

**Agenda**  
**Baton Rouge Metropolitan Airport Commission**  
**Regular Meeting**  
**Tuesday, March 2, 2021**  
**3:30 p.m.**  
**Airport Administration Conference Room**  
**Suite 300, 3<sup>rd</sup> floor Terminal Building**

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

**Public Comment Policy**

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Approval of the minutes of the Regular Meeting of February 2, 2021.**
5. **Receiving a report on the Baton Rouge Metropolitan Airport Airfield Striping and Marking Plan. By: Director of Aviation.**
6. **Accepting the low bid received for the Baton Rouge Metropolitan Airport Airfield Marking and Water Blasting Service based on a unit total and weighed percentage evaluation.**  
**By: Director of Aviation.**  
*This item was deferred from the February 2, 2021 meeting.*

**Contract Amount Not to Exceed: \$100,000.00**

<b><u>Bidders</u></b>	<b><u>Unit Total</u></b>
Hi-Lite Airfield Services, LLC	\$23.94
Hasco, Inc.	\$6,069.30

7. **Accepting the low bid received for the Baton Rouge Metropolitan Airport Tree and Shrub Removal Service/Tree Trimming and Pruning Services. By: Director of Aviation.**

**Contract Amount Not to Exceed: \$50,000.00**

<b><u>Bidders</u></b>	<b><u>Base Bid</u></b>
<b>Biggz Tree Services, LLC</b>	<b>\$79,250.00</b>
Bayou Tree Service, Inc.	\$88,975.00
Bofinger's Tree Service, LLC	\$96,425.00

8. **Accepting the low bid received for the Baton Rouge Metropolitan Airport Electrostatic Disinfection Services. By: Director of Aviation.**

**Contract Not to Exceed: \$132,000.00**

<b><u>Bidders</u></b>	<b><u>Base Bid (Per Treatment)</u></b>
<b>Firmin Trucking LLC</b>	<b>\$442.00</b>
Total Disinfecting Solutions	\$650.00
Enmon Enterprises, LLC dba Jani King of Baton Rouge	\$975.00
Omar James	\$1,209.00
Nola Disinfect	\$1,274.00
Microbiol Control Solutions, LLC	\$1,274.00
Stay Safe, LLC	\$1,287.00
SafeGARD LLC	\$1,300.00
Guarantee Restoration Services	\$2,080.00
OJ's Janitorial & Sweeping Service, LLC	\$3,120.00
Evergreen Bio-Solutions	\$3,237.00
Good Life Commercial Maintenances Services, LLC	\$3,900.00
Southern Sanitation Solutions, LLC	\$4,417.40
Nelson B Refreshing Your Floors and More	\$6,500.00
Cleannet of Charlotte Inc.	\$7,800.00
A Touch of Steam	\$10,895.30
Unicare Building Maintenance, Inc.	\$23,400.00
Sharp Environmental, LLC bioPure	\$25,975.57

**9. Approving Change Order No. 1 for the Phase I Runway 13/31 Safety Area & RPZ Improvements Project. By: Director of Aviation.**

Project Title:	Runway 13/31 Safety Area & RPZ Improvements LA 67 Plank Rd.
Project Number:	S.P No. H.013690
Account Number:	5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-582000003-0000000000-653100
Original Estimated Cost:	\$2,624,000.00
Council Award Date:	September 23, 2020
Contractor:	Boone Services, LLC
Change Order Number:	One (1)
Change Order Amount:	\$6,838.36
Original Contract Amount:	\$2,624,000.00
Net Previous Changes:	\$(0)
New Contract Amount:	\$2,630,838.36 (Contract time increased by 3 days)
Description:	Relocate existing 2" water line.
Why Required:	The existing private water line along Robique Road infringes upon the roadway construction limits for this phase of the project and needs to be relocated within the project's ROW.

- 10. Authorization for the Mayor President and/or Chairman of the Airport Commission to execute an agreement with Rosie's Gourmet Popcorn abating unpaid Minimum Annual Guarantee (MAG) payments previously deferred for the period of October 2020 through December 2020 in an amount not to exceed \$2,250.00. By: Director of Aviation.**
- 11. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with Rosie's Gourmet Popcorn, LLC to operate a popcorn kiosk in the terminal building for a minimum monthly guarantee of \$550.00 per month or 11% of gross revenues whichever is greater for a period of one (1) year commencing May 1, 2021. By: Director of Aviation.**
- 12. Authorization for the Mayor President and/or Chairman of the Airport Commission to execute a lease agreement with Cajun Cowboy Kitchen Co. to lease a 15,682 square foot of restaurant parking lot, and drive thru lane located at 8194 Plank Road at a rate of \$17,388.00 per year for a period of one (1) year. By: Director of Aviation.**
- 13. Authorization for the Mayor President and/or Chairman of the Airport Commission to execute a lease agreement with Plant Machine Works to lease a 1200 square foot building for a period of one (1) year, with a one (1) year mutual option to renew at a rental rate of \$6,600.00 per year. By: Director of Aviation.**

- 14. Authorization for the Mayor President and/or Chairman of the Airport Commission to execute a lease agreement with Endara Enterprises, L.L.C. to lease a 3,000 square foot building located at 9210 CE Woolman Drive for a period of one (1) year, with a one (1) year mutual option to renew at a rental rate of \$26,250.00 per year. By: Director of Aviation.**
- 15. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute an utility relocation agreement with Entergy Louisiana, LLC for the relocation of utilities associated with the Runway 13/31 Safety Area/RPZ Improvements Project, being Airport Project No. 3-22-0006-110-2018, in an amount not to exceed \$22,488.96. (Account No. 5821-0900-30-0910-0918-0000-000000-653000-A0096 E 9800000096-582000003-0000000000-653100)  
By: Director of Aviation.**
- 16. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a Professional Services Contract with Runway Safe, Inc. to provide EMAS inspection, Field Strength Test (Required Annually by FAA) and onsite supervision for EMS repairs in an amount not to exceed \$75,750.00. By: Director of Aviation.**
- 17. Authorization for the Mayor-President and/or Chairman of the Airport Commission to accept and execute a grant agreement from the Federal Aviation Administration (FAA) through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$2,993,620.00.**
- 18. Authorization for the Mayor-President and/or Chairman of the Airport Commission to accept and execute a grant agreement from the Federal Aviation Administration (FAA) through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$85,582.00.**
- 19. Appointment of Strategic Planning Committee Members. By: Chairman.**
- 20. Status Report – Report will be given at March meeting.**
- 21. Public Relations /Marketing Report – Report will be given at the April meeting.**
- 22. Financial Report – Report will be given at March meeting.**
- 23. Business Development Report – Report will be given at the May meeting.**
- 24. Administrative Matters.**
- 25. Adjourn.**