

Job Description Revised May 5, 2021

Job Title: Custodian (Part-Time)
Report to: Facilities Manager
Job Class: Non-Exempt Hourly
Salary Range: \$12.00 – \$15.00 per hour, depending on experience
Schedule: 15 – 25 hours



Primary Function:

To perform cleaning and maintenance tasks assigned for the upkeep and maintenance of the building, grounds and equipment.

Qualifications:

Ability to learn use maintenance and housekeeping standards, use maintenance equipment, and do general custodial duties; must be able to develop proficiency in using standards of maintenance and housekeeping.

Education:

Minimum High School diploma or equivalent

Job Responsibilities:

- Perform all maintenance and housekeeping assignments
- Maintain equipment used
- Maintain orderliness and safety of all storage areas
- Perform other related duties as assigned by the Facilities Manager and/or the Custodial Supervisor

Requirements for Successful Performance:

- Perform tasks and adhere to Christian conduct in the workplace
- Adheres to and enforces all safety protocols
- Adheres to MSDS information
- Communicate professionally and courteously members, guests and co-workers and vendors
- Achieve goals with minimal supervision
- Good personal hygiene and cleanliness
- Properly handle sensitive information
- Maintain flexibility to accommodate FABC ministry needs
- Good physical condition

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is frequently required to walk; stoop, kneel, bend, crouch, and smell. The employee is occasionally required to climb and maintain balance. The employee must be able to lift and/or move up to 50 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision and depth perception.