Association and Insurance Board; the hiring of a lobbyist, the battle of HB 1060 and all that it entailed; the Strategic Planning Summit, that he hoped to see continue; settlement of the Fee Litigation; settlement of a certain retirement litigation; settlement of another retirement litigation that had been ongoing for 10 years; the hiring of 6 new money managers, the hiring of a new custodial bank; some Association issues that had caused a few hiccups and the great news of increasing of the Retirement fund

**Louisiana Clerks of Court Association
Final Session, April 22, 2011
Page 2**

by over 70 million dollars. He thanked Mark for being a great listener and mediator and said he knew that Mark would do a great job as President.

Mark Graffeo thanked Louie for his leadership and presented him with a plaque for his distinguished service as President of the Louisiana Clerks of Court Association.

Debbie stated that Louie Bernard was the most articulate person she had ever known and felt inadequate to try to convey what a wonderful leader he had been for the Clerks Association. She said she didn't know anyone who could have handled the eventful year as well as he had. She thanked him for his support to the Association staff and to her personally. With the help of Hart Bourque, the Louisiana Clerks Association presented President Louie Bernard with an autographed baseball bat from Coach Paul Mainieri so he could keep swinging at what ever might come his way.

The Honorable William T. Kleinpeter, City Court Judge of Port Allen administered the oath of office to the following members:

Retirement Board:

President	Mark J. Graffeo
1 st Vice President	H. Lynn Jones, II
2 nd Vice President	Tammy Foster
Treasurer	James W. Martin

Insurance Board of Trustees:

2 nd District Member	Vernon H. Rodrigue
4 th District Member	Holli Vining

Association Board:

2 nd District Member	Vernon H. Rodrigue
3 rd District Member	Carl E. Broussard
4 th District Member	Cynthia J. Johnston

Officers:

1 st Vice President	H. Lynn Jones, II
2 nd Vice President	Tammy Foster
3 rd Vice President	Diane Meaux Broussard
Secretary	Holli Vining
Treasurer	James W. Martin
Historian	David Dart
Parliamentarian	Richard M. Arceneaux

President – Mark Graffeo was duly administered the oath.

Louie Bernard presented Mark Graffeo with his new gavel and wished him well.

Louisiana Clerks of Court Association
Final Session, April 22, 2011
Page 3

President Mark Graffeo then gave his opening remarks and again thanked Louie for his service as President during the past year. He thanked the Association for the opportunity to serve as President and introduced his wife, Julie. He said he planned to continue the Strategic Planning meetings as Louie had done and to continue the "Fireside Chats" after the Board meetings. He encouraged the Board members to have regular District meetings and encouraged them to share any issues that might arise at the Board meetings. President Graffeo said he looked forward to serving as President of the Clerk's Association.

There being no further business – the 66th Annual Convention adjourned.

Respectfully submitted,


Debbie D. Hudnall, Executive Director

APPROVED:


President Louie Bernard

PROPOSED BY-LAWS AMENDMENTS

To amend Article VII (a) as follows:

<u>District 1</u>	<u>District 2</u>	<u>District 3</u>
Ascension	Jefferson	Acadia
Assumption	Lafourche	Beauregard
East Baton Rouge	Orleans Civil	Calcasieu
East Feliciana	Orleans Criminal	Cameron
Livingston	Plaquemines	Iberia
St. Helena	St. Bernard	Lafayette
St. James	St. Charles	Jefferson Davis
St. John the Baptist	Terrebonne	St. Martin
St. Tammany	1st City Court, N.O.	Vermilion
Tangipahoa	2nd City Court, N.O.	
Washington	.	
West Feliciana		
<u>District 4</u>	<u>District 5</u>	<u>District 6</u>
Bienville	East Carroll	Allen
Bossier	Franklin	Avoyelles
Caddo	Jackson	Catahoula
Claiborne	Madison	Concordia
DeSoto	Morehouse	Evangeline
Lincoln	Ouachita	Pointe Coupee
Red River	Richland	Rapides
Webster	Union	Tensas
	West Carroll	
<u>District 7</u>	<u>District 8</u>	<u>District 9</u>
Caldwell	Ascension	Supreme Court
Grant	East Baton Rouge	Ct. of Appeal 1st
LaSalle	East Feliciana	Ct. of Appeal 2nd
Natchitoches	Iberville	Ct. of Appeal 3rd
Sabine	Livingston	Ct. of Appeal 4th
Vernon	St. Landry	Ct. of Appeal 5th
Winn	St. Mary	Traffic Court, N.O.
	West Baton Rouge	

PROPOSED BY-LAWS AMENDMENTS

(To be submitted at the Clerks Only meeting at Annual Convention on April 19, 2011)

1. Amend Article VII, Section 2

Section 2. Duties

- (a) Each District Representative is encouraged to hold quarterly district meetings to provide opportunity for Clerks in said district to exchange ideas on the operation of their offices; cultivate friendships among the district members; and to participate in the formulation and advancement of official policies of the Association
- (b) If such meetings are conducted and recommendations, actions, or ideas are set forth by the respective districts, a written report shall be presented by the District Representative to the Board.
- (c) If a District Representative is unable to attend a quarterly Board meeting, he/she shall submit his/her written report to the President of the Association prior to the Board meeting.
- ~~(d)~~ (a) If the Board of Directors should determine that the appointment of an Executive Director is desirable, then the Board of Directors shall appoint an Executive Director of the Association. The Board of Directors shall set the salary for the Executive Director at the time of appointment.
- ~~(e)~~ (b) Approve an annual budget prior to the beginning of the new fiscal year.
- ~~(f)~~ (c) Approve the engagement letter to hire the auditor to perform the annual audit.
- ~~(g)~~ (d) Approve programs for the annual conference.