

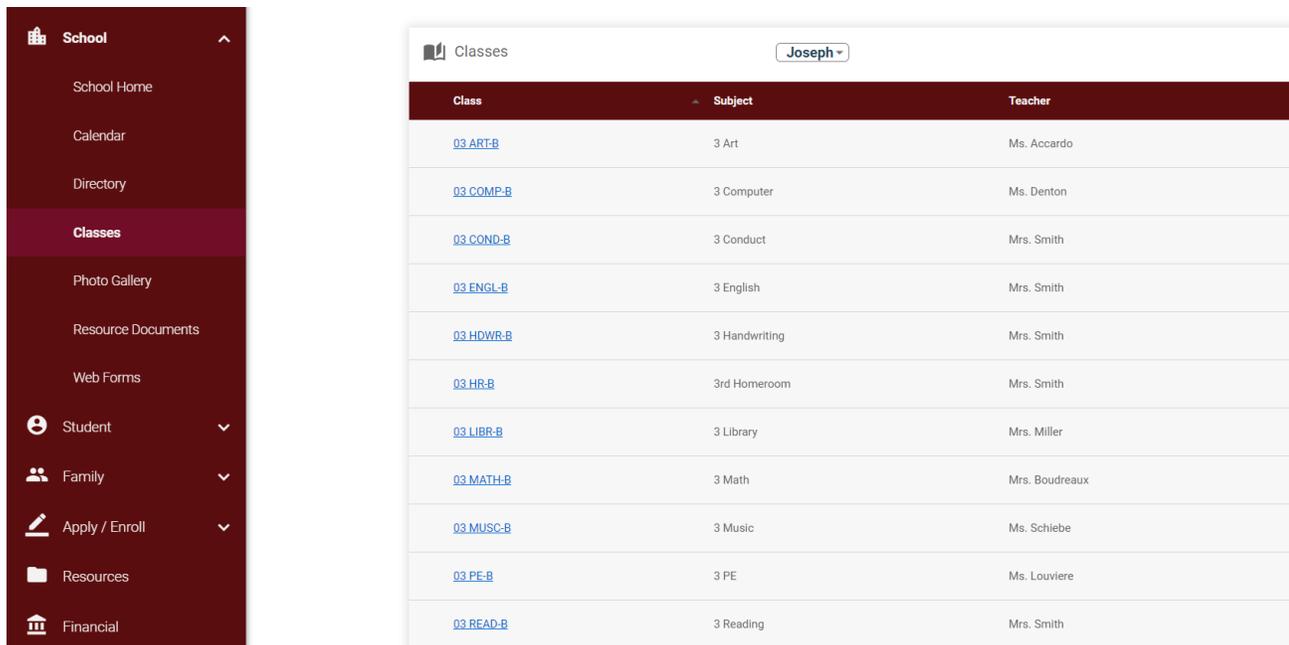
Facts about FACTS

Class Schedule

Once you have logged into FACTS...

To access the Class Schedule, go to SCHOOL>CLASSES. This screen will show you the classes & teachers your child has. If you need a list of times, please check with your homeroom teacher. If you have more than one child, you may toggle between those students using the drop arrow at the top.

The Class is showing as a hyperlink because the individual class website can be added here. This will happen at later date.



The screenshot shows the 'Classes' page in the FACTS system. On the left is a dark red sidebar menu with options: School, School Home, Calendar, Directory, Classes (highlighted), Photo Gallery, Resource Documents, Web Forms, Student, Family, Apply / Enroll, Resources, and Financial. The main content area is titled 'Classes' and has a dropdown menu for the student's name, 'Joseph'. Below this is a table with three columns: Class, Subject, and Teacher. The table lists 12 classes for the student.

Class	Subject	Teacher
03 ART-B	3 Art	Ms. Accardo
03 COMP-B	3 Computer	Ms. Denton
03 COND-B	3 Conduct	Mrs. Smith
03 ENGL-B	3 English	Mrs. Smith
03 HDWR-B	3 Handwriting	Mrs. Smith
03 HR-B	3rd Homeroom	Mrs. Smith
03 LIBR-B	3 Library	Mrs. Miller
03 MATH-B	3 Math	Mrs. Boudreaux
03 MUSC-B	3 Music	Ms. Schiebe
03 PE-B	3 PE	Ms. Louviere
03 READ-B	3 Reading	Mrs. Smith

Family Information

Once you have logged into FACTS...

To access the **family information**, select FAMILY. Here you can update contact information, check to make sure you are receiving “Parent Alerts,” school-wide emails/texts, & log your time & talent (service) hours.

To edit your information, select the pencil.

- If your email account that you use to login to FACTS changes, please update it in the system AND send an email to Kristy Reine at KReine@mbsbr.org
- Go to Custodial Parents, parent form to check the contact information we have on file. You may update anything that may be incorrectly entered. Be sure to click on SAVE when updated.

Service Hours

- You can select Mom, Dad or Grandparents who have contributed to your Family’s Time & Talent Hours. Simply select the person who completed the hours and fill in the form. Remember to include a detailed description “FUN RUN” or “Clinic Supplies 8/12/20. Your family hours will not total, but we will see the cumulative total on our end.
- Remember that Time & Talent hours are between the months of March through February. For more information on the hours and how they affect your tuition rate, see our [Handbook](#).

8/12/2020