



KLEINPETER FARMS DAIRY, L.L.C.
14444 AIRLINE HIGHWAY, BATON ROUGE, LA 70817
(225) 753-2121

Job Description

Blender

FLSA Status: Nonexempt

Reports to: Production Manager

Position Summary:

Properly and safely blend ingredients together to produce a high-quality product in accordance with company, state and federal, and customer standards and expectations

Job Duties & Responsibilities:

- Safely set up, inspect, and verify equipment for all startups, run time, changeovers, and shutdowns
- Perform all procedures in CIP (clean in place), panel board, batching, and culture tank duties in accordance with established standards
- Conduct and verify equipment adjustments
- Evaluate issues, develop solutions, and implement action plans
- Use established product specification and standard operating procedures (SOPs) to set up and operate lines, tanks, and equipment, prepare mix, and conduct quality inspections during specified stages of processing including the use of established forms and business software
- Troubleshoot and correct processing issues
- Wash and set up lines and tanks for CIP, load and unload bulk dairy products (raw milk and cream), and pasteurize the culture tanks, ensuring that production lines are supplied with needed materials
- Direct and perform equipment sanitation and COP (clean out of place) duties in accordance with standard operating procedures
- Schedule routine, corrective operation, and maintenance activities with respective departments
- Consistently work to achieve goals that align with the company strategies
- Ensure all paperwork is filled out in a clear, legible, and accurate format, completed with required information, and is documented in accordance with SOP's
- Assist in developing procedures and policies
- Utilize continuous improvement mindset and assist in identifying opportunities to improve processes
- Maintain a clean, sanitary, and safe work area
- Follow all required work safe practices
- Shall be responsible for reporting and taking any necessary action to prevent food safety and quality problems and safety incidents and accidents from occurring
- Duties shall be performed by the HTST operator in the absence of the Blender
- Relieve other coworkers (in the dept) if absent from work
- Follow all policies and procedures including GMPs, SOPs, and SSOPs at all times
- Must wear appropriate PPE at all times
- Performs other related duties as assigned by Manager/Supervisor
- All employees are responsible for food safety and quality



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Job Requirements:

- High School Diploma or equivalent desired
- Experience in food manufacturing or preparation desired
- Must be able to work weekends and varying shifts (days, evenings, nights)
- Must be able to work in a wet environment with some exposure to cleaning chemicals
- Ability to accurately record data
- Able to add, subtract, multiply and divide in all units of measure using whole numbers, common fractions, and decimals
- Must be able to lift and/or move up to 50 lbs, frequently lifting and/or moving product above shoulder height
- Standing, walking, kneeling, and bending required for virtually the entire shift
- Days off may be split
- Be able to effectively work in a team environment
- Effective verbal and written communication skills
- Ability to work in a fast-paced environment
- Maintain constant mental focus and constantly be aware of surroundings
- Must be able to pass all medical exams and drug and background checks (including criminal)

Name (Signature)

Date