



General Information for the Louisiana Child Care Assistance Program (CCAP) And LA Café Enrollment Checklist

1. **Help with Café:** Central City Economic Opportunity Corporation (CCEOC) will provide a support staff to assist parents with the online LA Café registration and CCAP application process.
2. CCEOC will assist families in creating a household portfolio of documents to easily access towards applying for other social services.
3. **All applicants are invited to schedule a visit to our Child Care Center for a tour.**
4. Staff will provide family with a welcome visit gift and sample monthly program calendar, and daily classroom schedule.
5. **At the** conclusion of the tour, there will be a brief orientation with opportunity to ask questions.

To simplify the enrollment process, gather and check off each of the items on the list before starting your application

Parent's Information	Child/children's Information
Parent's Valid real ID or passport OR proof of legal residence status	Immunization Records
Proof of Address (Lease or written statement)	IFSP/IEP if applicable
Lease/Mortgage most recent Receipt of payment/Letter)	Previous school/childcare attended letter
Copy of Utility Bills and/or phone bill	Child's Birth Certificate
Last two (2) months Proof of income and/ or Previous year Tax return filled	Child's Health Insurance Card
Current employer contact information	Name and Address of Pediatrician and dentist
Social Security Card/number for all household members	Additional Information
Marital Status/ other adults in the household	Create a Café user name and password
Foster/Kinship Care award letter	Have your Café User Name and Password
Social Security or SSI Benefit letter(s)	
Create a Café user name and password	
Have your Café User Name and Password	
Completed Paper Application if applicable	
Emergency contact information	

CENTRAL CITY -

CAROLYN GREEN FORD

EARLY LEARNING CENTER

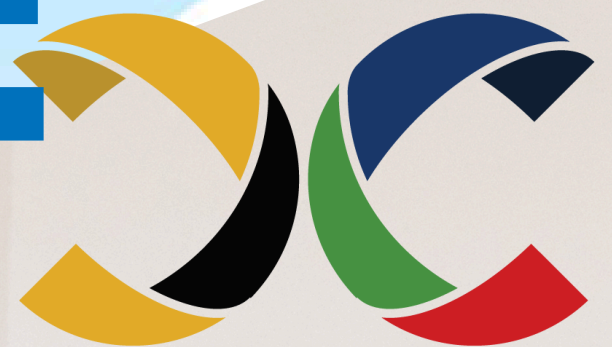
PRESCHOOL

SPOTS

AVAILABLE

Encouraging curiosity,
independence, and
joyful exploration in a
nurturing environment.

6 weeks to Four years old



CENTRAL CITY EOC
COMMUNITY | ECONOMIC VITALITY | SUSTAINABILITY



SCAN CODE TO ENROLL NOW!!
[HTTPS://CAFE-CP.DOE.LOUISIANA.GOV/EDSELFSERVICE/](https://cafe-cp.doe.louisiana.gov/edselfservice/)