



# The Pelican Express

Let Go...Let God

NEW FAMILIES EDITION - MAY 1

## 2024-25 CALENDAR

July 31

**6th Grade Orientation, Time TBD**

- Report to St. Ursula for Welcome, go through Front Gate at Courtyard
- All 6th graders must attend; wear your school uniform. This meeting is for students only.
- There is no makeup for this Orientation.

**New Family Orientation, Time TBD**

- All families new to MBS must attend.
- Agenda includes an introduction to Administration, Carpool, Absentee Procedures, and more!
- Report to St. Ursula. There is no makeup for this Orientation.

August 1

- In-service for Faculty & Staff - office closed
- **Meet & Greet, 3:30** - All families are invited to come to campus, enjoy a frozen treat, & meet your teacher.

August 2, 5, 6

- In-service for Faculty & Staff - office closed

August 7 & 8

- **PK & K Individual Parent Meetings & Student Assessments**, more details will be provided over the summer.
- **Staggered First Day of School For Grades 1-8**. Half of the students will attend on the 7th; the other half will attend on the 8th. The list will be published over the summer and placed in the newsletter and on the website.
- Buses will not run on August 7. Buses will run on August 8.
- Regular Office Hours Resume, 7:15-3:30

August 9

- First Day of School for ALL students in Grades 1-8.

August 9&12

- **Staggered First Day of School for PK & K**. Half of the students will attend on the 9th; the other half will attend on the 12th. The details will be emailed over the summer. Parents are allowed to walk their students to their classroom just on this day.

August 13

- First Day of School for ALL students in PK & K. All students utilize Carpool or Bus. Please do not walk your child to the gate. This halts carpool progress and creates unsafe situations.

August 15

- **First School Mass, 8:15** - Assumption of Mary - Dress Uniforms required.
- Back to School Night for Parents only.

# Online Calendar

- The calendar is an active, live link on our website. It can be found on the homepage or by clicking [here](#).
- The calendar is updated ongoing, so please check back even after you have written everything down in your personal planner.
- We will update upcoming dates on the first page of the weekly newsletter.

# School Day

- 7:20 am Morning carpool begins, office opens
- 7:45 am Assembly in Gym
- 7:50 am Tardy Bell - Students must be escorted to the office and signed in by a parent
- 2:00 pm No Dismissal changes can be made after this time
- 2:15 pm - No students can be checked out after this time
- 2:50 pm Afternoon carpool begins
- 3:30 pm Office closes

# Carpool

- All families should have a carpool tag regardless if the children ride the school bus or not. Your tag is to be used on those "no bus" days. New families will receive the tag during their Orientation/Parent Meeting
- Carpool line begins in the church parking lot, entered from Jefferson Hwy. The Church address is 15615 Jefferson Hwy.
- Follow the Carpool Map in July's newsletter.

# Bus Transportation

- Bus transportation is operated through East Baton Rouge Parish School System.
- If you wish to use buses, please complete this [form](#).
- After signing up with EBR, you should receive communication stating where your pickup and drop-off spot is located in your neighborhood.
- If you have any issues, Miss Vonnie is our EBR liaison. Email her at [vchiasson@mbsbr.org](mailto:vchiasson@mbsbr.org)
- Please note: children who are not signed up through this system are not allowed to ride the bus.

# Spirit Shirt Days

- All students' shirt sizes were entered into FACTS during Enrollment in March.
- We will place the initial order over the summer. An opportunity to purchase additional spirit shirts will be available in August.
- Students will wear this "Spirt Shirt" with uniform bottoms on days marked "Spirit Shirt Day"
- Questions? Email Penne at [PLeier@mbsbr.org](mailto:PLeier@mbsbr.org)

# FACTS

- The database that houses grades, progress reports, report cards, service hours, financial statements.
- Your username and password is what you used to *enroll*, NOT apply.
- When logging into the FACTS Family Portal from our website, our district code is MBS-LA.
- You can also download our MBS App to access FACTS.

# Uniforms

- Please pay careful attention to the uniform policy in the Handbook, including the length of hems.
- Dress uniforms must be worn on Mass days and special days designated by administration (such as School Picture Day)
- The approved vendors for uniforms are Inka's or School Time. Young Fashions is NOT an authorized vendor.

# School Supplies

- Students in grades 2-8 have two options to get your MBS Student's school supplies. You can order them through EPI or you can get a list and buy yours on your own. They will be available to order/view in May.
- PK-1 grade, no action is needed for school supplies, as yours are included in your Fees.

# Extended Care

- Before & After School Care is available for those parents who need it.
- Click [here](#) to register.
- Click [here](#) for more information, including fees.

# Newsletter

- The "Pelican Express" is published every Thursday and is emailed to parents through FACTS.
- It contains vital information pertaining to school events, reminders, volunteer opportunities for service hours, Child Protection info, and ongoing updates to handbook
- All previous newsletters from the current school year are kept on the website under NEWS.

# Parent/Student Handbook

- Located on the MBS website under "Parents."
- The updated school year's will be available over the summer on the site.
- All families are required to read and agree to all Handbook Policies.
- The three agreements at the end of the handbook are to be printed, signed, and returned to your child's teacher in August.

# Mass Attendance

- Parents are invited to attend weekly School Mass; however, the students are to remain in their class section to celebrate Mass as a class.
- On your child's class Mass (which is different from weekly Mass), you are invited to sit with your child.
- If a child is tardy on Mass day, parents must still check in the student in the School Office. They will direct you to either drive your child to Mass, or the child may stay in the office.

# In-Parish Tuition

## Parent's Commitment to Church and School

- Enrollment and/or continued enrollment at Most Blessed Sacrament Catholic School requires a commitment to ALL of the following:
  - Prayer and Mass – Families must commit to daily prayer at home. Catholic families must attend weekly, Sunday, Mass on Holy Days of Obligation. Non-Catholic families must attend Sunday services at their home church.
  - Service – Twenty (20) hours of Time and Talent given to the school and/or Church each year. Hours must be completed between January 1 and December 31 to receive the in-parish tuition rate. These hours are reviewed each year. Definition of an hour of Time and Talent: an actual hour of volunteer work or donation purchases of \$10
  - Weekly Church Offering – As an Identified Offertory Giver (IOG), a minimum amount of \$325.00 must be donated, yearly, to the Most Blessed Sacrament General Offertory or Building Fund to support the Church stewardship program. Church members who meet the IOG requirement will receive in-parish tuition. Donations will be verified by December 15 unless otherwise authorized by the Pastor or Principal. Any offerings thereafter will count towards the next school year.
- New Students Clause – Time and Talent hours are prorated for new students. However, new families must still meet the IOG requirement of \$325.00 to receive in-parish tuition.

# used uniform SALE



## Drop off

Tuesday, June 4th

4:30-6:30 pm

Wednesday, June 5th

4:30-6:30 pm

## Sale

Thursday, June 6th

5:00-7:00 pm

Bishop Ott - next to gym

All money collected & unsold items must be picked up at 7:15 on 6/6

## How to buy:

- Bring small \$1 and \$5 bills to the Sale.
- Each item will have an envelope with a name and a price.
- If you wish to purchase the item, you are to place **CASH ONLY** in its envelope.
- Remove the envelope and give to the Volunteer at the Sale.

## How to sell:

- Each item should have a WHITE **ENVELOPE** attached with a Safety Pin.
- On each envelope, write:
  - Your Last Name
  - The SIZE of the item.
  - The amount you are selling the item for.
- Drop off the items during the "Drop Off" days/times show above.
- If you cannot make the Drop Off Time, please text Jessica Chatelain at 504.439.0024
- All unsold items and cash can be picked up immediately after the sale.
- All unclaimed items will be donated.

# CASH ONLY

# NO LARGE BILLS





*Don't miss our best storewide sale of the year!*

**IN-STORE AND ONLINE**

**SAVE 15% IN MAY**



You'll also get \$10 in School Time Bucks for each \$100 spent in-store and online in May.

*Most Blessed Sacrament Catholic School*

**15%  
off**

**MONDAY, JUNE 24 &  
TUESDAY, JUNE 25, 2024**

Save on your entire purchase in-store and online during your school's sale days!

We'll also give you \$5 in School Time Bucks for each \$100 spent in June!

Use code **PELICAN1** to get **FREE SHIPPING** and 15% off.

..... **WWW.SCHOOLTIMEUNIFORMS.COM** .....

If you miss your school's sale days, you can still **save 10% all month in June** in-store and online!

You will also get \$5 in School Time Bucks for each \$100 spent.

Why do parents love shopping at School Time?

**We have a wonderful staff ready to help you find exactly what you need. We also allow returns and exchanges even when logos are on your items.**

**WE OFFER  
LAYAWAY**

# Inka's

## UNIFORMS

Inka's Uniforms would like to congratulate all NEW MBS students!  
You're off to a great start and have so many exciting school years ahead of you.  
Here is a \$10 gift card to help you stay looking sharp.  
Have a wonderful summer and we hope to see you soon.



shop online at: **inkas-uniforms.com**

Our company sells the highest quality uniforms available.

**SAVE 20% in April**  
**15% in May**  
**10% in June**



11626 Sherwood Forest Court



# Volunteerism - Time & Talent

- In order to volunteer on school or church campus, you must go through the Office of Child Protection to update your credentials.
- Opportunities to volunteer and get service hours will be placed here in the newsletter.
- Upcoming Fall School Events:
  - Back to School Night - August 15
  - MBS Parish Fair - October 18-20
  - MBS Fun Run - November 15

## OFFICE OF CHILD PROTECTION

According to the Safe Environment Policy promulgated by the Diocese of Baton Rouge, all parish and school ministry volunteers/chaperones must complete a mandatory background check and child protection training. Please note that MBS School child protection requirements are not the same as MBS Church Parish. Therefore, if you are compliant for one, you are not automatically compliant for the other.

**New Volunteer Applications will be accepted in June.** Anyone that has not completed the child protection process for MBS School previously, please email your volunteer request to [childprotection@mbsbr.org](mailto:childprotection@mbsbr.org). Please note that five hours may be entered in FACTS for "Time and Talent" service hours for completing the child protection process. Please note that processing of new credentials may take 3-4 weeks.



**We will post volunteer opportunities here weekly.**

# Time & Talent (Service Hours)

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### New Students Clause

Time and Talent hours are prorated for new students. However, new families must still meet the IOG requirement of \$325.00 to receive in-parish tuition.

### Log your Service Hours into FACTS.

Go to Family > Family Home.  
You will see "Service Hours" in  
the middle of the screen. Click  
"add" to add the hours. You  
must type in a description.  
Select "type a custom value,"  
and then type your description.

### Sending Items to School

Please label your items that you  
send to school from a SignUp  
Genius:

- Parent Name (signed up on the SUG)
- Name of item
- Title of Sign Up (ex: 5th Grade Auction Basket)

This helps us match your hours  
in FACTS.