



BATON ROUGE  
METROPOLITAN AIRPORT  
9430 Jackie Cochran Drive  
Suite 300, Terminal Building  
Baton Rouge, LA 70807  
PHONE (225) 355-0333  
FAX (225) 355-2334

**Agenda**  
**Baton Rouge Metropolitan Airport Commission**  
**Regular Meeting**  
**Tuesday, April 13, 2021**  
**3:30 p.m.**  
**Airport Administration Conference Room**  
**Suite 300, 3<sup>rd</sup> floor Terminal Building**

1. **Call to Order.**
2. **Pledge of Allegiance.**
3. **Roll Call.**

**Public Comment Policy**

All items on this agenda are open for public comment. Those members of the public desiring to speak on a particular item should approach the podium and request to speak after the item is announced by the Chairman. They will be required to give their name and address and the Chairman will allocate a specific amount of time for members of the public to speak.

4. **Approval of the minutes of the Regular Meeting of March 2, 2021.**
5. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to accept and execute a grant agreement from the Federal Aviation Administration (FAA) through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$2,993,620.00. By: Director of Aviation**
6. **Authorization for the Mayor-President and/or Chairman of the Airport Commission to accept and execute a grant agreement from the Federal Aviation Administration (FAA) through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$85,582.00. By: Director of Aviation**
7. **Authorization for the Mayor President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the lease agreement with Helix Aviation Academy to adjust the amount of leasehold improvements in accordance with the realized abatement afforded under the current terms of the lease. By: Director of Aviation.**

8. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with Taylor Made Concessions for a month-to-month term for a period not to exceed one (1) year to operate a food vehicle court in the cell phone lot at a rate of \$500.00 per month. By: Director of Aviation.
  
9. Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute a lease agreement with Scotland Money Mart, LLC d/b/a Airport Exxon for a period of two (2) years and eight (8) months commencing May 1, 2021 to lease a 1800 sq. ft. building and a 1.45 acre tract of land for the operation of a Fuel/C-Store facility at a minimum yearly rental rate of \$49,160.00. By: Director of Aviation.

Minimum Annual Guarantee:	\$24,060.00
Land Rent:	\$10,700.00
Building Rent:	\$14,400.00
Total Annual Rent	\$49,160.00

Additional Concession fees:

- 3% of gross sales above \$50,000 per month.
- \$0.03 cents per gallon above 100,000 gallons per month.

10. Accepting the low bid received for the Baton Rouge Metropolitan Airport Multiplex Generator Addition. By: Director of Aviation

**Engineer's Estimate: \$340,000.00**

<u>Bidders</u>	<u>Base Bid</u>	<u>Variance %</u>
Raygen Services. LLC	\$ 229,760.00	- 32.4%
Lewtech Products & Services, Inc.	\$ 238,840.00	- 29.7%
Alpha 1 Electrical & Mechanical. LLC	\$ 239,500.00	- 29.5%
E.P. Breaux Electrical. Inc.	\$ 246,500.00	- 27.5%
Chustz Electric, LLC	\$ 252,895.00	- 25.6%
Doyle Electric Inc.	\$ 256,960.00	- 24.4%
T & E Electric, Inc.	\$ 270,400.00	- 20.5%
L. King Company LLC	\$ 320,000.00	- 5.9%
Ready Power	\$ 382,700.00	12.6%

- 11. Legislative Update – Report will be given at April meeting.**
- 12. Status Report – Report will be given at the June meeting.**
- 13. Public Relations /Marketing Report – Report will be given at April meeting.**
- 14. Financial Report – Report will be given at April meeting.**
- 15. Business Development Report – Report will be given at the May meeting.**
- 16. Administrative Matters.**
- 17. Adjourn.**